



City of Ypsilanti

Parks & Recreation Commission

Parks & Recreation

Meeting Minutes

Date: April 9, 2019

Time: 7:00pm.

Location: Ypsilanti Senior Center, 1015 N. Congress St. Ypsilanti, MI. 48197

1. **Call to Order** Commissioner Sweet called the meeting to order at 7:10pm
2. **Roll Call** Commissioners present were, Evan Sweet, Cathy Thorburn, Kurt Kohlmann and City Staff Representative Chris Jacobs the Community Development Manager. Commissioner Harris and Connor-Barrie were excused.
3. **Approval of Agenda-** Moved by Commissioner Kohlmann and seconded by Commissioner Thorburn to approve the agenda. Passed.
4. **Approval of the Minutes** –March 12, 2019 Commissioner Kohlmann moved and Commissioner Thorburn seconded approval. Passed
5. **Introduction/Public Comment & Presentations** None
6. **Old Business**
 - a. **Adopt A Park Updates** Commissioner Connor-Barrie was not present to report on his progress on updating the application. Commission Sweet has not heard of any applications.
 - b. **Friends Group Updates**
 - i. **Rutherford Pool-** The board met with an architect next week and now need to decide on a floor plan. Planning and emails have now started going out.
 - ii. **Senior Center-**Still working on the 5013c application. Need to develop a MOU with the City. Lots of summer activities have been planned to include a member appreciation day coinciding with Senior Health and Fitness day. Looking at a new rental contract. Jewelry and Bake sale during Normal Park Yard sale, 1st week in June.
 - c. **City Updates-** Things are running well under the new City Manager, Frances McMullen. DDA and the City had a meeting regarding parking. Waiting for motions to be made in May.
 - d. **Commission Committee Updates:** None
 - e. **Programming**
 - a. Youth Rugby League Only eight youth registered but they needed ten. They will try again in June after school gets out.

b. Community CPR Program Seven people registered. Not sure how many attended. Commissioner Sweet will check.
c. Parks History Tours- Commissioner Sweet met with Bill Nichols from the Historic Society. He will work with EMU interns to research facts and put together a program on Riverside Park. Mr. Nichols also mentioned that a group will be paying for the refurbishing of the historic sign in Prospect Park.

- f. **Other Old Business. mParks Community Service Award**
Commissioner Sweet informed the recipients that they had been nominated and won. There is one free ticket per group. Commissioner Sweet will go. He is working with the City to see if more funding is available for nominees to take a guest.
Ypsilanti Community Clean Up Day Commissioner Sweet reported he went to the second meeting. No further information has come out. **Arbor Brewery** in association with Arbor Day Alliance want to plant trees in Ypsilanti. Discusses that some could go downtown in the sidewalk area and possible curbside in other places.

7. New Business

a. **Park amenities and Items.** Christopher Jacobs, Community Development Manager presented his information on the Park Improvement Cost Schedule for the individual parks. Most items are on the list are due to deferred maintenance. The Park Commission passed a resolution to accept his cost schedule with the amendment of moving \$2,500 out of Peninsular Park for improvements to Frog Island which did not have any improvements listed. Proposed needs were for soccer goals.

sent representation in the past few years. Next meeting is March 31 at 4pm at Cultivate Coffee

b. **Parks and Recreation Newsletter** Commissioner Sweet would like to start a newsletter that can go out on the list serve, eblast and other social media sites. He would like suggestions by April 25th so he can publish on May 1st. He would only put out one a month.

c. **Park Pavilion Rentals**-Commissioner Sweet met with Wendy from the police department/special events coordinator and discussed making the application simpler.

d. **Master Plan Survey** The previous survey was presented. We will need to update it by the end of the month so that we can get it out to the schools before the school year ends.

e. **Skate Park-** There is a meeting on May 3rd from 10:30am to 12:00pm to discuss the bids that they have received. Major stakeholders have been invited. Meeting at county building on Platt road.

8. **Other Business-** none

9. **Commissioner Comments/Announcements-**None

10. Adjournment Commissioner Kohlmann and Commissioner Thorburn moved for adjournment at 8:42pm. Passed

Next Meeting: May 14, 2019 at Senior Center 7pm