



**CITY OF YPSILANTI  
REGULAR COUNCIL MEETING  
Tuesday, February 17, 2026 @ 7:00 PM  
Council Chambers  
One South Huron, Ypsilanti, MI 48197  
[Launch Meeting - Zoom](#)**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. A MOMENT TO CENTER AND FOCUS**

**IV. AGENDA APPROVAL**

**V. PUBLIC COMMENT - 60 MINUTES TOTAL (3 MINUTES/EACH SPEAKER)**

**VI. PRESENTATIONS**

- A. Proclaiming the month of February as Black History Month.

**VII. CONSENT AGENDA**

- A. Resolution No. 2026-031 Approving all items on the Consent Agenda.
- B. Resolution No. 2026-032 Approving the minutes of the regular meeting of February 3, 2026.
- C. TABLED Resolution No. 2026-022 Authorizing the City Manager to execute an agreement with Yodit Mesfin Johnson to facilitate the second Water Street RFQ Committee meeting with Council, for a sum not to exceed \$1,500.
- D. Resolution No. 2026-033 Approving a Memorandum of Understanding with LEAF to install sharps containers in the city to be managed by the Michigan Department of Health and Human Services, and directing the City Manager to sign on Council's behalf; also directing the City Manager to work with LEAF to strategize the most effective location for the containers and change locations as needed.
- E. Resolution No. 2026-034 Reappointing John Ichesco to the Ypsilanti Community Utilities Authority, with a term ending February 1, 2029.
- F. Resolution No. 2026-035 Approving John Gilbreath as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.
- G. Resolution No. 2026-036 Approving Amended Michigan Mutual Aid Box Alarm System Association (MI-MABAS) Agreement.

- H. Resolution No. 2026-037 Authorizing the Chief of Police to sign all necessary documents needed to execute a vehicle purchase in the amount of \$44,990 from LaFontaine CDJR-Lansing.

## **VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS**

- A. Resolution No. 2026-038 Establishing a city policy that prohibits the use of City resources, funds, or personnel to assist in civil immigration enforcement, or on entering into any agreement under 8 U.S.C. Section 1357(g).
- B. Resolution No. 2026-039 Opposing the ballot initiatives circulated by Americans for Citizen Voting and the Committee to Protect Voters' Rights and urging voters to carefully consider the impacts of these ballot initiatives before they sign.
- C. Resolution No. 2026-040 Approving the proposal submitted by Davey Resource Group in the amount of \$36,735 for a Tree Inventory and Management Plan.
- D. Resolution No. 2026-041 Approving the proposal submitted by Smith's Waterproofing in the amount of \$54,788 for Police Station Basement Repairs.
- E. Resolution No. 2026-042 awarding a contract to Schepke Consulting, LLC for the Parks Structural Stairway Repairs Project in the amount of \$180,000; also that the Mayor and City Clerk be authorized to sign this contract, subject to approval by the City Attorney, and any change orders may be approved by the City Manager to facilitate completion of this work.
- F. Resolution No. 2026-043 Approving the Change Order Request for the Storm Infrastructure Rehab project from Pipeline Management Company in the amount of \$25,288.00.
- G. Resolution No. 2026-044 Approving the quotes from Detection Systems and Engineering for Facility Security Upgrades in the total amount of \$68,579.
- H. Discussion to decide on a nomination process for the members of the Citizens Committee for Water Street Redevelopment Area.
- I. Resolution No. 2026-045 Appointing Residents to the Citizens Committe for Water Street Redevelopment Area.
- J. TABLED Discussion to determine topics for a presentation from the Ypsilanti Police Chief.
- K. Discussion for Stabilization of the Pen Dam Powerhouse

## **IX. BOARD AND COMMISSION - LIAISON REPORTS**

- A. Police Advisory Commission
- B. Human Relations Commission
- C. Parks and Arts Commission
- D. Sustainability Commission

- E. Historic District Commission
- F. Planning Commission
- G. Zoning Board of Appeals

**X. LIAISON REPORTS**

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Ypsilanti Downtown Development Authority
- E. Friends of Rutherford Pool

**XI. COUNCIL PROPOSED BUSINESS**

**XII. COMMUNICATIONS FROM THE MAYOR**

**XIII. COMMUNICATIONS FROM THE CITY MANAGER**

**XIV. COMMUNICATIONS**

- A. Ypsilanti Sustainability Commission Resolution asking Ypsilanti City Council to explore the environmental health of the Water Street property.
- B. The Human Relations Commission submitted the following question to City Council: Is there support for housing stability components and are there more resources?

**XV. PUBLIC COMMENT - CONTINUED (3 MINUTES/EACH SPEAKER)**

**XVI. REMARKS FROM THE MAYOR**

**XVII. ADJOURNMENT**

- A. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

**PROCLAMATION**  
**February 17, 2026**

**National Black History Month 2026**

**WHEREAS**, Black History Month is a national effort to accord official recognition to the heritage of African Americans and the many contributions made to the development of America and the American way of life; and

**WHEREAS**, in 1915 Dr. Carter Godwin Woodson along with four others founded the Association for the Study of Negro Life and History; and

**WHEREAS**, Woodson desired greater impact through the Association, which led him to start a National Negro Week in February 1926; and

**WHEREAS**, February 2026, marks the 50<sup>th</sup> anniversary of the observation in the United States of Black History Month. Every President, since Gerald Ford, has officially designated the month of February as Black History Month; and

**WHEREAS**, President Gerald R. Ford officially recognized Black History Month in 1976, calling upon the public to "seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history"; and

**WHEREAS**, Black History Month, or National African American History Month, is an annual celebration of achievements by Black Americans and a time for recognizing the central role of African Americans in U.S. history; and

**WHEREAS**, other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating Black History; and

**WHEREAS**, the theme of Black History Month 2026 is "A Century of Black History Commemorations" From Negro History Week to Black History Month, the tradition has been carried forth, and the observances have become part of the warp and weft of American culture and increasingly the global community; and

**WHEREAS**, Black Lives Matter began in 2013 with the goal of rallying around important issues in the African American community and seeks to promote justice and freedom for all.

**NOW, THEREFORE, I, NICOLE BROWN, MAYOR**, of the City of Ypsilanti on behalf of City Council do hereby proclaim the month of February 2026 as

***"National Black History Month"***

in the City of Ypsilanti, Michigan, and I urge all citizens to join me in extending recognition and honor during this month and throughout the year to African Americans for outstanding achievements and contributions to our nation, as well as urging us all to explore the impact and meaning of 100 years of Black history commemorations in transforming the status of Black peoples in the modern world.

Given under my hand and seal of the  
City of Ypsilanti, February 17, 2026.

Nicole Brown  
Mayor





# ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY®

301 RHODE ISLAND AVENUE, NW | SUITE 1508 | WASHINGTON, DC 20001  
202.238.5910 | ASALH.ORG

## 2026 BLACK HISTORY THEME EXECUTIVE SUMMARY A CENTURY OF BLACK HISTORY COMMEMORATIONS

2026 marks a century of national commemorations of Black history. Dr. Carter Godwin Woodson, George Cleveland Hall, William B. Hartgrove, Jesse E. Moorland, Alexander L. Jackson, and James E. Stamps institutionalized the teaching, study, dissemination, and commemoration of Black history when they founded the Association for the Study of Negro Life and History (ASNLH) on September 9, 1915.

In 1925, when Dr. Carter G. Woodson planned the inaugural week-long observance of Black history, he could hardly have anticipated the imprint he would leave on the world. From Negro History Week to Black History Month, ASALH has carried forth the tradition, and the observances have become part of the warp and weft of American culture and increasingly the global community. For our 100th theme, the founders of Black History Month urge us to explore the impact and meaning of Black history and life commemorations in transforming the status of Black peoples in the modern world.

As part of the global African diaspora, people of African descent in the United States have viewed their role in history as critical to their own development and that of the world. Along with writing Black histories, antebellum Black scholars north of slavery started observing the milestones in the struggle of people of African descent to gain their freedom and equality. Revealing their connection to the diaspora, they commemorated the Haitian Revolution, the end of the slave trade, and the end of slavery in Jamaica. They observed American emancipation with Watch Night, Jubilee Day, and Juneteenth celebrations. Eventually they feted the lives of individuals who fought against slavery, most notably Abraham Lincoln and Frederick Douglass. The scholar Arthur A. Schomburg captured the motivation of Black people to dig up their own history and present it to the world: "The American Negro must remake his past in order to make his future."

When Carter G. Woodson, as director of the Association, established Negro History Week, he did so as part of that tradition. Yet, by concentrating the attention of the American public on the scientific findings of historians, he sought to turn the commemorations more forthrightly into a far-reaching, organized, and sustained effort to transform how Black folks viewed themselves and how the world viewed them. Year after year, he built Negro History Week into an African American and American cultural institution. He set the themes and provided materials to illustrate the contributions people of African descent had made to the movement of history and modern culture. As his contemporary W. E. B. Du Bois put it, "He literally made this country ... recognize and celebrate each year a week in which it studied the effect which the American Negro has had upon the life, thought and action in the United States. I know of no other man who in a lifetime has unaided built up such a national celebration."

Since the passing of the founder, ASALH has continued his work, making Negro History Week and Black History Month an even more deeply rooted American institution. On February 10, 1976, during the United

### ASALH MISSION

*To promote, research, preserve, interpret and disseminate information about Black life, history and culture to the global community.*



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States Bicentennial, President Gerald R. Ford became the first president to issue a message recognizing Black History Month. Then in 1986, Congress passed Public Law 99-244 designating February as Black History Month. These efforts have made February the month when Black history finds its way not simply into the schools of the American nation, but also into cultural heritage sites (museums, archives, libraries, parks, etc.), public squares, workplaces, houses of worship, and homes across the land and across the oceans. These institutions offer sites to discover and learn more about African American history through programming, camps, book displays, and exhibitions.

To understand the modern world, especially nations where Black peoples form a significant population, one must grapple with the impact that the public observances have had on the past and the present. This year, when we are also commemorating the 250th anniversary of United States independence, it is important to tell not only an inclusive history, but an accurate one. We have never had more need to examine the role of Black History Month than we do when forces weary of democracy seek to use legislative means and book bans to excise Black history from America's schools and public culture. Black history's value is not its contribution to mainstream historical narratives, but its resonance in the lives of Black people.

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### ASALH MISSION

*To promote, research, preserve, interpret and disseminate information about Black life, history and culture to the global community.*



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Tracey Boudreau, City Clerk

Subject: Resolution No. 2026-031 Approving all items on the Consent Agenda.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. 2026 Consent

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-031  
CONSENT  
February 17, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

That the following items be approved:

1. Resolution No. 2026-032 Approving the minutes of the regular meeting of February 3, 2026.
2. Resolution No. 2026-022 Authorizing the City Manager to execute an agreement with Yodit Mesfin Johnson to facilitate the second Water Street RFQ Committee meeting with Council, for a sum not to exceed \$1,500.
3. Resolution No. 2026-033 Approving a Memorandum of Understanding with LEAF to install sharps containers in the city to be managed by the Michigan Department of Health and Human Services, and directing the City Manager to sign on Council's behalf; also directing the City Manager to work with LEAF to strategize the most effective location for the containers and change locations as needed.
4. Resolution No. 2026-034 Reappointing John Ichesco to the Ypsilanti Community Utilities Authority, with a term ending February 1, 2029.
5. Resolution No. 2026-035 Approving John Gilbreath as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.
6. Resolution No. 2026-036 Approving Amended Michigan Mutual Aid Box Alarm System Association (MI-MABAS) Agreement.
7. Resolution No. 2026-037 Authorizing the Chief of Police to sign all necessary documents needed to execute a vehicle purchase in the amount of \$44,990 from LaFontaine CDJR-Lansing.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:              NO:              ABSENT:              VOTE:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Tracey Boudreau, City Clerk

Subject: Resolution No. 2026-032 Approving the minutes of the regular meeting of February 3, 2026.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2026-032 Minutes
2. City Council Meeting Minutes - February 3, 2026

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-032  
February 17, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

THAT the minutes of the regular meeting of February 3, 2026 of the Ypsilanti City Council be approved.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:            NO:            ABSENT:            VOTE:



**MINUTES  
REGULAR COUNCIL MEETING  
7:00 PM - Tuesday, February 3, 2026  
Council Chambers  
One South Huron, Ypsilanti, MI 48197**

**I. CALL TO ORDER**

Mayor Brown called the meeting to order at 7:01p.m.

**II. ROLL CALL**

PRESENT at roll call were Mayor Brown, Mayor Pro-Tem Wilcoxon, Council Member McLean, Council Member Fellows, Council Member Simmons, and Council Member Tooson. ABSENT: Council Member King.

**III. A MOMENT TO CENTER AND FOCUS**

**IV. AGENDA APPROVAL**

Council Member King entered the Council Chambers at 7:02p.m.

Council Member McLean moved to Approve the AGENDA. Council Member Tooson seconded the motion.

Council Member Fellows suggested Resolutions 2026-021, 2026-027, 2026-029, and 2026-030 be added to a Consent Agenda.

Council Member Fellows offered, supported by Council Member King, to remove Item D because the item does not require Council approval.

Council Member McLean moved to Approve the AGENDA as amended. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

**V. PUBLIC COMMENT - 60 MINUTES TOTAL (3 MINUTES/EACH SPEAKER)**

17 Members of the public spoke.

**VI. PRESENTATIONS**

**A. Audit Results Presentation**

Council Member Simmons left the Chambers at 7:54p.m. and returned at 7:56p.m.

Council Member McLean left the Chambers at 7:55p.m. and returned at 7:58p.m.

**B. Voting Rights and Access Presentation with a DRAFT resolution.**

**VII. CONSENT AGENDA**

**A. Resolution No. 2026-026 Approving all items on the Consent Agenda.**

Council Member Tooson moved to Approve Resolution No. 2026-026 Approving all items on the Consent Agenda. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

**B. Resolution No. 2026-021 Approving the minutes of the regular meeting of January 20, 2026 and the special meeting of January 22, 2026 of the Ypsilanti City Council.**

Approved under the Consent Agenda, Resolution No. 2026-026.

**C. Resolution No. 2026-027 Approving the attached Memorandum of Understanding with Growing Hope to use the S Washington St for the Saturday Farmers Market with an expiration of October**

**31, 2030, and authorizing the Mayor and City Clerk to sign on the City's behalf, per review by the City Attorney.**

Approved under the Consent Agenda, Resolution No. 2026-026.

- D. Resolution No. 2026-029 Approving a professional engineering services contract with OHM for the pavement reconstruction on Cornell Road from Washtenaw Avenue to the Border-to-Border Trail (B2B) (just south of Mayhew) in an amount not to exceed \$240,560; also authorizing the Mayor and City Clerk to sign this contract, subject to approval by the City Attorney, and that any change orders may be approved by the City Manager to facilitate completion of this work.**

Approved under the Consent Agenda, Resolution No. 2026-026.

- E. Resolution No. 2026-030 Approving MDOT Contract No. 25-5638 for rehabilitation of Harriet Street to Hawkins; also authorizing the Mayor and City Clerk to sign this contract, subject to approval by the City Attorney, and that any change orders may be approved by the City Manager to facilitate completion of this work.**

Approved under the Consent Agenda, Resolution No. 2026-026.

## **VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS**

- A. Resolution No. 2026-022 Authorizing the City Manager to execute an agreement with Yodit Mesfin Johnson to facilitate the second Water Street RFQ Committee meeting with Council, for a sum not to exceed \$1,500.**

Council Member Fellows moved to Approve Resolution No. 2026-022 Authorizing the City Manager to execute an agreement with Yodit Mesfin Johnson to facilitate the second Water Street RFQ Committee meeting with Council, for a sum not to exceed \$1,500. Council Member Simmons seconded the motion.

Mayor Pro-Tem Wilcoxen moved to Tabled Resolution No. 2026-022. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

- B. Resolution No. 2026-023 Approving the proposal from AKT Peerless for Water Street Assessment Activities.**

Council Member Simmons moved to Approve Resolution No. 2026-023 Approving the proposal from AKT Peerless for Water Street Assessment Activities. Council Member King seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

- C. Resolution No. 2026-025 Adopting the Ypsilanti City Council 2026-2027 Goal-Setting Report as the city council's budget priorities for FY 2026-2027 and directing the City Manager to consider these adopted priorities during the preparation of the FY 2026-2027 budget in accordance with Section 5.02 of the Ypsilanti city charter.**

Mayor Pro-Tem Wilcoxen moved to Approve Resolution No. 2026-025 Adopting the Ypsilanti City Council 2026-2027 Goal-Setting Report as the city council's budget priorities for FY 2026-2027 and directing the City Manager to consider these adopted priorities during the preparation of the FY 2026-2027 budget in accordance with Section 5.02 of the Ypsilanti city charter. Council Member King seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

Council Member Simmons moved, seconded by Mayor Pro Tem Wilcoxen, to extend the meeting until 11 p.m. The motion passed unanimously upon a voice vote.

- D. Resolution No. 2026-028 Directing the Ypsilanti Police Advisory Commission (YPAC) to review the city of Ypsilanti policies and protocols relevant to the situation at 1111 Cross Street, and directing the city manager, city attorney, police and fire chiefs to work with YPAC, and requesting that YPAC complete its review within 90 days of the effective date of this resolution and present its findings to City Council in both written and presentation form.**

Mayor Brown left the Chambers at 9:48p.m. and returned at 9:51p.m.

Council Member McLean offered to Approve Resolution No. 2026-028. Council Member Tooson seconded the



motion.

Council Member McLean left the Chambers at 10:19p.m. and returned at 10:22p.m.

Council Member McLean moved to Postponed Resolution No. 2026-028 until March 3rd. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

- E. Discussion regarding A proposed Ordinance to make current employees of the Immigration and Customs Enforcement (ICE) and the Customs and Border Protection (CBP) federal agencies ineligible for employment with the city of Ypsilanti, and to prohibit the city of Ypsilanti from contracting with businesses who employ former ICE or CBP employees.**

Council Member Simmons left the Chambers at 10:36p.m. and returned at 10:38p.m.

- F. Discussion on Advancing Regional Public Transportation: Initiating a D2A2 Connector Survey and Assessing Broader Transit Needs.**

- G. Discussion to determine topics for a presentation from the Ypsilanti Police Chief.**

Council Member Simmons moved to Table the Discussion to determine topics for a presentation from the Ypsilanti Police Chief. Council Member King seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

Council Member Fellows moved, seconded by Council Member Tooson, to extend the meeting until 11:30p.m., but amended the time to 11:15p.m. The amended motion passed unanimously upon a roll call vote.

## **IX. BOARD AND COMMISSION - LIAISON REPORTS**

- A. Police Advisory Commission**

Council Member Tooson reported that the next meeting is February 26th.

- B. Human Relations Commission**

Council Member King reported that the last meeting was cancelled, but that the HRC has some questions that she will bring forward to Council.

- C. Parks and Arts Commission**

No report.

- D. Sustainability Commission**

Council Member Simmons reported that they will meet on Monday.

- E. Historic District Commission**

Council Member McLean reported that the meeting is next Tuesday.

- F. Planning Commission**

Mayor Pro Tem Wilcoxon reported that they met on the 21st. There's a report from the Non-Motorized Advisory Committee, and they're meeting less frequently, for a number of different reasons, but also learning to be more connected through social media activity. There was one public hearing for a daycare on South Grove that passed. Walk-up windows and harm reduction definitions were discussed, and a number of things have been sent to the attorney for review of the language. During new business there was talk about arts and crafts in residential neighborhoods and the fact that if you're making it there, selling it, then it's no longer just an educational thing, it's a manufacturing thing, so that's led to a whole other discussion.

- G. Zoning Board of Appeals**

No report.

## **X. LIAISON REPORTS**

**A. SEMCOG Update**

No report.

**B. Washtenaw Area Transportation Study**

No report.

**C. Urban County**

No report.

**D. Ypsilanti Downtown Development Authority**

No report.

**E. Friends of Rutherford Pool**

Mayor Pro Tem Wilcoxon reported that they will meet Wednesday.

**XI. COUNCIL PROPOSED BUSINESS**

**Council Member King -**

- Celebrating Black History Month
- Requesting more Team Building for the Council

**Council Member Tooson -**

- Saturday, February 28th, at 10 a.m. Washtenaw My Brother's Keeper will be doing the 50 Strong Breakfast at 550 Geddes Road, also in collaboration with the Black History 101 Mobile Museum, CLR, and the Brotherhood Circle, so that's all going to be one big day of fun.

**Council Member Simmons -**

- Discussed Data Center issues.
- Wondering if there is an alternative union from POAM.
- Bringing the discussion of Parking Meters forward.

Mayor Pro Tem Wilcoxon moved, supported by Council Member Fellows, to extend the meeting until 11:20p.m. The motion passed unanimously upon a voice vote.

**Council Member Fellows -**

- The Water Street RFQ Committee participation meeting happened this past week, there was a pretty good amount of interest & 3 people applied in person. Wondering how, the previous CBA committees were appointed, because Council should start appointing people by next meeting, and so we need to figure out the process for that.

**Council Member McLean - no report.**

**Mayor Pro Tem Wilcoxon -**

- Thank you to Code Enforcement for coming out to a house on Whittier with issues.
- Powerhouse stabilization update - we have estimates for what it would take to remove and what it would take to stabilize that, with a cost-benefit analysis. This project is going to take a lot of time, so we want to put it in the context of the other projects that we currently have for infrastructure, and what those look like.

**XII. COMMUNICATIONS FROM THE MAYOR**

- Ensuring that Black History Month and other items are on a standing agenda list.
- Washtenaw County Sheriff will be hosting a Public Safety Town Hall on Thursday, at 5.15, at the Learning Resource Center and Registration is requested.
- DDA has been discussing parking and meters and what that looks like in the city moving forward.

**XIII. COMMUNICATIONS FROM THE CITY MANAGER**

- Finance Committee meets tomorrow at 6:30p.m.
- 5 Police officers have been sent to the Academy and one was hired laterally.
- A snow plow naming contest is about to start in the City.

**XIV. COMMUNICATIONS**

**A. Submitting Planning Commission Annual Report**

**XV. PUBLIC COMMENT - CONTINUED (3 MINUTES/EACH SPEAKER)**

**XVI. REMARKS FROM THE MAYOR**

**XVII. ADJOURNMENT**

Mayor Brown adjourned the meeting at 11:19p.m.

- A. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.**



Resolution No. 2026-026  
CONSENT  
February 3, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

That the following items be approved:

1. Resolution No. 2026-021 Approving the minutes of the regular meeting of January 20, 2026 and the special meeting of January 22, 2026.
2. Resolution No. 2026-027 Approving the Memorandum of Understanding with Growing Hope to use the S Washington St. for the Saturday Farmers Market with an expiration of October 31, 2030, and authorizing the Mayor and City Clerk to sign on the City's behalf, per review by the City Attorney.
3. Resolution No. 2026-029 Approving a professional engineering services contract with OHM for the pavement reconstruction on Cornell Road from Washtenaw Ave. to the Border-to-Border Trail (B2B) (just south of Mayhew) in an amount not to exceed \$240,560; also authorizing the Mayor and City Clerk to sign this contract, subject to approval by the City Attorney, and that any change orders may be approved by the City Manager to facilitate completion of this work.
4. Resolution No. 2026-030 Approving MDOT Contract No. 25-5638 for rehabilitation of Harriet Street to Hawkins; also authorizing the Mayor and City Clerk to sign this contract, subject to approval by the City Attorney, and that any change orders may be approved by the City Manager to facilitate completion of this work.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:              NO:              ABSENT:              VOTE:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Amber Fellows, Council Member, Michelle King, Council Member

Subject: TABLED Resolution No. 2026-022 Authorizing the City Manager to execute an agreement with Yodit Mesfin Johnson to facilitate the second Water Street RFQ Committee meeting with Council, for a sum not to exceed \$1,500.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

1. Res. No. 2026-022 Hire Mesfin for 2nd Water St RFQ Comm Mtg
2. Johnson Scope of Work
3. Johnson AGREEMENT
4. Resilience Network Convening - October 2025

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-022  
February 17, 2026

**A RESOLUTION TO HIRE YODIT MESFIN JOHNSON AS  
FACILITATOR FOR THE SECOND WATER STREET REQUEST  
FOR QUALIFICATIONS (RFQ) COMMITTEE MEETING WITH  
COUNCIL**

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, the City of Ypsilanti is committed to a transparent, resident-led, and equitable development process for the Water Street property; and

WHEREAS, the Water Street RFQ Committee requires expert facilitation to navigate complex community visions, identify goal alignment, and ensure productive collaboration with the City Council; and

WHEREAS, Yodit Mesfin Johnson is a WashCo resident with over 20 years of social sector experience, specializing in coalition building, racial and economic justice, and strategic visioning, as demonstrated in her recent work facilitating the Washtenaw County Climate Resilience Network convening in October 2025; and

WHEREAS, her approach is grounded in futuring and somatic practices that clarify shared purpose, expand possibility, and center long-term community well-being; and

WHEREAS, the proposed scope includes a 3–4 hour facilitated session with the RFQ Committee and Council to identify a shared vision for Water Street; and

WHEREAS, the cost for this facilitation service shall not exceed One Thousand Five Hundred Dollars (\$1,500);

NOW, THEREFORE, BE IT RESOLVED, that the Ypsilanti City Council hereby authorizes the City Manager to execute an agreement with Yodit Mesfin Johnson to facilitate the second Water Street RFQ Committee meeting with Council, for a sum not to exceed \$1,500.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:



# Water Street RFQ Committee & City Council Futuring Session

## SCOPE OF WORK

### 1. Overview of Engagement

The City of Ypsilanti seeks to engage YMJ & Associates, LLC to design and facilitate a three-hour futuring session bringing together the Water Street RFQ Committee and City Council.

This engagement is intended to support a transparent, resident-centered, and long-term approach to the future of the Water Street property by helping participants clarify shared purpose, surface areas of alignment and tension, and ground next steps in a collective vision that extends beyond short-term timelines.

The session will draw on Indigenous-informed traditions of long-range visioning, often described as seventh-generation or hundred-year thinking, inviting participants to consider their responsibilities to future generations and the long-term well-being of the community.

The proposed session will take place in April 2026, on a date mutually agreed upon by the City and the Consultant.

### 2. Objectives

The objectives of this engagement are to:

- Establish a shared long-term vision for the Water Street site rooted in stewardship, equity, and public good, and that considers impacts on future generations
- Facilitate a process that aids in clarifying alignment and/or tensions that may exist for participants
- Support productive, respectful dialogue between Council and the RFQ Committee
- Create a foundational document that will guide subsequent phases of the RFQ and development decision-making process

### 3. Services

#### A. Session Design & Preparation

YMJ & Associates will:

- Meet with designated City staff and a Council member and at least one member of the RFQ Committee, for up to one hour to confirm goals, context, and participant needs
- Design a custom three-hour facilitated futuring session agenda
- Develop facilitation materials, prompts, and exercises aligned with long-range visioning principles
- Coordinate with City staff on logistics, participation, and accessibility considerations

#### B. Facilitation of Futuring Session

YMJ & Associates will:

- Facilitate a three-hour in-person session with the Water Street RFQ Committee and City Council
- Guide participants through structured dialogue and visioning exercises
- Create space to surface shared values, priorities, and unresolved tensions
- Support Council's governance role while honoring the advisory role and contributions of the RFQ Committee

#### C. Post-Session Summary

YMJ & Associates will:

- Provide a written narrative draft capturing key themes, points of alignment, areas requiring further discussion, and suggested next steps
- Deliver the summary to designated City staff within ten business days of the session

### 4. Deliverables

- Custom-designed three-hour futuring session agenda
- Facilitation of the April session
- Post-session draft vision narrative

### 5. Timeline

- Planning and preparation: March–April 2026
- Futuring session: April 2026



## 6. Fee & Payment

The total fee for this engagement shall not exceed \$1,500.

This fee includes all preparation, facilitation, and post-session documentation described in this Scope of Work.

Payment terms:

- Invoice submitted following completion of the session
- Payment due within thirty days of receipt

## 7. Roles & Responsibilities

City of Ypsilanti will:

- Identify a primary staff contact, and another representative from committee
- Coordinate logistics, meeting space, and participant invitations
- Provide relevant background materials in advance

YMJ & Associates, LLC will:

- Design and facilitate the session
- Provide a structured facilitation process
- Deliver agreed-upon materials and summary



# AGREEMENT

## Professional Services Agreement

This Professional Services Agreement (“Agreement”) is entered into as of \_\_\_\_\_, 2026, by and between:

City of Ypsilanti

and

YMJ & Associates, LLC, a Michigan limited liability company headquartered in Ypsilanti, MI 48198

Consultant: Yodit Mesfin Johnson

The City and Consultant may be referred to individually as a “Party” and collectively as the “Parties.”

### 1. Purpose

The purpose of this Agreement is to retain YMJ & Associates, LLC to provide professional facilitation services in support of the Water Street RFQ Committee and City Council, as outlined in the attached Scope of Work, which is incorporated by reference.

### 2. Scope of Services

Consultant shall perform the services described in the Scope of Work attached hereto as Exhibit A.

### 3. Term

This Agreement shall commence upon execution and conclude upon completion of the services described in the Scope of Work, anticipated to occur in April 2026, unless extended by mutual written agreement.

### 4. Compensation

The City shall compensate Consultant for services rendered under this Agreement in an amount not to exceed One Thousand Five Hundred Dollars (\$1,500).

Consultant shall submit an invoice and w9 following completion of the facilitation session. Payment shall be made within thirty days of receipt.

### 5. Independent Contractor

Consultant is an independent contractor and not an employee of the City. Consultant shall be responsible for all taxes, insurance, and obligations related to its business operations.

### 6. Ownership of Work Product

All facilitation materials and summary documents produced specifically for this engagement shall be the property of the City. Consultant retains the right to reference the engagement for professional portfolio purposes.

### 7. Confidentiality

Consultant agrees to maintain the confidentiality of non-public information received in the course of this engagement, except as required by law.

### 8. Non-Discrimination

Consultant shall comply with all applicable federal, state, and local non-discrimination laws and regulations.

## 9. Indemnification

Consultant shall indemnify and hold harmless the City from claims arising out of Consultant's negligent acts or omissions in the performance of this Agreement, to the extent permitted by law.

## 10. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

## 11. Entire Agreement

This Agreement represents the entire understanding between the Parties and may be amended only by written agreement signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

---

City of Ypsilanti

By: \_\_\_\_\_

Name:

Title:

Date:

YMJ & Associates, LLC

By: \_\_\_\_\_

Yodit Mesfin Johnson

Date:

# Resilience Network Convening

*Hosted by: The Washtenaw County Resiliency Office*

**October 17, 2025**



**TRANSFORMING THE FUTURE,  
TOGETHER.**

# Welcome & Grounding

**Beth Gibbons (she/her)**  
*Director, Resiliency Office*



# Partner Appreciation



Dr. Missy Stults, City of A2,  
Director, Sustainability &  
Innovations



Andrew DeLeeuw,  
Deputy County  
Administrator, Washtenaw  
County



Dr. Naomi Norman,  
Superintendent,  
Washtenaw Intermediate  
School District

# What We're Here To Do Together

- Share updates on projects and efforts already underway across the county.
- Reflect on what we heard during the April gathering.
- Confirm a shared vision and purpose for the Climate Resilience Network.
- Shape the structure and goals that will guide how we work together moving forward.





# Today's Agenda At-A-Glance

## **9:30 – 9:40 AM - Welcome & Grounding**

Grounding in what's brought us here and where we're headed.

## **9:40 – 10:35 AM - Looking Back & Envisioning a Resilient Washtenaw**

Reflect on what we heard in April, affirm our shared purpose, and co-create a vision for what climate resilience could look like in 5, 10, 20, 50, and 100 years.

## **10:35 – 10:45 AM - Break**

## **10:45 – 11:40 AM - Gallery Walk: Vision to Strategy: Structuring Our Work**

Move through stations to explore key areas for collaboration, identify what's most urgent now, and share where you want to lean in.

## **11:45 – 12:00 PM - Closing & Next Steps**

Harvest reflections, share next steps, and set the path forward.

# Our Facilitator

## Yodit Mesfin Johnson (she/her)

- Executive In Residence, Nonprofit Enterprise at Work (prior CEO)
- Ypsilanti resident, Mom, racial and economic justice educator
- Engaged with w/WCRO through early 2026 to support today, and ongoing strengthening & structure of the Network
- Brings 20+ years in social sector experience, including building and working alongside local and national coalitions and networks





## OUR MISSION

**NEW** inspires and equips mission-driven people, organizations, and communities to realize their visions of a just and thriving society

## OUR VISION

**Empowered Leaders.  
Flourishing Organizations.  
Vibrant Communities.**

# A Brief Look Back



# April Convening Recap

- Heard micro-presentations on climate work across county
- Spotlighted local resilience in action: Resilience Hubs
- Explored state and regional resources to support local action
- Began imagining Network purpose and how its' efforts can sustain and amplify countywide resiliency impact



## An Introduction to Resilience Hubs

Washtenaw County Climate Resilience Network



GROWING  
HOPE



MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY

## Support for Local Resilience

Gillian Gainsley  
EGLE Chief of Staff  
GainsleyG@Michigan.gov

# Resilience Network Mission/Purpose

*Nurture a county-wide network of government agencies, academic institutions, community organizations, and businesses collaborating to advance an inclusive climate resilience plan for Washtenaw County through shared learning, decision-making, policy action, and implementation.*

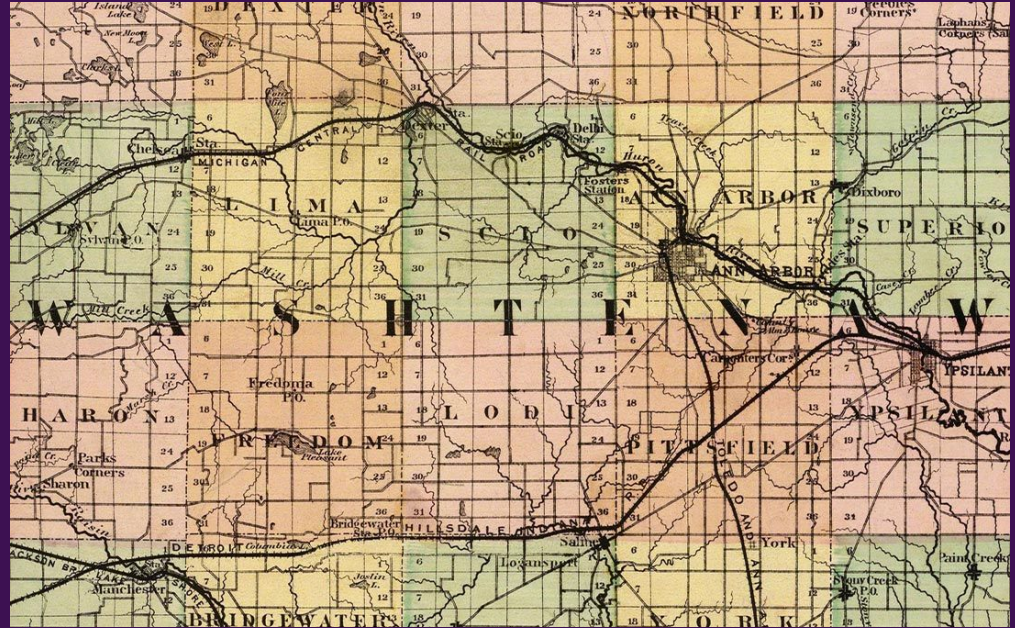
1. What clarifying questions do you have?
2. Is this good enough for now, safe enough to try?

**Feedback  
Rounds**





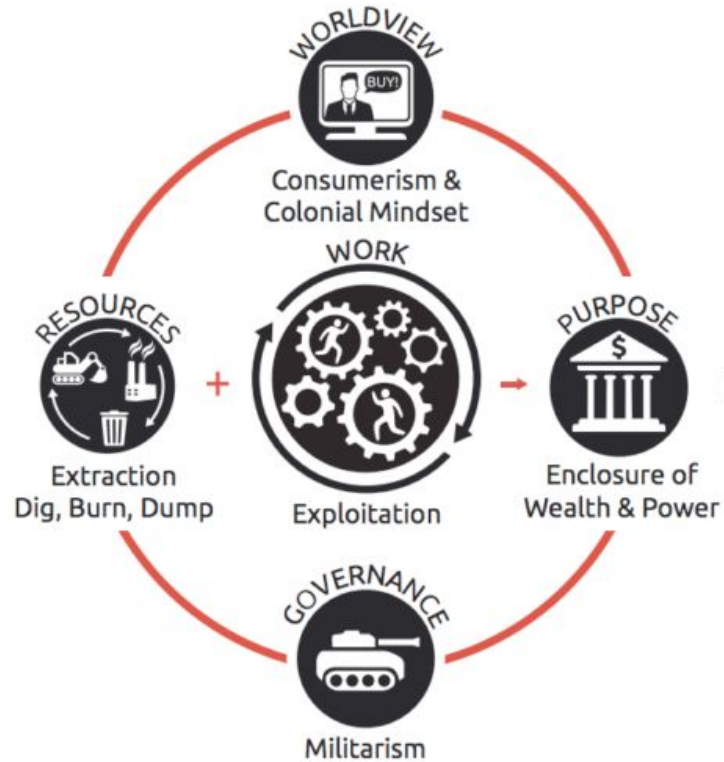
# Envisioning a Resilient Washtenaw



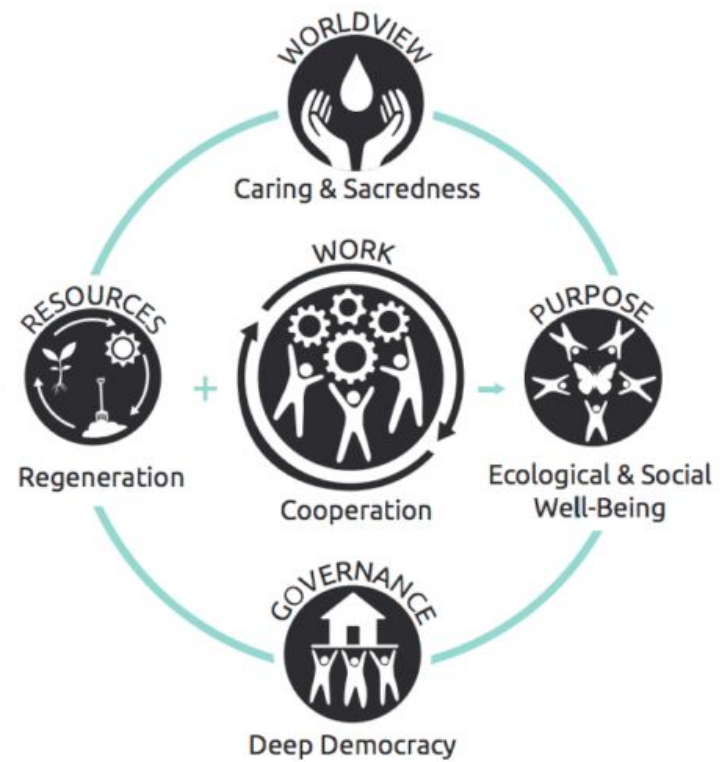
# Why Visioning/Futuring\* Matters



## EXTRACTIVE ECONOMY



## REGENERATIVE ECONOMY



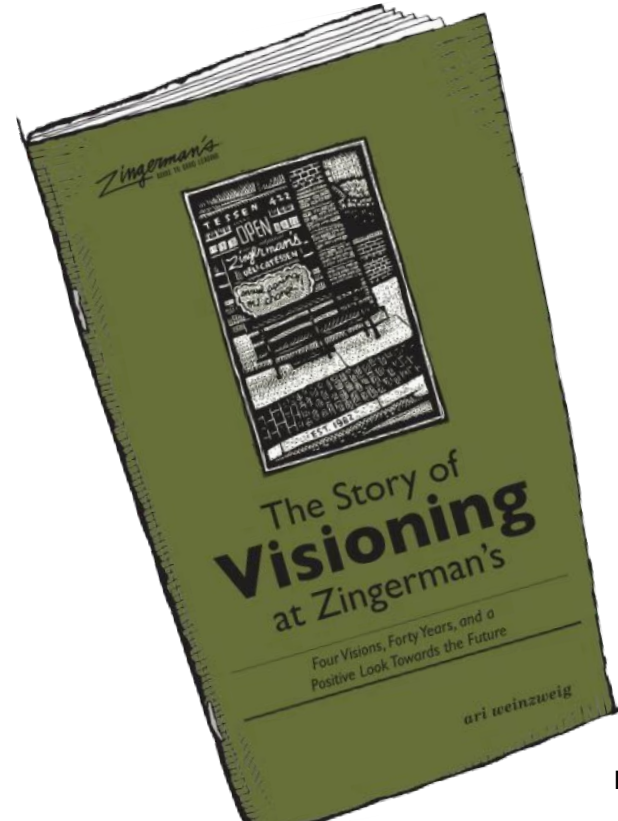
# Why Visioning/Futuring Matters

- **Clarifies the Destination** - Visioning helps people, families, teams, and communities *envision* what they're working toward; it becomes the north star that guides direction and decision-making.
- **Expands Possibility** - It moves us beyond present limitations and daily struggles, inviting us to imagine what's *truly* possible.
- **Activates the Subconscious** - Visioning awakens the parts of us that can quietly work on transformation, even when we're not actively "doing."
- **Guides Strategy with Purpose** - A clear vision acts as a filter, helping us align actions with intention and answer the deeper "why" behind our work.
- **Sustains Us in the Struggle** - In times of burnout or injustice, vision steadies us. It reminds us we're part of a long arc, bending toward liberation.
- **Centers Purpose in Complexity** - When things feel messy or uncertain, a rooted vision brings clarity and calm. It keeps our purpose in focus.

# What's Makes a Vision/Futuring Effective?

According to Zingerman's (and we agree), a strategic vision is:

- **Inspiring**
- **Strategically sound**
- **Timebound**
- **Documented**
- **Communicated**



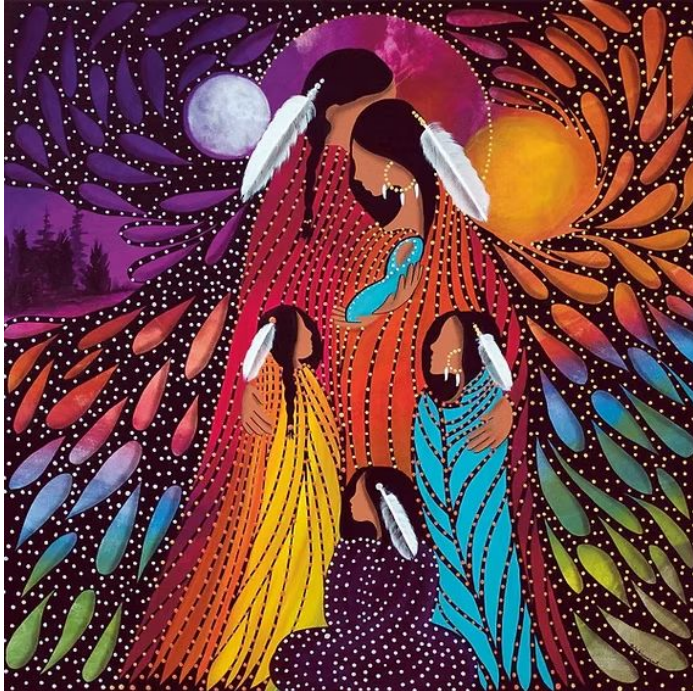
# Why Visioning/Futuring Can Be Hard — And Why It Still Matters

For some, visioning feels risky, even painful. Here's why (read aloud):

- **Trauma & History:** For some, especially Black, Indigenous, and people from historically marginalized communities, dreaming has often come with real consequences. A dream deferred can feel like protection.
- **Survival Mode:** When you're focused on getting through the day, imagining the future can feel out of reach.
- **Learned Limits:** Systems teach us to “stay realistic,” dimming our imagination and power.
- **Fear of Letdown:** We've been conditioned to expect disappointment so we avoid naming what we truly want.
- **Cynicism as Armor:** Hope is vulnerable. It's safer, sometimes, not to expect more.
- **Lack of Practice:** Many of us haven't been given the space or permission to vision boldly.

And yet... visioning is a radical act of reclaiming (and resistance). It's how we begin to free ourselves, and shape what comes next.

# Why? For Our Children's Grandchildren



*"In every deliberation, we must consider the impact on the seventh generation yet to come." — Haudenosaunee Confederacy*

Image: "Family" by Cree artist, Betty Albert

# Grounding Practice

Somatic practice nurtures wholeness, mind-body connection.

## **Supports:**

- Heightened self-awareness and improved emotional regulation.
- Cultivating emotional resilience.
- A grounded and present leadership presence.
- Authenticity and enabling more impactful and empathetic leadership.



# 100 Year Vision

## A Collective Visioning Exercise

**It's 2125 and Washtenaw County is resilient and thriving. *What needs to be true for our\* children's grandchildren?***

**Step 1 (7 mins):** On your own, begin to brainstorm your 100 year vision [for your area of focus], and what would need to be true in 50 years, 20 years and 10 years, to realize this vision.

**Step 2 (10 mins):** Each person shares in group. Together, begin to coalesce your ideas onto post its.

**Step 3: (10 mins)** Next, as a group, reflect and name what you can already 'see' on the 5-year horizon today,

**Step 4 (10):** Select a spokesperson to shareout: 100 year vision and what must be true: 50 / 20 / 10 / 5 years for a resilient Washtenaw.





"100 Year Arc:  
Vision for  
transitions"

by Kristen  
Zimmerman



# Take A Break

*Simply  
Clearly*



# Vision to Strategy: Structuring Ourselves & Our Work



# 25/10 Activity: Crowd-Sourcing Bold Ideas

- **Coordinating & Sharing Resources** (map what we have, fill gaps)
- **Broadening Inclusive Partnerships** (e.g., bring in Ypsilanti Twp)
- **Strengthening Communication & Peer Resources** ("How can we help each other?", contact list)
- **Organizing Regular Collaborative Activities** (meetings, smaller groups)
- **Embedding Goals Into Practice** (write goals into budgets, create repository of tools, align plans)

| Final Activity Note Cards 4-29-25 |                                                                                                                                                                                                             |                                                           |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Score                             | What do you hope can happen in the future?                                                                                                                                                                  | What practical first step can you take?                   |
| 15*                               | Coordinate Implementation of resources to match the needs as opposed to desperate replication                                                                                                               | Begin mapping what we have and name caps                  |
| 12 (16)                           | A network of climate resilience hubs that can be accessed by communities in times of crisis                                                                                                                 | None                                                      |
| 15                                | I want Ypsilanti township to be a valuable partner in the network                                                                                                                                           | Create written goals and work into budget                 |
| 15                                | create meetings (attending/participating) smaller group work                                                                                                                                                | None                                                      |
| 15                                | Ask how can we help?                                                                                                                                                                                        | Gather contact information and guidelines for when to use |
| 15                                | A network develops that increases the familiarity and interconnectedness across communities and sectors. This network will reduce duplication and redundancies and result in nice fully leveraged resources | None                                                      |
| 14                                | Network of resources that are easy for all to leverage and tap without duplication                                                                                                                          | Create links community and knowledge                      |
| 13                                | Quarterly Learn and Mingle on Climate Action                                                                                                                                                                | Help organize 1-2?                                        |
| 13                                | We can start a new information exchange about all things climate in WC                                                                                                                                      | None                                                      |
| 13                                | A community that plan for climate change together                                                                                                                                                           | Spend more time planning with the people who do the work  |
| 12                                | To continue meeting and growing                                                                                                                                                                             | Show up, invite others, create a master contact list      |
| 12                                | Share information, best practice and resources                                                                                                                                                              | Talk to folks                                             |
| 12                                | Strengthen network communication                                                                                                                                                                            | Participate in this network - Show up                     |
| 12                                | County create a database of 1. Building xxxx, Bases for EV and Purchasing                                                                                                                                   | None                                                      |

Image: April 2025 Activity Summary

**In April's feedback folks leaned heavily toward action and learning, together.**

**Anything missing? Unclear?**

# Gallery Walk

**Purpose:** Go deeper on Network strategies; explore key actions, needs, and potential structures for ongoing collaboration.

**Step 1:** In groups of 3-5 folks, spend 5-7 mins at **each** “station”. Review what’s there and use your post-its to offer feedback, affirmations, or concerns. ***Please write legibly.***

**Step 2:** Select the Circle/topic you’d like to go deeper on, and, as a group begin to review the feedback, refining the scope and addressing concerns, as best you can.

**Step 3:** As a group, decide on a set of recommendations for which activities the Network can/should prioritize between now and April 2026. If your group (or folks within it) can take leadership of this Circle’s work, use the sign-up sheet so that we can be in touch after today.

# Did We Get There?

- Share updates on projects and efforts already underway across the county.
- Reflect on what we heard during the April gathering.
- Confirm a shared vision and purpose for the Climate Resilience Network.
- Shape the structure and goals that will guide how we work together moving forward.



# Next Steps & Feedback

- **Next Steps/Commitments:** Immediate actions, owners, and timelines
  - Each subcircle will connect by 11/15
- **Closing Circle:** In one word or phrase, what was made clear today, or, what will you carry with you? What still feels fuzzy or unclear, what do you need?
- **Evaluation:** Quick reflections before we adjourn + survey



[Link to survey](#)

# FRIENDLY REMINDERS

**After today's session,  
we'll send you:**

Session slides

Links or attachments to all the  
resources mentioned today



**Complete the  
post-session  
survey**

We appreciate your  
feedback!



# STAY CONNECTED *with* NEW .....



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LINKEDIN



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NEWSLETTER!





# THANK YOU



TRANSFORMING THE FUTURE,  
TOGETHER



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2026-033 Approving a Memorandum of Understanding with LEAF to install sharps containers in the city to be managed by the Michigan Department of Health and Human Services, and directing the City Manager to sign on Council's behalf; also directing the City Manager to work with LEAF to strategize the most effective location for the containers and change locations as needed.

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. RFL and Resolution Sharps
2. Sharps MOU

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Sharps Disposal Containers

---

SUMMARY & BACKGROUND:

Members of LEAF approached the city about installing sharps disposal containers. LEAF currently has an agreement with the Michigan Department of Health and Human Services to empty and maintain the containers.

Sharps containers placed strategically throughout the city would aid in decreasing needles being disposed of in parks, parking lots, and other public spaces.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Resolution and MOU

---

CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_

BUDGET PRIORITY REFERENCE \_\_\_\_\_



NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Ypsilanti approve this Memorandum of Understanding with LEAF to install sharps containers in the city to be managed by the Michigan Department of Health and Human Services, and direct the City Manager to sign on Council’s behalf.

BE IT FURTHER RESOLVED that City Council directs the City Manager to work with LEAF to strategize the most effective location for the containers and change locations as needed.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into as of [Effective Date], by and between the City of Ypsilanti (the “City”), and Liberation Empathy and Advocacy for the Future: Harm Reduction, a Michigan corporation (“LEAF”).

- I. **Purpose.** The purpose of this MOU is to define the terms and conditions under which LEAF shall operate and maintain a sharps collection box located at [location] (“Collection Box”). This MOU does not create a partnership, joint venture, or agency relationship between the parties, and may not otherwise be construed as a determination by the City regarding zoning or code compliance at the site of the Collection Box.
- II. **Ownership and Control.** The Collection Box shall be owned, operated, serviced, and maintained exclusively by LEAF. The City shall have no ownership interest in, responsibility for, or operational control over, the Collection Box.
- III. **LEAF Responsibilities.** LEAF shall be solely and fully responsible for all aspects of the Collection Box, including but not limited to:
  - a. Installation, operation, monitoring, servicing, and removal of the Collection Box;
  - b. Collection, handling, transportation, and lawful disposal of all contents;
  - c. Compliance with all applicable federal, state, and local laws, regulations, and guidelines, including those related to public health, environmental protection, and waste disposal;
  - d. Routine inspection and maintenance to ensure the Collection Box remains safe, secure, and in good working order;
  - e. Responding promptly to spills, damage, vandalism, or safety concerns related to the Collection Box;
  - f. All costs and expenses associated with the Collection Box.
- IV. **Prohibition on Distribution of Sharps.** LEAF is strictly prohibited from distributing, selling, providing, or otherwise making available sharps or related instruments to any individual or entity in connection with this MOU. The Collection Box shall be used solely for the receipt and disposal of sharps.
- V. **Liability.** The City shall have no responsibility or liability for:
  - a. The contents of the Collection Box;
  - b. Injuries, damages, or claims arising from the installation, operation, use, or maintenance of the Collection Box;
  - c. Any failure by LEAF to comply with applicable laws or regulations.
- VI. **Indemnification and Hold Harmless.** To the fullest extent permitted by law, LEAF shall defend, indemnify, and hold harmless the City and its elected officials, officers, employees, and agents from and against all claims, demands, damages, losses, liabilities, costs, and expenses (including reasonable attorneys’ fees) arising out of or related to:
  - a. The installation, operation, maintenance, or removal of the Collection Box;
  - b. LEAF’s acts or omissions;
  - c. Any breach of this MOU by LEAF, its employees, volunteers, officers, and staff.

- VII. **Insurance.** LEAF shall maintain, at its own expense, insurance coverage in amounts and types reasonably acceptable to the City, including general liability insurance, and shall provide proof of such insurance upon request.
- VIII. **Term and Termination.** Either party may terminate this MOU upon seven (7) days' written notice. Upon termination, LEAF shall promptly remove the Collection Box and restore the site to its prior condition.
- IX. **Governing Law.** This MOU shall be governed by and construed in accordance with the laws of the State of Michigan and the Ypsilanti City Code. This MOU shall not be effective unless and until approved by resolution of the Ypsilanti City Council.
- X. **Entire Understanding.** This MOU constitutes the entire understanding between the parties regarding the subject matter herein and may be amended at the City's sole discretion.

---

City of Ypsilanti  
By: Andrew Hellenga, City Manager

---

Liberation Empathy and Advocacy for the Future:  
Harm Reduction

By: \_\_\_\_\_

Its: \_\_\_\_\_



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Nicole Brown, Mayor

Subject: Resolution No. 2026-034 Reappointing John Ichesco to the Ypsilanti Community Utilities Authority, with a term ending February 1, 2029.

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution 2026-034 Reappointment Ichesco John 2.01.2029
2. Ichesco, John - REAPP\_Redacted

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-034  
February 17, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

THAT, the following Resident be reappointed to the City of Ypsilanti Board and Commission as indicated below:

| <u>Name</u>                                              | <u>Board</u>                            | <u>Expiration</u> |
|----------------------------------------------------------|-----------------------------------------|-------------------|
| John Ichesco<br>1218 Pearl Street<br>Ypsilanti, MI 48197 | Ypsilanti Community Utilities Authority | 2/1/2029          |

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:



Board and Commission Application for Reappointment - Submission #7859

Date Submitted: 2/6/2026

First Name\*

Jon

Last Name\*

Ichesco

Address (legal residence)\*

1218

City\*

Ypsilanti

State\*

MI

Zip Code\*

48197

Email Address\*

Phone Number\*

Which Ward do you live  
or reside in?\*

- ☐ Ward 1  
☒ Ward 2  
☐ Ward 3  
☐ Do not live in the  
City of Ypsilanti

Are you registered to  
vote in the City of  
Ypsilanti?\*

- ☒ Yes  
☐ No

Board or commission applying to for Reappointment\*

YCUA

Number of Terms Served\*

4 or Over

Did you hold a Position of  
Leadership?\*

Yes

Are you reapplying to continue as a youth member?\*

- ☐ Yes  
☒ No

During your time, how did you assist your Board or Commission to achieve its purpose as stated in the enabling legislation?\*

Duties of Secretary Treasurer to insure integrity and security of YCUA

How will you continue to assist your Board or Commission to achieve its purpose if reappointed?\*

Review agendas, question requests when necessary for effectiveness and efficiency

Number of absences\*

5

If you had over 3 absences in a calendar year please explain? (this information will not be made available to the public)\*

None

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature\*

Jon R ichesco



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2026-035 Approving John Gilbreath as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Res. No. 2026-035 John Gilbreath AHB

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-035  
February 17, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

THAT Council approves John Gilbreath as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:            NO:            ABSENT:            VOTE:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Stephen Hobbs, Fire Chief

Subject: Resolution No. 2026-036 Approving Amended Michigan Mutual Aid Box Alarm System Association (MI-MABAS) Agreement.

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Res. No. 2026-036 Fire Mutual Aid Agmt - Box alarm System
2. MI-MABAS-Member-Agreement-2016-Updated -08042025

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-036  
February 17, 2026

**RESOLUTION APPROVING AMENDED MICHIGAN MUTUAL AID BOX  
ALARM SYSTEM ASSOCIATION (MI-MABAS) AGREEMENT**

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, The City of Ypsilanti has the power, privileges and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, The City of Ypsilanti desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Michigan Mutual Aid Box Alarm System ( MI-MABAS), is a mechanism that may be used for either deploying or receiving personnel and equipment ("Resources") in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal government agreement to further improve Fire Services, the City of Ypsilanti is a signing party to MI-MABAS; and

WHEREAS, The City of Ypsilanti has the authority to execute this Agreement pursuant to resolution of its governing body; and

THEREFORE, BE IT RESOLVED: The City of Ypsilanti finds it is the best interest of its citizens from a safety and financial standpoint to enter into the interlocal Agreement joining the Michigan Mutual Aid Box Alarm System Association; and

1. That the City of Ypsilanti is authorized to enter into the Amended Michigan Mutual Aid Box Alarm System Association Agreement; and
2. That the Ypsilanti Fire Chief is hereby authorized to execute (sign) the attached agreement.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:

**AMENDED (2016) MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION  
AGREEMENT**

**Effective Date:** \_\_\_\_\_

**BETWEEN**

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES  
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government “Parties” that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

**WHEREAS**, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

**WHEREAS**, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

**WHEREAS**, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

**WHEREAS**, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

**WHEREAS**, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

## **SECTION ONE**

### **Purpose**

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

## **SECTION TWO**

### **Definitions**

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. "Agreement" means the MI-MABAS Agreement.
- B. "Michigan Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a



Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

- C. “Party” means a political subdivision which has entered into this Agreement as a signatory;
- D. “Requesting Party” means any Party requesting assistance under this agreement;
- E. “Assisting Party” means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. “Emergency” means an occurrence or condition in a Party’s jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. “Disaster” means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. “Serious Threats to Public Health and Safety” means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

- I. “Division” means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. “Training” means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;
- K. “Executive Board” means the governing body of MI-MABAS composed of Division representatives.
- L. “Effective Date” means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.
- M. “Special Operations Teams” means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

### **SECTION THREE**

#### **Establishment of the Association, the Divisions and Executive Board of MI-MABAS**

##### **A. Establishment of the Association**

1. The Parties intend and agree that MI-MABAS is established as a separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is “Michigan Mutual Aid Box Alarm System Association”.

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.
5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

**B. Establishment of the Executive Board.**

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

## **SECTION FOUR**

### **Duties of the Executive Board**

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

## **SECTION FIVE**

### **Rules and Procedures**

Rules, procedures, and bylaws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

## **SECTION SIX**

### **Authority and Action to Effect Mutual Aid**

- A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedures established and maintained by the MI-MABAS Association.

- B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.
- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

## **SECTION SEVEN**

### **Jurisdiction Over Personnel and Equipment**

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress.

Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

## **SECTION EIGHT**

### **Compensation for Aid**

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration, and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

## **SECTION NINE**

### **Insurance**

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The Executive Board

may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

## **SECTION TEN**

### **Liability**

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

## **SECTION ELEVEN**

### **No Waiver of Governmental Immunity**

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

## **SECTION TWELVE**

### **Term**

- A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.



- C. This Agreement shall continue until terminated by the first to occur of the following:
- (i) The Association consists of less than two (2) Parties; or,
  - (ii) A unanimous vote of termination by the total membership of the Executive Board.

## **SECTION THIRTEEN**

### **Miscellaneous**

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.
- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.
- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents

necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

\_\_\_\_\_  
Political Subdivision / Government Entity

\_\_\_\_\_  
Signature Chief Executive Official  
(or authorized signature by resolution)

\_\_\_\_\_  
Printed Name (signatory)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Resolution #: \_\_\_\_\_  
(political subdivision or government  
entity approving body)

Date: \_\_\_\_\_

MI-MABAS Approval (*MABAS use only*)

\_\_\_\_\_  
Signature (President)

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Timothy Anderson, Police Chief

Subject: Resolution No. 2026-037 Authorizing the Chief of Police to sign all necessary documents needed to execute a vehicle purchase in the amount of \$44,990 from LaFontaine CDJR-Lansing.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2026-037 Police Vehicles
2. LaFontaine Quote - Police Vehicle
3. Vehicle Specs

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI**

WHEREAS, the City of Ypsilanti Police Department desires to replace one (1) Police vehicle with a 2026 AWD Dodge Durango; and

WHEREAS, the City of Ypsilanti Police Department is replacing a Ford Explorer that was totaled in an accident; and

WHEREAS, Lafontaine Chrysler Dodge, Lansing, Michigan has provided State of Michigan bid pricing in the amount of \$44,990.00; and

WHEREAS, the City of Ypsilanti has received \$20,000 from the Michigan Municipal League Property Pool to purchase the vehicle and the remaining balance will be paid at delivery; and

WHEREAS, the purchase shall be from account 641.9330.7987.10.

NOW THEREFORE, BE IT RESOLVED, that the Chief of Police be authorized to sign all necessary documents needed to execute this vehicle purchase in the amount of \$44,990 from LaFontaine CDJR-Lansing.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:

**LaFontaine CDJR-Lansing****6131 S. Pennsylvania Ave.****Lansing, MI 48911****517-394-1022-Direct****517-394-1205-Fax****mdeacon@lafontaine.com**Name: City of Ypsilanti

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: Pete WistPhone: 734.637.1516Email: pwist@cityofypsilanti.comDate: 2/2/2026Quote 020226

|                                         |                                                                                            |             |
|-----------------------------------------|--------------------------------------------------------------------------------------------|-------------|
| State of Michigan Contract 240000001206 |                                                                                            |             |
| WDEE75                                  | 2026 Dodge Durango Pursuit AWD                                                             | \$39,761.00 |
| 22Z                                     | 5.7L V8                                                                                    | \$3,119.00  |
| PXJ                                     | DB Black                                                                                   |             |
| A7X9                                    | Black Cloth Bucket Seats w/Rear Vinyl                                                      | \$160.00    |
| LNF                                     | Black Left LED Spot Lamp                                                                   | \$660.00    |
| LNA                                     | Black Right LED Spot Lamp                                                                  | \$660.00    |
| CW6                                     | Deactivate Rear Doors/Windows                                                              | \$90.00     |
| GXF                                     | Entire Fleet Alike Key (FREQ 1)                                                            | \$540.00    |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         | Per contract delivery is \$2.00 a mile one way mileage.                                    |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         |                                                                                            |             |
|                                         | By signing the purchase agreement you agree to purchase of the vehicle or vehicles X _____ |             |
|                                         |                                                                                            |             |
|                                         | Total Cost:                                                                                | \$44,990.00 |

Signed Michelle Deacon

Please note payment is due within 30 days of delivery. Any invoices paid after 30 days may be subject to a 1.5% late fee

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD

| Code | Description                          |
|------|--------------------------------------|
| X9K  | 1 Yr. Trial (Registration Required)  |
| RHV  | 10.1" Touchscreen Display            |
| JKP  | 12 Volt AUX Power Outlet - Front     |
| JJM  | 12 Volt AUX Power Outlet - Rear      |
| JJS  | 130 MPH Maximum Speed Calibration    |
| JCF  | 140 MPH Primary Cert. Speedometer    |
| WBN  | 18X8.0 Black Steel Wheels            |
| DJC  | 195MM Front Axle                     |
| DRH  | 195MM Rear Axle                      |
| GXD  | 2-Door Passive Entry, Fit Door Locks |
| BAJ  | 220 Amp Alternator                   |
| NF4  | 24.6 Gallon Fuel Tank                |
| TXQ  | 255/60R18 BSW On/Off Road Tires      |
| CFN  | 2nd Row 60/40 Folding Seat           |
| DLK  | 3.45 Rear Axle Ratio                 |
| ERC  | 3.6L V6 24V VVT Engine Upg 1 w/ESS   |
| RTQ  | 4G LTE Wi-Fi Hot Spot                |
| CYD  | 5 Passenger Seating                  |
| NAS  | 50 State Emissions                   |
| RCG  | 6 Speakers                           |
| BCZ  | 650 Amp AGM Battery                  |
| XF2  | 7 and 4 Pin Wiring Harness           |
| DFT  | 8-Spd Auto 850RE Trans (Make)        |
| MLX  | Accent Color Lower Fascia            |
| RD3  | Accent Color Shark Fin Antenna       |
| MRD  | Accent Color Wheel Lip Molding       |
| GAK  | Acoustic Windshield                  |
| CG3  | Advanced Multistage Front Air Bags   |
| JMA  | Air Filtering                        |
| RFP  | Apple CarPlay                        |
| HAH  | ATC w/3 Zone Temp Control            |
| LMG  | Automatic Headlamps                  |
| BC1  | Aux Battery                          |
| LH2  | Aux Switches                         |
| MMT  | AWD Badge                            |
| CTL  | Base Door Trim Panel                 |
| MMG  | Belt Moldings                        |
| MFA  | Black Headlamp Bezels                |
| CHE  | Black Headliner                      |
| CKJ  | Black Vinyl Floor Covering           |
| XAN  | Blind Spot and Cross Path Detection  |
| XPV  | Blind Spot w/Trailer Detection       |
| MNK  | Body Color Door Handles              |

| Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD |                                      |
|--------------------------------------------------------|--------------------------------------|
| Code                                                   | Description                          |
| MBP                                                    | body color upper fascia              |
| MBT                                                    | Body Color/Accent Color Rear Fascia  |
| WMH                                                    | Bright Hub Caps                      |
| XJM                                                    | Capless Fuel Fill w/o Discriminator  |
| CKN                                                    | Cargo Compartment Carpet             |
| CKT                                                    | Cargo Tie Down Loops                 |
| NDA                                                    | Catalytic Converter                  |
| X8S                                                    | Center Console Parts Module          |
| CGU                                                    | Child Seat Anchor System-LATCH Ready |
| XFH                                                    | Class IV Receiver Hitch              |
| *C5                                                    | Cloth Bucket Seats w/ Shift Insert   |
| RTV                                                    | Connected Travel & Traffic Services  |
| DS7                                                    | Conventional Differential Ft Axle    |
| DS8                                                    | Conventional Differential Rear Axle  |
| CLG                                                    | Covered Cargo Storage                |
| GEG                                                    | Deep Tint Sunscreen Glass            |
| CF9                                                    | Delete 3rd Row Seat                  |
| RFV                                                    | Disassociated Touchscreen Display    |
| X82                                                    | Door Parts Module                    |
| X8J                                                    | Door Trim Panel Module               |
| CGY                                                    | Dvr Inflatable Knee-Bolster Air Bag  |
| JJB                                                    | DUAL NOTE ELECTROMECHANICAL HORNS    |
| MZJ                                                    | Durango Bright Badge                 |
| AZ1                                                    | Durango Pursuit Vehicle              |
| SBL                                                    | Electric Power Steering              |
| BNB                                                    | Electronic Stability Control         |
| XAX                                                    | Engine Hour Meter                    |
| NHA                                                    | Engine Oil Cooler                    |
| LSE                                                    | Enhanced Accident Response System    |
| XFX                                                    | Equipment Mounting Bracket           |
| NHJ                                                    | Exterior Mirrors w/Heating Element   |
| X72                                                    | Exterior Plastics Module             |
| TZF                                                    | Firestone Brand Tires                |
| X9E                                                    | For Details, Visit DriveUconnect.com |
| BNR                                                    | Four Wheel Traction Control          |
| LBR                                                    | Front & Rear Interior LED Lamps      |
| GCB                                                    | Front Door Tinted Glass              |
| X83                                                    | Front End Parts Module               |
| X8W                                                    | Front Fascias Parts Module           |
| MDA                                                    | Front License Plate Bracket          |
| LAX                                                    | Front Passenger Seat Belt Alert      |
| X89                                                    | Front Suspension Damper Parts Module |
| X84                                                    | Front Suspension Parts Module        |



Standard Features - WDEEZ5-DURANGO PURSUIT VEHICLE AWD

| Code | Description                          |
|------|--------------------------------------|
| CDW  | Frt Pass Forward Fold Flat Seat      |
| WKB  | Full Size Matching Spare Wheel       |
| TBW  | Full Size Spare Tire w/Matching Whl  |
| X73  | Glass Module II                      |
| RDG  | Global Telematics Box Module (TBM)   |
| LE7  | Gloss Black Exterior Mirrors         |
| MAK  | Gloss Black Grille W/Granite Inner   |
| LBC  | Glove Box Lamp                       |
| RF5  | Google Android Auto                  |
| JLP  | GPS Antenna Input                    |
| JLN  | GPS Navigation                       |
| Z6K  | GVW Rating - 6500#                   |
| X8F  | Hard Trim Module                     |
| RE8  | HD Radio                             |
| X8Y  | Headliner Parts Module               |
| NMC  | Heavy Duty Engine Cooling            |
| BNG  | Hill Start Assist                    |
| HGA  | Hood Insulation                      |
| XE2  | I/P Mounted Elec Shifter             |
| LAC  | Illuminated Entry                    |
| JB5  | Inst. Panel Platinum Chrome Bezel    |
| JAA  | Instrument Panel                     |
| X81  | Instrument Panel Parts Module        |
| RTF  | Integrated Center Stack Radio        |
| XR8  | Integrated Voice Command w/Bluetooth |
| CSV  | Interior Assist Handles              |
| X8T  | Interior Trim Module                 |
| GAP  | Laminated Front Door Glass           |
| LMZ  | LED Daytime Running Headlamps        |
| LM6  | LED Low/High Beam Headlamps          |
| LA3  | LED Taillamps w/Red Accents          |
| X8G  | Load Floor Parts Module              |
| CXG  | Lock On Sync Tire Press Sensor       |
| RSF  | Media Hub (2 USB, Aux)               |
| CZX  | Mini Console Police                  |
| APA  | Monotone Paint                       |
| XA8  | Non Adjustable Pedals                |
| GXQ  | Non-Key Alike Fobs                   |
| CUN  | Overhead Console                     |
| XH3  | ParkSense Rr Park Assist w/Stop      |
| XAC  | ParkView Rear Back-up Camera         |
| CSR  | Passenger Assist Handles             |
| SCJ  | Perforated Leather Wrapped Strg Whl  |

Standard Features - WDEE/5-DURANGO PURSUIT VEHICLE AWD

| Code | Description                           |
|------|---------------------------------------|
| BR9  | Police ABS 4-Wheel Hd Disc Brakes     |
| AYF  | Police Group                          |
| SDB  | Police Tuned Suspension               |
| JPJ  | Power 4-Way Driver Lumbar Adjust      |
| JPR  | Power 8-Way Driver/Manual Pass Seat   |
| JKY  | Power Accessory Delay                 |
| GTS  | Power Heated Mirrors, Fold-Away       |
| JPB  | Power Locks                           |
| JAJ  | Premium Instrument Cluster w/Tach     |
| HGP  | Premium Insulation Group              |
| XPF  | Protective Coating and Remover        |
| XJ7  | Push-Push Fuel Filler Door            |
| GX4  | Pushbutton Start                      |
| JP3  | Pwr Front Windows, 1-Touch, Up & Down |
| XFC  | R1234YF A/C Refrigerant               |
| BHC  | Rain Brake Support                    |
| BHD  | Ready Alert Braking                   |
| HHB  | Rear Air Conditioning w/Heater        |
| X8U  | Rear Fascias Parts Module             |
| SES  | Rear Load Leveling Suspension         |
| X91  | Rear Suspension Damper Parts Module   |
| X85  | Rear Suspension Parts Module          |
| GNK  | Rear View Auto Dim Mirror             |
| GFA  | Rear Window Defroster                 |
| JHB  | Rear Window Wiper/Washer              |
| GXM  | Remote Keyless Entry                  |
| X8Z  | Seat Parts Module                     |
| AXR  | Secure Park Package                   |
| XX7  | Selectable Steering Modes             |
| GXX  | Sentry Key Theft Deterrent System     |
| MRF  | Sill Molding                          |
| DHY  | Single Speed Transfer Case            |
| RT1  | SiriusXM Guardian-included trial (B)  |
| RTU  | SiriusXM with 360L                    |
| AHV  | Special Service Group                 |
| NHM  | Speed Control                         |
| LNO  | Spot Lamp Wiring Prep.                |
| RDZ  | Steering Wheel Mounted Audio Ctrls    |
| XHZ  | Stop-Start Dual Battery System        |
| GNV  | Sun Visors w/Vanity Mirror            |
| XSV  | Super Nova Hydro Interior Accents     |
| CJ5  | Supp. Side Curtain All Rows Air Bags  |
| CJ1  | Supplemental Ft Seat Side Air Bags    |

Standard Features - WDEE/5-DURANGO PURSUIT VEHICLE AWD

| Code | Description                          |
|------|--------------------------------------|
| CGS  | Supplemental Side Air Bags           |
| JFJ  | Temperature & Compass Gauge          |
| SUD  | Tilt/Telescope Steering Column       |
| GBB  | Tinted Windshield Glass              |
| XBN  | Tip Start                            |
| X88  | Tire & Wheel Parts Module            |
| XGM  | Tire Pressure Monitoring Display     |
| BNT  | Trailer Sway Damping                 |
| NHQ  | Transmission Heater                  |
| CD4  | Tungsten Interior Accent Stitching   |
| UBN  | Uconnect 5 Nav w 10.1" Display (USA) |
| XXS  | Upfitter Electronic Module (VSIIM)   |
| RF7  | USB Host Flip                        |
| JHA  | Var Intermittent Windshield Wipers   |
| LAZ  | Vehicle Information Center           |



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Patrick McLean, Council Member, Desirae Simmons, Council Member

Subject: Resolution No. 2026-038 Establishing a city policy that prohibits the use of City resources, funds, or personnel to assist in civil immigration enforcement, or on entering into any agreement under 8 U.S.C. Section 1357(g).

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2026-038 Ypsi Protection Resolution

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



YPSILANTI PROTECTION RESOLUTION

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

Whereas, The City of Ypsilanti is committed to ensuring the safety, dignity, and human rights of all residents, regardless of race, religion, immigration status, national origin, and other protected traits; and

Whereas, Increased civil immigration enforcement activities as well as activities using civil immigration enforcement as a pretense, across the country, including in Michigan, are negatively impacting communities by undermining community trust, spreading fear, and creating barriers to accessing essential City services; and

Whereas, The fear of civil immigration enforcement can deter immigrants from sending their children to school, supporting their families through work, participating in community life, and accessing essential City services; and

Whereas, the residents of Ypsilanti believe that public safety is best achieved through trust and collaboration between residents and local government, not through the militarization or deputization of City resources in service of civil immigration enforcement; and

Whereas, The Ypsilanti City Council reaffirmed its position on immigration enforcement in the City of Ypsilanti through the passage and continued support of Ordinance 1281, which, among other things, prohibits city officials from requesting immigration status unless required by law; and

Whereas, Civil immigration enforcement operations utilizing municipal property as staging sites has occurred in other jurisdictions raising concerns about potential use of the City of Ypsilanti's properties for similar purposes; and

Whereas, The unauthorized use of City resources, property, or personnel to facilitate civil immigration enforcement actions interferes with the City's authority over, and its use of, its own resources, property, and personnel; and

Whereas, The use of City resources, property, or personnel to facilitate civil immigration enforcement actions is inconsistent with the City's values as a welcoming community; and

Whereas, Across the country, there has been an increased use of face coverings, along with the absence of visible identification (including names and identification numbers) to clearly identify individuals as federal law enforcement personnel; and

Whereas, The use of face coverings and lack of consistent, visible identification are making it difficult for individuals and local law enforcement to distinguish between authorized law enforcement officers and persons with nefarious intent; and

Whereas, Members in communities where these tactics have been used have reported confusion and fear as to whether or not they were witnessing a crime; and

Whereas, The City should have the right to establish identification requirements for law enforcement officers operating within the City so that the Ypsilanti Police Department and members of the public can distinguish between individuals who are authorized law enforcement officers and those who are not; and

Whereas, The legality of whether state and local governments have the authority to ensure all law enforcement in their jurisdiction is identifiable to protect public safety as it pertains to face coverings and identification is currently being litigated in *United States v. California, et al.*, No. 2:25-cv-10999 (C.D. Cal. 2025); and

Whereas, The City has both the authority and responsibility, under its police powers, to maintain order and protect the safety and well-being of all people within its jurisdiction; now therefor be it

RESOLVED, That the Ypsilanti City Council hereby establishes its policy that prohibits the use of City resources, funds, or personnel to assist in civil immigration enforcement, or on entering into any agreement under 8 U.S.C. Section 1357(g);

RESOLVED, That the City prohibits federal immigration officials (including Immigration and Customs Enforcement, Customs and Border Protection personnel) to enter or use private areas (areas marked as private and/or closed to the public) in City facilities, for civil immigration enforcement purposes absent a judicial warrant;

RESOLVED, That the City prohibits the use of any City-owned parking lot or vacant lot for the purpose of aiding civil immigration enforcement and/or for the purpose of staging or establishing an operational base for civil immigration enforcement operations;

RESOLVED, That for purposes of this resolution, "staging area" means an area that is used to assemble, mobilize, and deploy vehicles, equipment, or materials, and related personnel, for the purpose of carrying out civil immigration enforcement operations;

RESOLVED, That the City Manager shall as soon as possible, but no later than 90 days, identify City-owned parking lots and vacant lots and ensure that all such properties have clear signage stating that the property is owned by the City of Ypsilanti and may not be used for civil immigration enforcement, including as a staging area, processing location, or for other civil immigration operations;

RESOLVED, That the City Manager shall as soon as possible, but no later than 90 days, design and make available for public use standardized signage that private landowners and leaseholders, including businesses, medical providers, nonprofit organizations, and places of worship, may print and display at their own discretion to delineate non-public areas of property in which the landowner or leaseholder wishes to restrict activities related to civil immigration enforcement;

RESOLVED, That this resolution shall not apply to property subject to an existing lease or agreement to which the City is a party and shall not be interpreted to interfere with any such lease or agreement to which the City is currently a party;

RESOLVED, That the City Manager shall, as soon as possible, but no later than 90 days, develop a policy whereby City employees, contractors, and agents are prohibited from utilizing any City resource, including without limitation, any information obtained during the course of employment, service, or agency, to assist, facilitate, or cooperate with Federal civil immigration enforcement activities, to the extent permitted by law and exempt where such assistance is required by law;

RESOLVED, That the City formally opposes the use of masks or face coverings by federal immigration officials that conceal their identities during civil immigration enforcement activities occurring within the City of Ypsilanti, except in circumstances where face coverings are required for verified public health or safety reasons;

RESOLVED, The City shall, as soon as practical, create an ordinance prohibiting law enforcement officers operating in the City from using face coverings, subject to limited exceptions, and require that law enforcement officers operating in the City visibly display identification that includes their agency and either a name or badge number, or both name and badge number, when performing enforcement duties;

RESOLVED, That this resolution only pertains to civil immigration enforcement activities, and does not prohibit the lawful use of City-owned and controlled property for other purposes, nor does it restrict any person or entity from carrying out functions unrelated to the prohibited purposes on such property;

RESOLVED, That the Ypsilanti City Council directs the City Manager or his/her designee(s) to immediately design and implement appropriate training processes for City staff to comply with this resolution; and

RESOLVED, That it is not the intention of the City of Ypsilanti to violate 8 U.S.C. Sec. 1373 and nothing in this resolution shall be construed as restricting or interfering with the execution of lawful judicial warrants or enforcement of criminal law, nor as limiting the rights of any person or entity under state or federal law.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Patrick McLean, Council Member, Steve Wilcoxon, Mayor Pro-Tem

Subject: Resolution No. 2026-039 Opposing the ballot initiatives circulated by Americans for Citizen Voting and the Committee to Protect Voters' Rights and urging voters to carefully consider the impacts of these ballot initiatives before they sign.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2026-039 Preserving Voting Rights

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2026-039  
February 17, 2026

## **PRESERVING VOTING RIGHTS AND ACCESS**

### **RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, the City of Ypsilanti has a strong history of protecting the right to vote and ensuring that voting is safe and accessible for the 13,255 active registered voters residing in the city; and

WHEREAS, Michigan voters overwhelmingly passed Ballot Proposal 2 of 2022, a slate of pro-voter ballot initiatives that provided voters with access to same-day registration, no-excuse absentee voting, and in-person early voting; and

WHEREAS, Michigan's investment in pro-voter policies and the commitment of our election officials to implement these changes have made our elections a point of national recognition and statewide pride, earning the state an A+ grade from the Institute for Responsive Government's Election Progress Report in both 2023 and 2024; and

WHEREAS, Americans for Citizen Voting and the Committee to Protect Voters' Rights, each group being committed to making it more difficult to vote, have begun circulating two ballot initiatives aiming to change the Michigan constitution and require documentary proof of citizenship when Michigan citizens register to vote; and

WHEREAS, such initiatives, by requiring voters to show a birth certificate or passport when registering to vote and requiring additional documents when casting one's ballot, would create red tape, increase confusion about the voter registration process, and create cost barriers for the more than 680,000 Michiganders who do not possess or lack easy access to these documents; and

WHEREAS, similar proposals in other states have led to widespread disenfranchisement, with documentary proof of citizenship laws in Kansas blocking more than 30,000 residents from voting over the course of two years, despite the state's admission that over 99 percent of those blocked from voting were U.S. citizens; and

WHEREAS, the initiatives would disproportionately impact married women, rural voters, people experiencing homelessness, and low-income voters.

NOW THEREFORE BE IT RESOLVED that the City of Ypsilanti strongly opposes the ballot initiatives circulated by Americans for Citizen Voting and the Committee to Protect Voters' Rights and urges voters to carefully consider the impacts of these ballot initiatives before they sign.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:





REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2026-040 Approving the proposal submitted by Davey Resource Group in the amount of \$36,735 for a Tree Inventory and Management Plan.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Forestry RFL
2. Forestry Resolution 2026-040
3. Tree Inventory Management Plan Bid Tally Sheet 08-19-25
4. Ypsilanti, MI Tree Inventory Proposal

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

From: Bonnie Wessler, Director of Public Works

Subject: Urban forest inventory

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**SUMMARY & BACKGROUND:**

In 2025, the City was awarded a grant from the Michigan Department of Natural Resources, funded by the Inflation Reduction Act, for inventory of the trees in the City's rights of way, parks, and on the grounds of the City's facilities, as well as a tracking system, public education, and tree planting. The City released a Request for Proposals in mid-2025. Four bids were received; Davey Resource Group presented a comprehensive bid at the lowest proposed cost and is recommended by staff. The cost of the inventory will be fully covered by the grant.

**RECOMMENDED ACTION:** Award bid to Davey Resource Group

**ATTACHMENTS:** Bid, tally sheet

**FY2025/2026 Goal Alignment**

- **Budget Priority 1: Public Infrastructure/Buildings/Roads**
- Budget Priority 2: Water Street
- **Budget Priority 3: Public Safety/Public Health**
- Budget Priority 4: Shelter/Housing
- Budget Priority 5: Staffing Capacity

---

CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_

VOTE:



Resolution No. 2026-040  
February 17, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, In 2025, the City was awarded a grant from the Michigan Department of Natural Resources, funded by the Inflation Reduction Act, for inventory of the trees in the City's rights of way, parks, and on the grounds of the City's facilities, as well as a tracking system, public education, and tree planting; and

Whereas, Davey Resource Group presented a comprehensive bid at the lowest proposed cost for these services and is recommended by staff; and

Whereas, this inventory will be fully funded by Grant dollars;

NOW THEREFORE BE IT RESOLVED THAT that the Ypsilanti City Council approves the proposal submitted by Davey Resource Group in the amount of \$36,735 for a Tree Inventory and Management Plan.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:



**Tree Inventory & Management Plan**  
**Bid Opening – Tally Sheet**  
**August 19, 2025**  
**2:00 p.m.**

| Company                    | Proposal    |
|----------------------------|-------------|
| Davey Resource Group, Inc. |             |
| 295 S. Water St. Ste 300   | Tot 36,735  |
| Kent, OH 44240             |             |
|                            |             |
|                            |             |
|                            |             |
| Eocene Environmental       | Tree 41,880 |
| 5930 Grand Ave             | Mgt 13,200  |
| W. Des Moines IA           | Tot. 55,080 |
|                            |             |
|                            |             |
|                            |             |
| Arbor Pro Inc.             |             |
| Orange, CA                 |             |
|                            | TOT 49,500  |
|                            |             |
|                            |             |
|                            |             |
|                            |             |



A PROPOSAL PREPARED FOR

# City of Ypsilanti, Michigan

TREE INVENTORY AND MANAGEMENT PLAN

August 19, 2025



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Tracey Boudreau  
City Clerk  
City of Ypsilanti, Michigan  
One South Huron Street  
Ypsilanti, Michigan 48197

**RE: Response to Request for Proposals for City of Ypsilanti Tree Inventory and Management Plan**

Dear Ms. Boudreau,

I am writing to submit our proposal for conducting a comprehensive tree inventory for the City of Ypsilanti, Michigan. Our team is excited to collaborate with you to map, assess, and manage your urban forest resources effectively. Based on our experience and a review of Ypsilanti's streets and parks, we estimate that there are approximately 6,000 trees along city streets, parks, and public parking lots and properties.

Trees are part of everyday life. The urban forest creates a sense of place and supplies real benefits to those who live in Ypsilanti. Trees along streets, in parks, around playgrounds, and in backyards provide shade and beauty and enhance the quality of life by bringing natural elements and wildlife habitats into communities. Trees also moderate temperatures, reduce air pollution and energy use, improve water quality, and promote human health and well-being.

Davey Resource Group, Inc. (DRG) understands the benefits trees bring, and we also realize the challenges that come with managing public trees. Our parent company, The Davey Tree Expert Company, was founded in 1880 to train tree surgeons - predecessors to the modern-day arborists. Through the years, our company has developed numerous tree care and maintenance protocols, standards, and best practices - including developing software for organizing and managing tree inventories. Our world-leading research and development department, the Davey Institute, is staffed with scientists and technical advisors to guide our field service teams in diagnosing and prescribing the best approaches to tree maintenance and care. Fundamentally, our tree knowledge is rooted in direct science and research, differentiating us from our competitors and ensuring our clients receive the best advice to manage and maintain trees.

The team we proposed to manage your project has the knowledge, experience, and availability to meet your goals and help you with the next steps for your project. They understand how to help you meet your specific program needs and project budget. We believe that our expertise in urban forestry management and our commitment to sustainability make us an ideal partner for the City of Ypsilanti, Michigan in this important endeavor.

Thank you for considering DRG, and we look forward to talking with you about the next steps.

Sincerely,

**Gerritt Moeke, CCF**  
**Michigan Team Leader**  
Davey Resource Group, Inc.  
231.675.7549  
Gerritt.Moeke@davey.com



# Section One: Project Understanding

The City of Ypsilanti is a close-knit community within Washtenaw County. For 21 years, Ypsilanti has been a Tree City USA community, recognizing the City's interest in and commitment to its trees. DRG has worked with the City of Ypsilanti in their past Urban Forestry Endeavors, completing a past inventory and management plan in 2012. DRG hopes to continue this partnership and help advance the City's continued urban forestry management.

Recently, the City of Ypsilanti received a grant from the Michigan Department of Natural Resources via funding from the U.S. Forest Services' Inflation Reduction Act program. This grant enables the city to complete an inventory of public trees, establish a GIS database, and complete an urban forest management plan. This comprehensive urban forestry project establishes a solid management framework that enables the city to proactively manage trees, reduce risk, and expand tree canopy while remaining responsive to public concerns. To be most useful, DRG understands that the results of this endeavor must also be flexible, allowing the city to react to changing conditions -- while providing ample support to ensure that the city is confident in using project outputs to take action on the ground. This requires an understanding of not only urban forestry best practices but also familiarity with how municipalities and their forestry programs operate.

Davey Resource Group (DRG) provides a wide range of environmental consulting services to clients throughout the world, including many in Michigan. As the industry leader in urban forestry, we understand that trees have immense value to communities, and we know that trees sometimes fail and can cause damage. Our experience in collecting data on millions of trees and having done more inventories than any other company in the world provides you the reassurance that your investment will not go to waste and that we understand your goals. We aim to bring our experience to assist you with maximizing the value that trees provide and minimize the risks of damage, injury, or disruption trees may cause. Tools like a tree inventory and management plan help identify opportunities, focus attention, and secure resources to tackle community priorities.

We understand that your goal is to improve the urban forest's health and structure by understanding this vital tree resource better. You can't manage if you don't know what you have. DRG's tree inventory will be a ground-based arborist evaluation of the public trees, specifically in defined areas, including the street ROWs as well as mowed and manicured areas of public parks, and properties. It will include information about species diversity, age distribution, ecosystem benefits, and the overall condition of each tree. This project will provide a much-needed insight into the tree population and allows for a proactive approach to prioritizing tree work.

Upon completion of the tree inventory, DRG will leverage the inventory data to develop an Urban Forest Management Plan, suited to the unique needs of Ypsilanti. Included with the plan is a projected 6-year budget to help the city plan for and address tree maintenance issues identified during the inventory and assessment. This plan will describe the status of the current urban forest and provide an approach to tree maintenance that focuses on risk reduction over time. The plan will enable you to project realistic budgets and work plans.

Overall, this project will provide the City of Ypsilanti with comprehensive data about the trees and illuminate a path forward to address the needs of the urban forest. DRG is excited about the opportunity to be part of your proactive tree management project.



# Section Two: Professional Qualifications

Davey Resource Group, Inc. (DRG) was established to nurture and protect natural resources, especially trees and urban forests, in communities across North America. From i-Tree Tools to Urban Forest Master Plans, we have consistently pioneered approaches to urban forest management that have since become best practices. Uniquely, our project team includes deeply rooted experience in urban forestry programs across Northern Michigan as well as the United States. Our team has direct experience caring for and managing trees, not only writing reports.

DRG is a fully-owned subsidiary of The Davey Tree Expert Company “Davey”. Originally founded as a division of Davey in 1992, DRG was incorporated in Delaware in 2018. DRG is the technical services and consulting arm of Davey and is regularly called upon to support innovative projects in advancing the development of arboriculture, urban forestry, and leveraging nature to support the built environment.

Davey was founded in Kent, Ohio in 1880 and incorporated in 1909. Employee-owned since 1979, Davey is the largest employee-owned company in the State of Ohio and one of the top 10 largest in the US. We are a nationally recognized leader in innovation, research, and development of creative solutions in arboriculture and urban forestry. Our work has included:

- Tree inventory data collection, updates of existing data, and analyses of inventory data.
- Development of tree risk management strategies and protocols.
- Large-scale tree planting initiatives and young tree maintenance.
- Urban forest planning to help manage trees and achieve short- and long-term goals.
- Operations reviews to improve efficiencies and establish adequate resource projections.

Davey Resource Group, Inc. maintains corporate headquarters in Kent, Ohio and many local offices across the US:

## Local Office

Davey Resource Group, Inc.  
24301 Catherine Industrial Drive, Suite 124  
Novi, Michigan 4837

## Company Headquarters

Davey Resource Group, Inc.  
295 South Water Street, Suite 300  
Kent, Ohio 44240

## Project Manager

Gerritt Moeke  
231.675.7549  
gerritt.moeke@davey.com  
Novi, Michigan



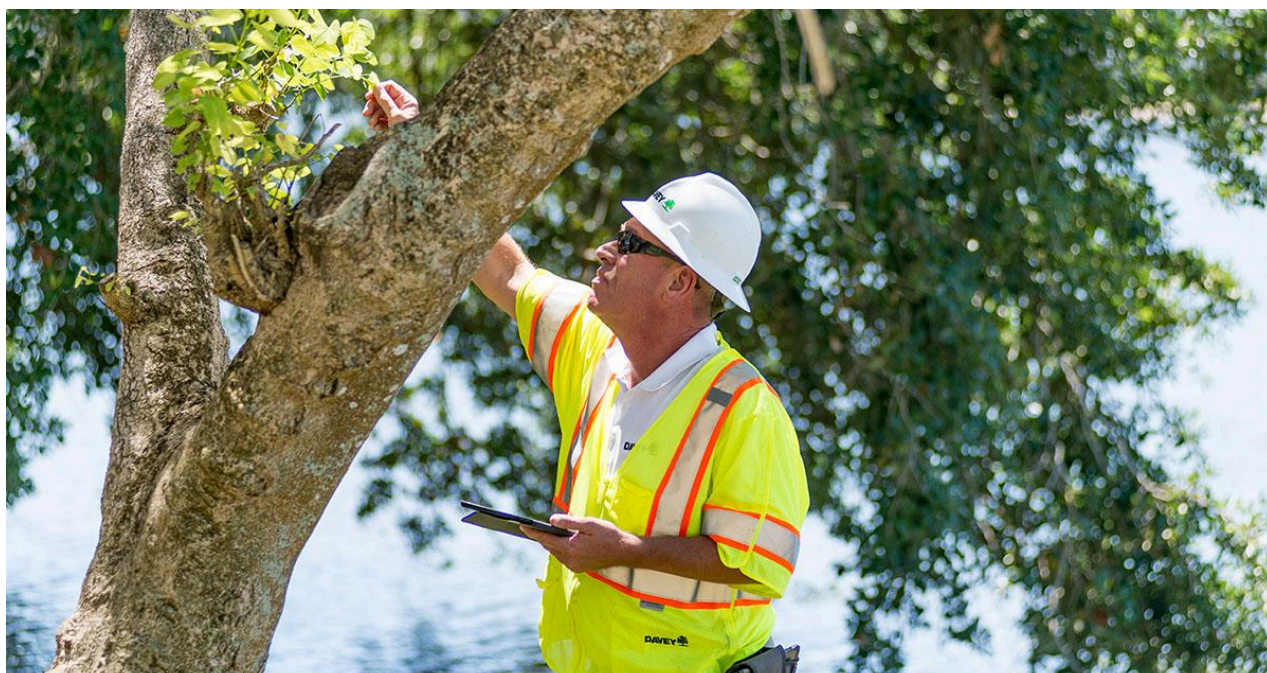
To provide solutions that meet any challenge, DRG uses a team of consultants who have experience working with and for a wide variety of clients, including municipalities of all sizes. Uniquely, DRG has also provided turn-key forestry (e.g., pruning programs, tree planting) to numerous clients in the public and private sectors. Our personnel includes employees who have led planting initiatives for non-profit agencies, as well as City Foresters with direct experience maintaining community trees -- we have experience implementing our recommendations, not simply writing reports.

Specifically, our team has experience with:

**Tree Assessment:** DRG and Davey have been assessing trees for nearly 100 years. Some of our corporate archives include tree inventory data from the 1930s. As technologies have changed, so have our practices -- moving from pen and paper to field computers, GPS, and LiDAR and remote-sensing. DRG's team of arborists regularly assess hundreds of thousands of trees each year, providing accurate information that our partners rely on to make decisions about community tree care and management. From some of the largest to some of the smallest tree inventories across the US, our team has the depth of experience needed to ensure Ypsilanti receives accurate and precise data to guide its program.

**Planning:** DRG is the go-to company for urban forest strategic and operational planning. Having completed over 100 successful urban forest plans, we know what it takes to assess existing conditions, engage crucial stakeholders, and develop recommendations and strategies that meet program goals and objectives. Our approach focuses on gathering information that is relevant to our clients' circumstances and using that information to develop innovative solutions that are implementable, fundable, measurable, and attainable. We work with our clients to understand the unique challenges and opportunities that each urban forestry program faces. Ypsilanti will be no exception.

**Michigan:** Our local team has deep roots in the development and service to our profession. Members of our local team regularly volunteer for the Michigan Chapter of the International Society of Arboriculture and the Michigan Society of American Foresters. Our people volunteer and plant trees with groups like ReLeaf Michigan, Friends of Grand Rapids Parks, and The Greening of Detroit. Moreover, members of our team have previously served on Michigan's Urban and Community Forestry council, including terms as council chair. We understand the challenges and opportunities to the practice of arboriculture and urban forestry in Michigan and look forward to bringing our insights and experience to Ypsilanti.



# PROJECT EXPERIENCE

**Client: City of Buchanan, Michigan**

**Contact: Brian Murphy, Buchanan Tree Friends | 773.908.6629**

DRG conducted a street tree inventory in the City of Buchanan, MI in 2022. Approximately 1,600 trees and stumps were located using pen tablet computers. Tree locations were determined using a combination of GIS and GPS technology. The trees were evaluated on several attribute categories, including condition, risk rating, and maintenance. The data was processed, analyzed, and incorporated into a tree management outline. The outline provides recommendations that will enable the City of Buchanan to prioritize tree work and manage their urban forest resources more efficiently. The inventory data was added to DRG's TreeKeeper® software to help the city plan, schedule, and track tree work, maintain an up-to-date inventory, and print detailed reports.

In 2024, DRG was asked to partner with the City of Buchanan on a full Urban Forest Management Plan, funded by an Inflation Reduction Act grant via the Michigan Department of Natural Resources. DRG is currently in the process of working with the City of Buchanan and the Buchanan Tree Friends to identify priorities and support the development of the City's plan.

**Client: City of Birmingham, Michigan**

**Contact: Carrie Laird | 248.530.1714 | [claird@bhamgov.org](mailto:claird@bhamgov.org)**

DRG initially conducted a street and park tree inventory in the City of Birmingham, Michigan, in 2012. In 2022, the city contracted with DRG to return to update the City's entire tree inventory database - both park and street trees.

During each contracted year, a team of qualified inventory arborists walked the City's streets and parks in 1 of the 4 quadrants, updating each tree or site data point. In total, 18,358 sites were re-assessed and updated, including 15,912 trees, 183 stumps, 1,482 planting sites, and 781 retired sites. The final data was delivered to the city using DRG's Treekeeper® software program.

**Client: City of Grandville, Michigan**

**Contact: Kyla Bos | 616.291.1630**

In 2020, the City of Grandville received a grant from the Michigan Department of Natural Resources to complete a tree inventory along public streets. The city contracted with DRG to inventory all streets and public parks and provide guidance and recommendations for tree maintenance in Grandville. DRG's arborists located and assessed a total of 2,253 stumps and planting sites. Data was provided on each tree's location, species, diameter, condition, risk level, maintenance need, and related information. The inventory data was delivered in DRG's TreeKeeper® software to help the city plan, schedule, and track tree work, maintain an up-to-date inventory, and print detailed reports.

DRG also authored an Urban Forest Management Plan for the City of Grandville. The plan analyzed the inventory data on multiple factors, including species distribution, work priority, and size/age distribution. The plan also established a plan of action to effectively care for and maintain Grandville's trees, including an editable 5-year projected budget.



**Client: City of Petoskey, Michigan**

**Contact: Kendall Klingelsmith | 231.347.2500**

The City of Petoskey is a northern Michigan community known for its quaint downtown and access to many sights and recreational attractions in Northern Michigan. In 2020, the city received a grant from the Michigan Department of Natural Resources to complete a tree inventory. Through a public bid process, the city selected to work with DRG to inventory more than 3,771 trees, stumps, and planting sites. DRG's assessment included tree species, size, condition, risk, primary maintenance need, and related data fields. Once completed, DRG analyzed the inventory data and incorporated the findings into a comprehensive 5-year urban forest management plan. The plan provides recommendations to support the City's urban forestry program, prioritize work, and engage the public. The plan includes budgetary projections to accomplish its recommendations.

**Client: Village of Spring Lake, Michigan**

**Contact: Wally Delameter | 616.842.1340**

In recent years, the Village of Spring Lake has developed a renewed interest in its forestry program. In 2021, DRG supported the Village's efforts to submit a grant to the Michigan DNR's Urban and Community Forestry Program for a tree inventory. The successful grant application led to Spring Lake retaining DRG to perform a tree inventory and assessment of all public trees along streets and in community parts. The inventory ultimately included collecting information on 1,944 trees and stumps, including location, species, diameter, condition, risk maintenance need, and related data.

Subsequently, the village regularly uses DRG to help prepare, advertise, and manage a bid and contract to prune and remove trees across the village. In the past years, DRG has written contract specifications, advertised bids, and helped select pruning contractors. During work, DRG inspected the contractor's performance to ensure adherence to specifications. DRG has also performed tree inspections and provided guidance on the care and management of trees through the Village's core business districts.

**Client: Village of Wolverine Lake, Michigan**

**Contact: David Gillam | 248.624.1710**

DRG helped the Village of Wolverine Lake apply for and receive a Michigan Department of Natural Resources Urban and Community Forestry grant. In 2023, the village secured DRG to complete an inventory and assessment of public trees along streets and in parks. The inventory included a total of 1,902 trees and stumps, including information about tree location, species, condition, risk level, maintenance need, and related data. The village has been using this data to tackle maintenance priorities for community trees.

# THE PROJECT TEAM

DRG's staff members are among the most qualified and credentialed in the industry, possessing extensive knowledge and experience in their field. This knowledge and experience includes industry standards, best management practices (BMPs), and the municipal work environment. All of our DRG team members are either ISA Certified Arborists or on a path to becoming certified. Many have additional credentials and maintain the ISA Tree Risk Assessment Qualification (TRAQ) and/or are Board Certified Master Arborists (BCMA). Our team also includes IT and GIS analysts, plan writers, software technicians, data analysts, and administrative support. DRG has the largest staff of urban forestry consultants in the country, allowing us to scale and substitute staff as needed.

The staff listed below have been identified as an ideal solution for your project; however, due to timing or other assignments, we may elect to substitute staff or equivalent expertise if needed. We have highlighted our project manager, Gerritt Moeke, below and listed our team, along with their credentials, in the table. Resumes follow.

## PROJECT MANAGER

For this project, **Gerritt Moeke, CCF**, will be the City's primary contact and the person directly responsible for managing this project.

Gerritt is an associate consultant and team leader for DRG in Michigan. He is a seasoned professional in both urban and traditional forestry. In his role, Gerritt manages diverse responsibilities, including sales, business development, team leadership, scheduling, project management, and fieldwork with various equipment (Skid Steer, Tractors, UTV, Mud Trucks, CMV). His extensive experience involves collaborative work on large-scale projects with the Michigan Department of Transportation (MDOT) and Macomb County.

Gerritt serves as project manager and contract forester for Ferndale and Birmingham in Michigan. His responsibilities include conducting monthly tree and construction site inspections, providing training sessions for the City's tree crews, and covering topics such as pruning, planting, winter tree identification, mulching procedures, and tree risk assessment. Gerritt plays a strategic role in overseeing and planning the City's tree-planting initiatives. Before joining DRG, he gained valuable experience working with a forestry and logging company in Northern Michigan, where he handled tasks such as timber cruising, grading, client interaction, sales, long-term forestry management, and operating heavy equipment.

Gerritt has a Bachelor of Science degree in forestry with a minor in economics from Michigan State University. He is an ISA Certified Arborist and has obtained Tree Risk Assessment Qualification (TRAQ). Gerritt maintains the American Society of Consulting Arborists Tree and Plant Appraisal Qualification and has received OSHA 10-HR Training. He is affiliated with the Society of American Foresters and is a Candidate Certified Forester.

Gerritt will provide oversight to several inventory arborists, who will be responsible for locating and assessing trees across Ypsilanti. Our project also includes several experienced specialists, who strengthen our team and provide support and guidance in key areas.

While final staffing arrangements are dependent on the timing of the City's project, we expect our team to include:

| Name               | Role                             | Qualifications                                                                                                                                               | Experience                          | Location                   |
|--------------------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------|
| Gerritt Moeke, CCF | Project Manager / MI Team Leader | B.S. Forestry<br>ISA Certified Arborist<br>ISA Tree Risk Assessment Qualified<br>ASCA Tree and Plant Appraisal Qualified<br>SAF Candidate Certified Forester | 7 years total<br>5 years with DRG   | Local Office<br>Novi, MI   |
| Tommy Flynn        | Inventory Arborist               | B.S. Earth/Environmental Science<br>ISA Certified Arborist<br>ISA Tree Risk Assessment Qualified                                                             | 5 years total<br>2 years with DRG   | Local Office<br>Novi, MI   |
| Lee Spangler       | Inventory Arborist               | B.S. Forestry, minor in Urban Forestry<br>ISA Certified Arborist<br>ISA Tree Risk Assessment Qualified                                                       | 10 years total<br>3 years with DRG  | Local Office<br>Novi, MI   |
| Kyle Schumann      | Inventory Arborist               | B.A. Environmental Science<br>ISA Certified Arborist<br>ISA Tree Risk Assessment Qualified                                                                   | 5 years total<br>3 years with DRG   | Local Office<br>Novi, MI   |
| Peter Murray       | Urban Forestry Planner           | A.S. Landscape Management<br>SAF Candidate Certified Urban and Community Forester<br>ISA Tree Risk Assessment Qualified                                      | 18 years total<br>3 years with DRG  | Local Office<br>Novi, MI   |
| Charles Amschel    | GIS Analyst                      | B.S. Applied Horticulture                                                                                                                                    | 10 years total<br>8 years with DRG  | Headquarters<br>Kent, OH   |
| Lee Mueller, CF    | Forestry Specialist              | B.S. Forestry<br>M.S. Forestry<br>SAF Certified Forester<br>ISA Certified Arborist<br>ISA Tree Risk Assessment Qualified<br>MI Registered Forester           | 16 years total<br>10 years with DRG | Remote<br>Grand Rapids, MI |



**Gerrit Moeke**



**Tommy Flynn**



**Lee Spangler**



**Kyle Schumann**



**Peter Murray**



**Charles Amschel**



**Lee Mueller**

# Gerritt Moeke (2019-Present)

## Associate Consultant/Michigan Team Leader

Gerritt Moeke, an associate consultant and Michigan team leader at Davey Resource Group, Inc. (DRG), is a seasoned professional in urban and traditional forestry. Gerritt manages diverse responsibilities in his role, including sales, business development, team leadership, scheduling, project management, and fieldwork with various equipment (Skid Steer, Tractors, UTV, Muddox, CMV). His extensive experience involves collaborative work on large-scale projects with the Michigan Department of Transportation (MDOT) and Macomb County.

Within the MDOT and Macomb County projects, Gerritt played a crucial role in fieldwork, maintenance, and planting thousands of trees and shrubs along I-75 and Mound Road. Managing site operations for Segment 2 of the MDOT project, he oversaw planting of over 4,000 trees and shrubs in 2021 and 2022. Similarly, with the Macomb County Mound Road project, Gerritt led field operations, installing more than 14,000 trees and shrubs along the revitalized median of Mound Road. Supervising Davey Residential/Commercial Services and Davey Commercial Land Services, he ensured proper vegetation maintenance and handled traffic duties throughout Segment 2 Project and Mound Road.

Additionally, Gerritt serves as project manager and contract forester for Ferndale and Birmingham in Michigan. His responsibilities include monthly tree and construction site inspections, conducting training sessions for the cities' tree crews, and covering topics like pruning, planting, winter tree identification, mulching procedures, and tree risk assessment. Gerritt plays a strategic role in overseeing and planning city tree-planting initiatives. Before joining DRG, he gained valuable experience with a forestry and logging company in Northern Michigan, handling tasks such as timber cruising, grading, client interaction, sales, long-term forestry management, and heavy equipment operation.

### Notable Project Experience

- Sterling Heights, MI | Tree Inventory | Project Manager
- Livonia, MI | Tree Inventory | Project Manager
- Birmingham, MI | Contract Forestry | Project Manager
- Ferndale, MI | Contract Forestry | Project Manager
- Macomb County, MI | Mound Road From I-696 to M-59 | Site Manager
- MDOT | I-75: Segment 2 | Site Manager



### Education

- B.S., Forestry, Minor in Economics, Michigan State University

### Credentials

- International Society of Arboriculture (ISA) Certified Arborist, MI-4520A
- ISA Tree Risk Assessment Qualified (TRAQ)
- Certified Michigan Pesticide Applicator, #C003191174, Michigan Department of Agriculture
- OSHA 10-HR Training
- Adult First Aid/CPR/AED, American Red Cross

### Special Training

- Davey Construction Oversight

### Professional Affiliations

- Society of American Foresters, Member and Certified Forester Candidate
- International Society of Arboriculture
- International Society of Arboriculture—Michigan Chapter Member



# Thomas Flynn

## Inventory Arborist

Thomas Flynn is an inventory arborist with Davey Resource Group, Inc. (DRG) with over five years of experience with municipal inventory data collection, utility forestry, and management. He also has specialized knowledge in utility vegetation management and tree risk assessment.

In his current role, he is responsible for patrolling municipal rights-of-way, identifying trees, and recording biometrics using Rover GIS. In addition, he assesses the likelihood of tree site failure and determines the necessary measures to establish and maintain the urban forest.

Thomas' recent and relevant accomplishments include his contributions to completing an inventory update in Livonia, MI. Additionally, he has assisted with invasive removals at Great Lake Crossing and native plantings for the Saginaw Chippewa Indian Tribe. In November 2023, he successfully passed the Pesticide Applicator exams.

### Notable Project Experience

- Inventory Arborist Technician | DRG - Novi, MI
  - Tree Inventories & Updates - Livonia, MI | Ferndale, MI | Birmingham, MI | Eastpointe, MI | Beverly Hills, MI | Hazel Park, MI | Muskegon, MI | Indianapolis, IN |
  - Post-Helene Storm Inspections - Biltmore Estate, NC DEC2024
- Inventory Arborist Technician | DRG - Northern California
  - Tree Inventories & Updates - Tucson, AZ | Carmel-by-the-Sea, CA | Modesto, CA | San Carlos, CA | Los Angeles, CA |



### Education

- B.S., Earth and Environmental Sciences, University of Michigan

### Credentials

- International Society of Arboriculture (ISA) Certified Arborist, #MI-4614A
- ISA Tree Risk Assessment Qualification (TRAQ)
- Certified Michigan Pesticide Applicator, #C003240013, Michigan Department of Agriculture

### Special Training

- Rover
- TreeKeeper®
- FieldMaps

### Professional Affiliations

- International Society of Arboriculture
- International Society of Arboriculture—Michigan Chapter Member



# Lee Spangler

## Inventory Arborist

Lee Spangler serves as an inventory arborist and environmental specialist for Davey Resource Group, Inc. (DRG). Lee brings over a decade of diverse industry experience in horticulture, arboriculture, and urban and community forestry and dedicates his skills to the forestry, horticulture, and arboriculture sectors.

In his current role, Lee is entrusted with the crucial task of inventorying and evaluating municipal and private trees. His work is pivotal in guiding the development and maintenance of urban forest canopies. With a wealth of experience, Lee has successfully contributed to multiple municipal tree inventory updates within Metro Detroit, Michigan, encompassing Birmingham, Livonia, Ferndale, and Detroit.

Lee's expertise extends beyond Michigan, where he has been involved in inventory creation and updates for various cities, including Buchannon, Wolverine Lake, Traverse City, and Linden. His commitment to the field is evident in his contribution to inventory data collection efforts in Columbus, Ohio and Wheeling, West Virginia. Lee's expansive experience underscores his proficiency in shaping and managing urban landscapes, making him a valuable asset in horticulture, arboriculture, and forestry.

### Notable Project Experience

- City of Ferndale, MI | Inventory Update and Consulting Forester | Site Manager
- City of Livonia, MI | Inventory Update | Site Manager
- City of Detroit, MI | Inventory Update | Co-Site Manager
- City of Columbus, OH | Inventory Update | Inventory Arborist
- City of Wheeling, WV | Inventory Creation for Parks and Municipal Properties | Inventory Arborist



### Education

- B.S., Forestry, Minor in Urban Forestry, Michigan State University

### Credentials

- International Society of Arboriculture (ISA) Certified Arborist, MI-4598A
- ISA Tree Risk Assessment Qualification (TRAQ)
- Certified Michigan Pesticide Applicator, #C003220113, Michigan Department of Agriculture
- Certified Ohio Pesticide Applicator, OH-160752, Ohio Department of Agriculture
- OSHA 10-HR Training
- sUAS Remote Pilot Certification, Federal Aviation Administration
- Adult First Aid/CPR/AED, American Red Cross

### Special Training

- R Statistical Software
- Small Unmanned Aircraft System Operation
- ArcGIS

# Kyle Schumann

## Inventory Arborist

Kyle Schumann is an inventory arborist and environmental scientist with Davey Resource Group. His areas of expertise include urban forestry, ecological restoration, wetland delineations, tree and shrub planting, and invasive vegetation control. Kyle serves as the site manager for multiple urban forestry and ecological restoration projects in the Midwest and Great Lakes region. He ensures the safe and organized completion of each project and maintains quality communication between the team, client, and project managers. He also conducts site evaluations, designs detailed work plans, and keeps thorough records of completed work.

### Notable Project Experience

- City of Columbus, OH | Urban Forest Tree Inventory  
Oglebay Resort | Tree Assessment in Wheeling, WV | Site Manager
- City of Detroit, MI | Street Tree Inventory | Site Manager  
Michigan Department of Transportation (MDOT) | I-75 Modernization Tree Planting Phase II in Troy, MI | Site Manager for large-scale planting and restoration projects  
Macomb County, MI | Mound Rd from I-696 to M-59 | Site Manager  
Bloomfield Township, MI | Spongy Moth Program | Site Manager  
Cranbrook Educational Community, Ecosystem Management in Bloomfield Hills, MI | Site Manager for invasive plant removals
- Lake Erie Land Company (LEL) | Lake Station Mitigation Bank | Environmental Technician for invasive vegetation control
- Saginaw Chippewa Indian Tribe | Native Planting/Riparian Restoration Project within the Chippewa River Watershed
- Mt. Pleasant, MI | SCIT Agricultural Buffer Runoff Strips | Environmental Technician
- Michigan Department of Natural Resources (MDNR) | Gourdneck SGA, Hampton Fen Cattail IVC in Portage, MI | Environmental Technician
- Michigan Department of Environment, Great Lakes and Energy (EGLE) & Michigan State University | Assessment of first-order streams for perennial status in watersheds across Michigan



### Education

- B.A., Environmental Science, Adrian College
- B.A., Biology, Adrian College
- B.A., Japanese Studies, Adrian College

### Credentials

- International Society of Arboriculture (ISA) Certified Arborist, MI-4839A
- ISA Tree Risk Assessment Qualification (TRAQ)
- Federal Aviation Administration (FAA) Remote Pilot SUAS, #5102861
- Pesticide Applicator's License, MI #C003220517
- Pesticide Applicator's License, OH #160912
- Pesticide Applicator's License, IN #F284931

### Special Training

- Michigan Natural Shoreline Professional Training, completed June 10, 2025
- Michigan Wetlands Association (MWA) Wetland Delineation Training
- Michigan State University Extension Conservation Stewards Program

### Awards

- Adrian College - Ribbons of Excellence Award for his senior capstone presentation in 2021

# Peter Murray

## Inventory Arborist and Urban Forestry Planner

Peter Murray is an inventory arborist and urban forestry planner with Davey Resource Group, Inc. (DRG). He specializes in urban forest management planning, tree inventories, and tree risk assessments. With five years of experience as an urban forester and practicing arborist, Peter's expertise is complemented by nearly two decades in video communications production.

In his current role, Peter collaborates with municipalities and institutions to inspect and inventory public trees and develop customized urban and community forestry management plans. His recent consulting and planning efforts have assisted clients in administering ordinances, planning tree maintenance work, creating pruning guidelines, and uncovering the patterns and insights necessary for making informed urban forest management decisions. Peter has also conducted recent tree inventories and risk assessments in Detroit, Livonia, and Beverly Hills, Michigan.

He earned an Associate in Applied Science degree from Muskegon Community College and a Landscape Management Certificate from Michigan State University. Peter is a Candidate Certified Community and Urban Forester through the Society of American Foresters and holds the ISA Tree Risk Assessment Qualification. His professional affiliations include the American Planning Association, the Urban and Community Forestry Society, the American Public Works Association, and the International Society of Arboriculture.

Beyond his professional work, Peter is passionate about tree planting and community involvement. He volunteers with The Greening of Detroit and ReLeaf Michigan.

### Notable Project Experience

- City of Novi, MI | Regulated Woodlands Ordinance compliance inspector
- City of Euclid, OH | Inventory Summary author
- City of Los Angeles Department of Recreation and Parks | Structural Pruning Guidelines author
- Duquesne University | Inventory Analysis author



### Education

- A.S., Applied Science, Muskegon Community College
- Landscape Management Certificate, Michigan State University
- Broadcast Television Certificate, Specs Howard School of Broadcast Arts

### Special Training

- Studied environmental science, Red Cross first aid, and communications

### Professional Affiliations

- International Society of Arboriculture, Michigan Chapter Member
- Urban and Community Forestry Society, Student Member
- American Planning Association, Student Member
- The Greening of Detroit, Citizen Forester
- Michigan Botanical Society, Huron Valley Chapter Member
- Arbor Day Foundation, Contributing Member
- ReLeaf Michigan, Contributing Member
- American Public Works Association, Student Member



# Charles Amschel

## Lead Geospatial Analyst

Charles Amschel is a lead geospatial analyst at Davey Resource Group, Inc. (DRG). He provides a range of services to clients in government, commercial sectors, utilities, non-profit organizations, and internal environmental consulting. His expertise includes developing tools and software solutions that enable clients to map, analyze, and understand demographic, environmental, and economic assets and hazards using cloud-based, cross-platform technology created by Davey.

In his role, Charles leads the Municipal and Utility SaaS project builds. He is responsible for the software setup, support, and troubleshooting for hundreds of field collections involving thousands of users across the US and Canada. His supervisory responsibilities also encompass training and mentoring staff, balancing workloads, and facilitating opportunities for personnel growth. Charles is an effective communicator and has excellent leadership skills.

Charles's work involves integrating databases and GIS data, preparing cost estimates and quotes, and implementing and managing CSM service and software projects. Additionally, he efficiently manages cross-team issue boards and reporting to support project outcomes.

### Notable Project Experience

- City of Los Angeles, CA | Street Tree Inventory | Software build/support
- City of Nashville, TN | Street Tree Inventory | Software build/support
- City of Columbus, OH | Street Tree Inventory | Software build/support



### Education

- B.S., Applied Horticulture, Kent State University

### Special Training

- Davey TreeKeeper® / myRowKeeper / ResourceKeeper
- Atlassian
- ESRI ArcMap/ArcGIS Pro
- Postgre SQL, Post GIS

# Lee S. Mueller, MS, CF

## Forestry Specialist

Lee S. Mueller, MS, CF, serves as a market manager and forestry specialist for Davey Resource Group, Inc. (DRG). In this role, he expands environmental consulting services, establishes regional offices, and strengthens business partnerships across the Great Lakes and internationally. Lee has a wealth of experience developing and supporting complex urban forestry projects and ecosystem restoration projects. He excels in project visioning, budgeting, implementation, and long-term maintenance. Additionally, he has contributed as a staff or board member to various forestry, arboriculture, and parks and recreation organizations. Lee is passionate about creating strategic partnerships, building and evaluating processes, engaging diverse communities, and managing grants.

Before joining DRG, Lee was crucial in establishing an acclaimed urban forestry outreach and volunteer program in Grand Rapids, Michigan. He has also managed volunteer-led tree planting and phytoremediation projects in Detroit. Lee holds certifications as an International Society of Arboriculture (ISA) Certified Arborist, ISA Tree Risk Assessment Qualification (TRAQ), and Certified Forester through the Society of American Foresters. He is also a Michigan Registered Forester with a master's and bachelor's in forestry from Michigan State University.

### Notable Project Experience

- ReLeaf Michigan in Michigan and Indiana | Watershed Level Forestry Capacity Building
- Michigan Department of Transportation | I-75 Modernization Project Tree Planting
- The Morton Arboretum | Chicago Region Tree Census
- Macomb County, MI | Urban Forest Partnership Needs Assessment and Forestry Roadmap
- The Morton Arboretum | Chicago Region Carbon Program Technical Advisor
- City of Racine, WI | Tree Manual and Standards of Practice and Ordinance Review
- Bloomfield Township, MI | Spongy Moth Survey and Management Program Development
- Oakland County, MI | Forest Stewardship Planning for County Parks



### Education

- M.S., Forestry, Michigan State University
- B.S., Forestry, Michigan State University

### Credentials

- International Society of Arboriculture (ISA) Certified Arborist, MI-4148A
- ISA Tree Risk Assessment Qualification (TRAQ)
- Certified Forester, Society of American Foresters
- Michigan Registered Forester (#46043), State of Michigan
- S130/190/ICS-100 Wildfire Training, Wildland Department of Natural Resources
- Adult First Aid/CPR/AED, American Red Cross

### Special Training

- National Urban Forest Strike Team

### Professional Affiliations

- Michigan Urban and Community Forestry Advisory Council
- Society of American Foresters
- International Society of Arboriculture

# Section Three: Proposed Work Plan

The following key tasks constitute the proposed project:

1. **Tree Inventory:** DRG will conduct a Geographic Information System (GIS)-based inventory of an estimated 6,000 trees across approximately 54 miles of public streets, maintained park land, public parking lots, and public properties. The project area will be defined using GIS data layers such as a parcel, street ROW, and park boundary layers.
2. **Urban Forest Management Plan:** After completing the inventory, DRG will utilize inventory data, along with industry standards and best management practices, to develop an Urban Forest Management Plan with a 6-year projected maintenance budget.

## TASK ONE: TREE INVENTORY

As a client-focused company, we prioritize clear and effective communication with our clients. We intend to keep you informed every step of the way so that you are confident in your data and our services. Our communication process aims to address any issues that may arise before they become problems, and we discuss issues as they occur and work towards developing solutions that work for everyone involved.

We maintain strict quality control measures throughout the project and monitor the site count, budget, and timeline while keeping you informed. Our proprietary approach to project implementation applies stringent quality control measures, engaged team members, and clear communication to deliver the final project with confidence in meeting the specifications.

### PROJECT MANAGEMENT

Prior to starting fieldwork, it is imperative that we are clearly aligned on the complete project scope. The DRG team sets up meetings and updates schedules prior to starting fieldwork and continually evaluates communication throughout the project to ensure the scope of work is completed on time and within budget. These meetings and email updates include a Virtual Kick-Off Meeting, On-Site Kick-Off Meeting, project update emails, and On-Site Close-Out Meeting.

DRG will request relevant GIS data and imagery or, if necessary, we can use imagery from other public sources. We will use this data to program the data collection software and will confirm the agreed-upon data specification. Once computers are programmed and fieldwork is scheduled, we will set up an on-site kick-off meeting. This meeting occurs on the first day of data collection and includes topics such as safety, data calibration, communication procedures, project expectations, and milestones. We can also provide you with a press release, which can be utilized to notify homeowners about the project, funding sources, and what to expect.





## TREE INVENTORY DATA COLLECTION

DRG begins data collection after the on-site kick-off meeting. Our arborists and urban foresters locate trees as per the agreed upon specification of work. They evaluate the trees and record the specified data for each site.

- **Location Accuracy:** DRG uses field computers and equipment that meet or exceed the project's location accuracy requirements. Our project teams use GIS software and ruggedized computers with GPS receivers capable of sub-meter location accuracy under favorable conditions.
- **Individual Tree Inspection Process:** Urban foresters inspect each tree from the ground during data collection. They identify the species, measure tree diameter, assess tree condition and risk, and suggest the needed recommended maintenance. Data collection is done systematically for consistency and is typically done Monday through Saturday during daylight hours.
- **Safety:** DRG provides Personal Protective Equipment (PPE), such as hard hats, high-visibility safety vests, safety glasses, and boots. Additionally, our vehicles are marked with company logos and equipped with first-aid kits, fire extinguishers, and safety cones.

### Data Fields

Based on our years of experience, the data fields below will provide the information needed to accomplish the project goals. However, if you have specific requirements that are not covered by the mentioned data fields, we are happy to further customize the project's scope of work. Based on our industry-leading experience, the following data fields should be assessed:

- **Address/Location:** Transfer values from parcel GIS layer including house address, on street, side, X & Y coordinates, and park or facility name (if applicable).
- **Species:** Using botanical and common names and cultivars when appropriate.
- **Tree Size:** Measured by diameter at breast height (DBH) in 1-inch size classes.
- **Multi-Stem:** Noting if a tree has multiple stems
- **Condition:** Categorized as Good, Fair, Poor, or Dead based on signs of stress, poor structure, damage, soil and root problems, disease, and pests.
- **Primary Tree Maintenance:** Assigned as remove, prune, train, or discretionary.
- **Risk Rating:** Collected per the ISA BMP, Moderate, Low, High, and Extreme.
- **Defects:** dead and dying branches, broken or hanging branches, branch attachment, trunk condition, cracks, decay or cavity, tree architecture, and root problems.
- **Further Inspection:** Categorizing trees that require additional inspections for various issues beyond the scope of a standard inventory.
- **Overhead Utilities:** Recording if overhead utilities are present and conflicting, present but not conflicting, or not present.
- **Hardscape Damage:** Sidewalk heave greater than ½" within the vicinity of trees recorded (yes or no)
- **Date of Inventory:** The date the urban forester collected the data.

## TREE RISK ASSESSMENT

During the inventory, DRG's urban foresters can inspect each tree following the ANSI tree risk assessment (ANSI 2017) protocol. DRG will complete a 360-degree ground-based visual inspection of the crown, trunk, trunk flare, above-ground roots, and site conditions around the tree in relation to targets. The assessment only includes conditions detected from the ground and does not include aerial or subterranean inspection, testing, or analysis.

DRG evaluates risk and assigns a risk rating based on an assessment of the failure mode (i.e., branch, whole tree, codominant stem) with the most significant risk. The specified period for the risk assessment is one year. The risk part of this inventory and evaluation is to maintain compliance with the most recent standards and practices in the arboricultural industry. It is important to note that our inspections are "rapid assessments" and are meant to show a need for further study, and thus are not legally binding in any litigation. DRG used the following criteria based on the *International Society of Arboriculture Best Management Practices—Tree Risk Assessment*, Second Edition (E. Thomas Smiley, Nelda Matheny, and Sharon Lilly 2017) to arrive at a risk rating.

- **Likelihood of Failure:** Identifies the most probable failure and rates the likelihood that a structural defect(s) will result in failure based on observed current conditions.
- **Likelihood of Impacting a Target:** The rate of occupancy of targets within the target zone and any factors that could affect the failed tree as it falls towards the target.
- **Consequences of Failure:** The consequences of tree failure are based on the level of target and potential harm that may occur. Consequences can vary depending on the size of the defect, a distance of fall for the tree or limb, and any other factors that may protect a target from harm. Target values are subjective, but DRG staff try to assess them from our client's perspective.



## QUALITY CONTROL AND QUALITY ASSURANCE

Not only do we provide you with real-time data viewable from our TreeKeeper® software throughout the duration of this project, but we also have a detailed quality control and quality assurance processes to guarantee a high level of accuracy. While minor errors are always possible in human-collected data, we are confident that our approach to quality control surpasses that of any other firm. We understand the importance of the data for your decision-making and stand by the accuracy.

To ensure the accuracy of the data, the team employs several quality control checks consisting of hot and cold data checks during fieldwork. Hot checks involve the urban foresters working together and collecting the same data to ensure consistency. In cold checks, the urban foresters review a sample of each other's data to identify any inconsistencies. Any necessary corrections are made to ensure that you receive consistent and accurate data communicated to you. After the data collection is complete and before final delivery, a series of queries and checks are run to verify the data's correctness. Any identified errors are addressed before delivering the data to you and your representatives.



Below is an example of a snapshot from our QC/QA methodology:

| INVENTORY STATISTICS         |                       |                          |                            |                 |
|------------------------------|-----------------------|--------------------------|----------------------------|-----------------|
| Site Count to Date           |                       | Percent Complete         | Estimated Total Site Count |                 |
| 3,161                        |                       | 83%                      | 3,800                      |                 |
| Overall Critical Error Score | Target Critical Score | Non-Critical Error Score | Target Non-Critical Score  | Percent Audited |
| 100%                         | 95%                   | 98.7%                    | 90%                        | 1%              |

# TASK TWO: URBAN FOREST MANAGEMENT PLAN

An Urban Forest Management Plan establishes priorities and proactive tree management tasks, communicates the value of the inventoried trees, and projects a realistic multi-year budget. To develop this plan, our experienced urban foresters analyze the tree inventory data, assessing the data to determine the tree population's composition, structure, and function. Then, DRG uses the findings from the data analysis, along with industry standards, risk management goals, and best management practices, to report on the status of the urban forest and prioritize tree maintenance needs. DRG develops a multi-year maintenance schedule and cost spreadsheet, provided as an editable Excel™ spreadsheet, based on prioritized maintenance needs.

## PLAN SECTIONS

- **Executive Summary:** Provides an inventory, recommended maintenance, and benefits summary overview of the project and its findings in a format that facilitates printing and sharing with elected officials, citizens, and others.
- **Structure & Composition:** Using charts, tables, and insight from DRG's experienced urban foresters, this section describes the composition, function, and structure of the inventoried urban forest. Detailed observations and recommendations are analyzed on the following:
  - Species & General Diversity
  - Pest Susceptibility
  - Condition
  - Relative Age Distribution
  - Defect Observations
  - Infrastructure & Growing Space
- **Functions & Benefits:** Using i-Tree, an analysis highlighting the environmental, ecological, and economic benefits trees provide with the following analysis:
  - Overall Results
  - Annual Benefits
  - Improving Air Quality
  - Sequestering & Storing Carbon
  - Controlling Stormwater
  - Replacement Value
- **Recommended Maintenance:** Focuses on the tree maintenance tasks that will help mitigate risk, complete proactive maintenance cycles, and plant trees (if collected). Based on the inventory data, the following analyses are discussed:
  - Priority Maintenance & Further Inspections
  - Routine Maintenance
  - Routine Pruning Cycle
  - Young Tree Training Cycle
  - Routine Inspections & Inventory Updates
  - Tree Planting & Stump Removal
- **Maintenance Strategy & Example 6-Year Budget:** Using the tree inventory data, an example 6-year annual maintenance schedule and budget are provided with details that recommend tasks to complete each year in an editable Excel™ table format.
- **Conclusion:** Summarizes the report, drawing inferences from the entire process about what has been found and decided, and the impact of those findings and decisions.
- **Appendices:** Relevant appendices are provided, including References, Summary of Recommendations, Study Area and Data Collection Procedures, and Risk Assessment if applicable.

## OPTIONAL ADDITIONAL SECTIONS

While the information and recommendations in the Tree Inventory Analysis & Maintenance Strategy focus on inventory data analysis for proactive and cost-effective tree management, particular issues or needs may require further analysis. Additional customized sections can be developed using the inventory data and other local, regional, and national sources of information and best management practices for an additional fee.

- Urban Tree Canopy Analysis:** This section will either estimate canopy cover using i-Tree Canopy or analyze data from a pre-existing Urban Tree Canopy study(SEMCOG). Depending on the data source and accuracy of the information, this section will discuss the total community tree canopy benefits provided and compare canopy levels to similar communities in the region. (5-6 pages)

## ANTICIPATED SCHEDULE

Based on our experience successfully completing numerous similar inventory projects, we anticipate the following project schedule:

| Project Task                         | 2025 |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    | 2026    |    |    |    |
|--------------------------------------|------|----|------|----|----|---------|----|----|----|----------|----|----|----|----------|---|----|----|----|---------|----|----|----|
|                                      | AUG  |    | SEPT |    |    | OCTOBER |    |    |    | NOVEMBER |    |    |    | DECEMBER |   |    |    |    | JANUARY |    |    |    |
|                                      | 18   | 25 | 1    | 22 | 29 | 6       | 13 | 20 | 27 | 3        | 10 | 17 | 24 | 1        | 8 | 15 | 22 | 29 | 5       | 12 | 19 | 26 |
| Proposal Due                         | 19   |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Award Decision                       |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Executed Contract                    |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Task 1: Tree Inventory               |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Project Set-up                       |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Data Collection                      |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| QA/QC                                |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Task 2: Urban Forest Management Plan |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Meetings                             |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |
| Project Updates                      |      |    |      |    |    |         |    |    |    |          |    |    |    |          |   |    |    |    |         |    |    |    |

## Section Four: Cost Proposal

This proposal is based on an estimated number of trees/sites to be inventoried. DRG reserves the right to renegotiate the price based on the timing of the award, scheduling of fieldwork, the final methodology chosen by the client, and availability, completeness, and quality of maps and GIS information.

| TASK                                                                                                                        | COST               |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>1. Conduct a Public Tree Inventory.</b> Inventory Street/Right-of-Way Trees, Parks, Public Properties (est. 6,000 trees) | <b>\$31,235.00</b> |
| <i>Additional per site price for sites beyond 6,000:</i>                                                                    | <i>\$5.25 each</i> |
| <b>2. Urban Forest Management Plan Development</b>                                                                          | <b>\$5,500.00</b>  |
| Optional Add-on: Urban Tree Canopy Analysis (SEMCOG data)                                                                   | \$6,500.00         |
| <b>Grand Total*</b>                                                                                                         | <b>\$36,735.00</b> |

\*Grand Total is based on Tasks 1 and 2 not including the “Optional Add-on: Urban Tree Canopy Analysis”

# Client Responsibilities

- Provide DRG with imagery, maps, and data files. Our request may include the following: digital orthophotographs, available GIS data layers, other electronic or paper copies of maps for roads, pavement widths, right-of-way widths, boundaries and utilities, and an electronic file or printed list of street names and endpoints.
- Provide daily contact information and directions during the inventory project.
- Provide a copy of any existing tree inventory databases.
- Coordinate and host any on-site meetings or presentations as included in this proposal.
- By accepting this proposal, you accept DRG's Terms and Conditions and Limited Warranty and agree that, upon award, this proposal and its attachments will be made a part of the Agreement.

# Terms and Conditions

- DRG reserves the right to negotiate final contract terms and conditions, including revision to the City's indemnification language and standard engineering contract terms, upon award.
- All pricing is valid for 30 days from the date of this proposal, after which time we reserve the right to amend fees as needed.
- Pricing for Alternate 1 Park Trees assumes this service would be in addition to completion of tree assessment along city streets.
- Time and materials (T&M) estimates will be billed using the labor rates in DRG's current commercial price list. Fixed Fee Contract Prices will be billed in monthly increments for the percentage of work completed in the billing period. Firm-Fixed Unit Prices will be billed in monthly increments for the number of completed units in the billing period.
- Payment terms are net 30 days.
- If prevailing wage requirements are discovered after the date of this proposal, we reserve the right to negotiate our fees.
- The client is responsible for any permit fees, taxes, and other related expenses unless noted as being included in our proposal.
- The client shall provide 5 business days' notice of any meetings where the consultant's attendance is required.
- Unless otherwise stated, one round of revisions to deliverables is included in our base fee. Additional edits or revisions will be billed on a time and material (T&M) basis.
- All reports are provided only to the client unless otherwise directed.
- DRG represents that it and its agents, and consultants employed by it, are protected by Workers' Compensation insurance and that DRG has coverage under liability insurance policies which DRG deems reasonable and adequate. DRG shall furnish certificates of insurance upon request. DRG agrees to maintain general liability insurance in commercially reasonable amounts. Client is responsible for requesting specific inclusions or limits of coverage that are not present in DRG insurance, and the cost of such inclusion or coverage increases if available, will be at Client's sole cost and expense. If the Client requires an Additional Insured endorsement, DRG shall provide one in the certificate of insurance, listing only the entities requested in the "Additional Insured Requirements" section above.

# Limited Warranty

Davey Resource Group, Inc. (“DRG”) provides this limited warranty (“Limited Warranty”) in connection with the provision of services by DRG (collectively the “Services”) under the agreement between the parties, including any bids, orders, contracts, or understandings between the parties (collectively the “Agreement”).

Notwithstanding anything to the contrary in the Agreement, this Limited Warranty will apply to all Services rendered by DRG and supersedes all other warranties in the Agreement and all other terms and conditions in the Agreement that conflict with the provisions of this Limited Warranty. Any terms or conditions contained in any other agreement, instrument, or document between the parties, or any document or communication from you, that in any way modifies the provisions in this Limited Warranty, will not modify this Limited Warranty nor be binding on the parties unless such terms and conditions are approved in a writing signed by both parties that specifically references this Limited Warranty.

Subject to the terms and conditions set forth in this Limited Warranty, for a period of ninety (90) days from the date Services are performed (the “Warranty Period”), DRG warrants to Customer that the Services will be performed in a timely, professional and workmanlike manner by qualified personnel.

To the extent the Services involve the evaluation or documentation (“Observational Data”) of trees, tree inventories, natural areas, wetlands and other water features, animal or plant species, or other subjects (collectively, “Subjects”), the Observational Data will pertain only to the specific point in time it is collected (the “Time of Collection”). DRG will not be responsible nor in any way liable for (a) any conditions not discoverable using the agreed upon means and methods used to perform the Services, (b) updating any Observational Data, (c) any changes in the Subjects after the Time of Collection (including, but not limited to, decay or damage by the elements, persons or implements; insect infestation; deterioration; or acts of God or nature [collectively, “Changes”]), (d) performing services that are in addition to or different from the originally agreed upon Services in response to Changes, or (e) any actions or inactions of you or any third party in connection with or in response to the Observational Data. If a visual inspection is utilized, visual inspection does not include aerial or subterranean inspection, testing, or analysis unless stated in the scope of work. When performing tree inventories or assessments, DRG will not be liable for the discovery or identification of non-visually observable, latent, dormant, or hidden conditions or hazards, and does not guarantee that Subjects will be healthy or safe under all circumstances or for a specified period of time, or that remedial treatments will remedy a defect or condition.

To the extent you request DRG’s guidance on your permitting and license requirements, DRG’s guidance represents its recommendations based on its understanding of and experience in the industry and does not guarantee your compliance with any particular federal, state or local law, code or regulation.

DRG may review information provided by or on behalf of you, including, without limitation, paper and digital GIS databases, maps, and other information publicly available or other third-party records or conducted interviews (collectively, “Source Information”). DRG assumes the genuineness of all Source Information. DRG disclaims any liability for errors, omissions, or inaccuracies resulting from or contained in any Source Information. If it is determined that DRG has breached this Limited Warranty, DRG will, in its reasonable discretion, either: (i) re-perform the defective part of the Services or (ii) credit or refund the fees paid for the defective part of the Services. This remedy will be your sole and exclusive remedy and DRG’s entire liability for any breach of this Limited Warranty. You will be deemed to have accepted all of the Services if written notice of an alleged breach of this Limited Warranty is not delivered to DRG prior to the expiration of the Warranty Period.

To the greatest extent permitted by law, except for this Limited Warranty, DRG makes no warranty whatsoever, including, without limitation, any warranty of merchantability or fitness for a particular purpose, whether express or implied, by law, course of dealing, course of performance, usage of trade or otherwise.

# Section Five: References

In Michigan, DRG has had the pleasure of working with numerous communities of all sizes. Recent inventory projects have been completed in Detroit, Traverse City, Ludington, Big Rapids, Petoskey, East Grand Rapids, Birmingham, Ferndale, Livonia, and numerous other locations. We understand that many of these communities have public works personnel with multiple, competing priorities; forestry is just one aspect of their jobs. We've seen how the data we provide can help focus attention on the tree issues that matter and give local communities the confidence that they're addressing priority tree issues.

Below is a limited selection of projects of similar work within the last four years demonstrating our expertise in delivering similar scopes of work on time and within budget. We are happy to provide additional project examples or references if desired.

| Client                        | Contact                                                                                 | Project                                                                                                                                                                                                                     | Year                 |
|-------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| City of Buchanan, MI          | Brian Murphy, Buchanan Tree Friends<br>bmurphy@qm-advisory.com<br>773.908.6629          | GIS-based inventory and assessment of 1,600 trees and stumps. Development of a forestry program outline. Subsequently re-engaged to help build an urban forest management plan.                                             | 2022; 2024 - present |
| City of Birmingham, MI        | Carrie Laird, City of Birmingham<br>claird@bhamgov.org<br>248.530.1714                  | GIS-based inventory update and assessment of 18,358 trees, stumps, and planting sites. Development of tree maintenance standards. DRG also supports the City's program with regular forestry visits and contract personnel. | 2022 - 2024          |
| City of Kalamazoo, MI         | Brian LaBelle, City of Kalamazoo<br>labelleb@kalamazoo-city.org<br>269-337-8606         | GIS-based inventory update and assessment of 35,401 trees, stumps, and planting sites. Development of tree maintenance standards.                                                                                           | 2021                 |
| City of Livonia, MI           | Doug Moore, City of Livonia<br>dmoore@livonia.gov<br>734.466.2617                       | GIS-based inventory update and assessment of 51,125 trees, stumps, and planting sites.                                                                                                                                      | 2023                 |
| Village of Spring Lake, MI    | Wally Delameter, Village of Spring Lake<br>wdelamater@springlaketwp.org<br>616.842.1340 | GIS-based inventory and assessment of 1,944 trees and stumps. Ongoing forestry program support with regular visits and contract personnel.                                                                                  | 2021 - present       |
| Village of Wolverine Lake, MI | David Gillam, Village of Wolverine Lake<br>admin@wolverinelake.com<br>248.624.1710      | GIS-based inventory and assessment of 1,902 trees and stumps.                                                                                                                                                               | 2023                 |

# Attachment A: Proposal Form



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**PROPOSAL FORM**

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Owner: City of Ypsilanti, a Michigan home rule city  
One S. Huron Street  
Ypsilanti, MI 48197

Firm Name: Davey Resource Group, Inc. (herein called "Bidder")

\* a corporation organized and existing laws of the State of Delaware

\* a partnership consisting of \_\_\_\_\_

\* an individual trading as \_\_\_\_\_

Pursuant to and in compliance with the Request for Proposal dated 7/30/2025 and titled City of Ypsilanti Tree Inventory and Management Plan and all Addenda as prepared by the Owner, we the undersigned, propose to furnish all labor, materials, equipment, and all things necessary to perform all the work, and declare ourselves familiar with the proposed work and the conditions under which it must be performed.

The undersigned agrees to enter into an agreement with the Owner to complete the general contract for the project scope for the total price of:

\$36,735 Dollars (use numbers)

Thirty Six Thousand Seven Hundred Thirty Five Dollars (use words)

I. PROPOSED STARTING DATE: September 29th, 2025

II. ESTIMATED COMPLETION DATE: January 30th, 2026

By: Gerritt Moeke

Signature: *Gerritt Moeke*

Title: Associate Consultant/Michigan Team Leader

Direct Phone Number: 231-675-7549

Date: 08/14/2025



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2026-041 Approving the proposal submitted by Smith's Waterproofing in the amount of \$54,788 for Police Station Basement Repairs.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. PD basement RFL
2. PD Basement Resolution 2026-041
3. Police Station Basement Repairs Tally Sheet 10-15-25
4. Smiths Waterproofing Backup
5. Stmt of Qualifications - Smiths Waterproofing LLC
6. Bid Bond - Smiths Waterproofing LLC
7. Police Bsmt Repairs Bid Form
8. Smiths Waterproofing - Firm & Employees

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

From: Bonnie Wessler, Director of Public Works

Subject: Police Station basement water mitigation

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**SUMMARY & BACKGROUND:**

The police station lower level is prone to flooding during intense storms, in particular the evidence storage room. This is largely due to the overall grading of the site and limited capacity of the lone stormwater inlet on the site, and the lack of waterproofing that was installed upon construction. The City invited bids in 2024 on a waterproofing solution in conjunction with the overall concrete and retaining wall work and did not receive bids; the concrete work was rebid separately and is largely complete. The lower level water mitigation was bid separately in the fall of 2025 and received one bid from Smith's Waterproofing for \$54,788. They are qualified to perform the work and have been responsive.

**RECOMMENDED ACTION:** Award bid to Smith's Waterproofing

**ATTACHMENTS:** Bid documents

**FY2025/2026 Goal Alignment**

- **Budget Priority 1: Public Infrastructure/Buildings/Roads**
  - Budget Priority 2: Water Street
  - **Budget Priority 3: Public Safety/Public Health**
  - Budget Priority 4: Shelter/Housing
  - Budget Priority 5: Staffing Capacity
- 

CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_

VOTE:



**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, In 2025, the City is in need of a waterproofing solution for the Police Station lower level; and

Whereas, Smith's Waterproofing submitted the only bid and are qualified to perform the work and have been responsive;

NOW THEREFORE BE IT RESOLVED THAT that the Ypsilanti City Council approves the proposal submitted by Smith's Waterproofing in the amount of \$54,788 for Police Station Basement Repairs.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:



|                                 |                                                                                                                                              |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT NAME:</b>            | PCSI, Truck Well Water Penetration                                                                                                           |
| <b>PROJECT LOCATION:</b>        | Warren, MI ( Macomb County)                                                                                                                  |
| <b>ROLE FOR THIS PROJECT:</b>   | Prime Contractor                                                                                                                             |
| <b>PROJECT OWNER:</b>           | PCSI                                                                                                                                         |
| <b>CONTACT PERSON:</b>          | Zaidon Alhinayti                                                                                                                             |
| <b>TELEPHONE NO.:</b>           | (586) 859-1424                                                                                                                               |
| <b>EMAIL ADDRESS:</b>           | zalhinayti@pcsi.org                                                                                                                          |
| <b>PROJECT START DATE:</b>      | August 2025                                                                                                                                  |
| <b>PROJECT END DATE:</b>        | September 2025                                                                                                                               |
| <b>SMITH'S PROJECT MANAGER:</b> | Marty Miller                                                                                                                                 |
| <b>CONTRACT AMOUNT:</b>         | \$120,850.00                                                                                                                                 |
| <b>PROJECT SCOPE:</b>           | <ul style="list-style-type: none"> <li>- Exterior Waterproofing of Building Foundation</li> <li>- Tie Drain Tile into Storm Drain</li> </ul> |

### PROJECT DESCRIPTION:

The project involved approximately 100 linear feet of exterior waterproofing. Work included removing and stockpiling landscaping, hand-excavating to about 3 feet, cleaning and sealing cracks with hydrophobic grout, and applying a Mel-Rol membrane waterproofing system with dimple and protection boards. A 4-inch perforated drain tile was installed and connected to the parking lot storm drain, then covered with stone and backfilled before restoring landscaping and cleaning the area. For the storm drain discharge, 30 linear feet of sod, asphalt, and sidewalk were removed. A 96-foot trench was excavated to install 4-inch PVC pipe to the storm basin. After connecting and patching with polymer-modified concrete, the area was backfilled, compacted, and restored with new concrete, asphalt, topsoil, and grass seed. All debris was removed from the site.

### HIGH-LEVEL REQUIREMENTS:

- Background checks for all employees entering site and badging

### PICTURES:







|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT NAME:</b>            | GLWA CON-149<br>Joseph Campau, Lynch Rd, Conant-Mt. Elliot, Clark Street                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>PROJECT LOCATION:</b>        | Detroit, Wayne County, MI                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>ROLE FOR THIS PROJECT:</b>   | Subcontractor for Inland Waters Pollution Control, Inc. (IWPC)                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>PROJECT OWNER:</b>           | Great Lakes Water Authority                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>CONTACT PERSON:</b>          | Joe Fattore, IWPC                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>TELEPHONE NO.:</b>           | (313) 468-0041                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>EMAIL ADDRESS:</b>           | Jfattore@teamipr.com                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>PROJECT START DATE:</b>      | January 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>PROJECT END DATE:</b>        | April 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>SMITH'S PROJECT MANAGER:</b> | Brandon Smith & Bryce Baker                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>CONTRACT AMOUNT:</b>         | \$4,136,650.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>PROJECT SCOPE:</b>           | <ul style="list-style-type: none"> <li>- Cement Grouting</li> <li>- Concrete Repairs</li> <li>- Carbon Fiber Reinforced Polymer (CFRP)</li> <li>- Polyurethane Crack Injections</li> <li>- 59,095 Gallons of Chemical Grouting of Active Leaks</li> </ul>                                                                                                                                                                                                                               |
| <b>PROJECT DESCRIPTION:</b>     | <p>This project consisted of installing CFRP, concrete repairs, crack injection and chemical grouting. These repairs required a lot of coordination with GLWA. The work was completed in a confined space which required the correct safety measures and equipment. Installation of CFRP was necessary in areas where concrete had deteriorated and was structurally deficient. Coordination of multiple crews at multiple locations was necessary to keep the project on-schedule.</p> |
| <b>HIGH-LEVEL REQUIREMENTS:</b> | <ul style="list-style-type: none"> <li>- Work with hazardous materials</li> <li>- Work in winter seasons that meant cold weather protocols were needed</li> <li>- High level of quality control requirements for work items.</li> <li>- Confined Space</li> <li>- Work in an active traffic area</li> </ul>                                                                                                                                                                             |



**PICTURES:**



|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT NAME:</b>            | GLWA Reservoir Rehabilitation Phase 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>PROJECT LOCATION:</b>        | Multiple Cities throughout Southeast MI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>ROLE FOR THIS PROJECT:</b>   | Subcontractor for Lakeshore Global Corp.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>PROJECT OWNER:</b>           | Great Lakes Water Authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>CONTACT PERSON:</b>          | John McCallum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>TELEPHONE NO.:</b>           | (313) 614-9564                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>EMAIL ADDRESS:</b>           | John.mccallum@glwawater.org                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>PROJECT START DATE:</b>      | January 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>PROJECT END DATE:</b>        | October 2027                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>SMITH'S PROJECT MANAGER:</b> | Bryce Baker & Marty Miller                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>CONTRACT AMOUNT:</b>         | \$7,093,956.86                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>PROJECT SCOPE:</b>           | <ul style="list-style-type: none"> <li>- Leaking Crack &amp; Structural Crack Repairs</li> <li>- Concrete Beam, Column, and Wall Repairs</li> <li>- Control/Construction Joint Repairs</li> <li>- Expansion Joint Repairs</li> <li>- Spall Repairs including Concrete Surface, Concrete Formed, Corner &amp; Concrete Formed on Columns Conical Shape</li> <li>- Reservoir Roof Deck Full Repairs</li> <li>- Reservoir Roof Coating Repairs</li> <li>- Reservoir Roof Topcoats</li> <li>- Reservoir Wall &amp; Column Protective Slurry</li> <li>- Masonry Tuckpointing</li> <li>- Brick Replacement</li> <li>- Exposed Roof Cleaning</li> <li>- Roof Membrane Replacement</li> <li>- New Concrete Driveways</li> <li>- Remove &amp; Replace Granite Stairs</li> <li>- Installation and/or Replacement of Concrete Hatches</li> <li>- Concrete Cutting of Hatches – Subcontracted Work</li> <li>- HydroDemolition – Subcontracted Work</li> <li>- Scaffolding – Subcontracted Work</li> <li>- Installation of Concrete Driveway - Subcontracted Work</li> <li>- Material Testing for Concrete Placement – Subcontracted Work</li> <li>- Strength Pull Test of Dowels for Hatches – Subcontracted Work</li> </ul> |

#### PROJECT DESCRIPTION:

This reservoir project includes the rehabilitation of 16 freshwater reservoirs located on 11 work sites. 15 reservoirs are made of concrete, and one is steel. The reservoirs range in size from holding about 3.5 million to 19 million gallons of water. In addition, the reservoirs also varied between being below grade, and above grade which affected each one's scope of work. This project is still on-going with a projected end date of October 2027.



This project began by Smith's assisting GLWA, Lakeshore Global, and the Engineer with inspection of each reservoir to quantify cracking, spalling, and other reservoir deficiencies such that these quantities can be used to develop specific job orders in the construction phase of the project. After the job order had been issued, scaffolding was installed inside the reservoir so that work could begin on the interior. Scaffolding and scissor lifts were lowered through the roof access hatches to be assembled for access to the upper walls and ceilings of the reservoirs. This made the access into the reservoir

To date approx. 40,000 ln. ft. of polyurethane injection and 55,000 ln. ft. of structural crack repairs have been completed on multiple reservoirs. In addition, 15,000 sq. ft. of concrete repairs have been completed to date ranging from shallow repairs that could be troweled to deep repairs that required formwork.

For the above grade reservoirs additional exterior work was required. This included concrete repairs, cast in place patches, removal & replacement of bricks on exterior, removal and replacement of old roof coatings and installation of new roof access hatches. To date, three roofs have been completed totaling 195,000 sq. ft. Some of the reservoirs required new access hatches to be installed and modification of existing hatches. After the site of the new hatch was determined, forms were installed along with necessary bracing and then waterstop was installed between the existing and new concrete and concrete was poured into collar forms. The wall forms were then built with waterstop installed between the collar and wall section. Rebar was then placed in the wall forms and concrete was poured. Once the concrete reached acceptable cure strength, the concrete roof section was cut out using a wire saw and removed from the opening. The cut section was held in place using a crane to ensure the cut piece does not fall into the structure. To complete the hatch a new aluminum hatch was installed onto hatch opening. The use of cranes was necessary for lifting out the concrete for the new roof hatch openings. One site required a specialty crane due to the height restraints of the jobsite being close to the Metro Airport (See attached photo).

**HIGH-LEVEL REQUIREMENTS:**

- Worked anywhere from 4 to 6 reservoirs per year at 4 to 6 different locations
- Attentively keeping track of unit prices and final quantities
- Required year-round work, which included completion around snow melting, the rainy season, and heating of reservoirs
- Completion of 16 different reservoirs on a tight schedule to get the reservoirs operational as soon as possible

**PICTURES:**





## Installation of Hatches:





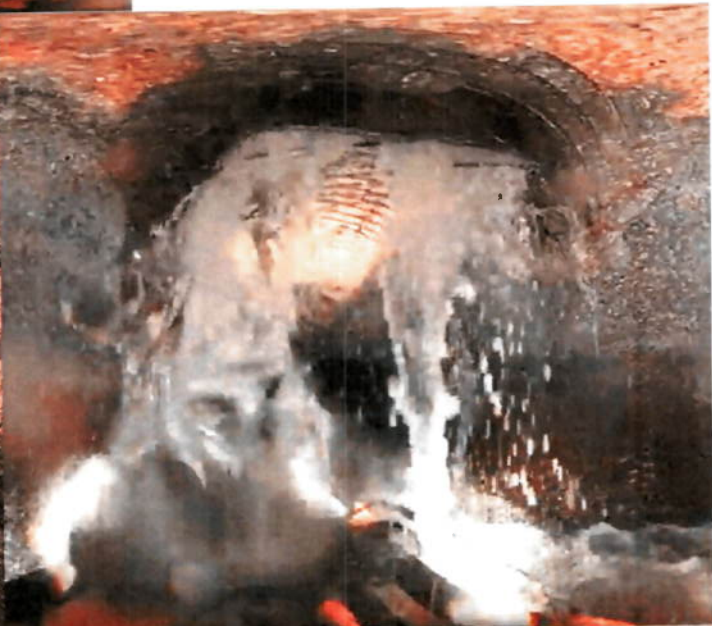
## Roof Coatings:



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <b>PROJECT NAME:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Emergency Sewer Repairs                            |
| <b>PROJECT LOCATION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Waterford, MI Oakland County                       |
| <b>ROLE FOR THIS PROJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Subcontractor for Z Contractors, Inc.              |
| <b>PROJECT OWNER:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Oakland County Drain Commission (OCDC)             |
| <b>CONTACT PERSON:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Blake Zapczynski - Z Contractors, Inc.             |
| <b>TELEPHONE NO.:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | (586) 255-2421                                     |
| <b>EMAIL ADDRESS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | bzap@z-contractors.com                             |
| <b>PROJECT START DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | June 6, 2025                                       |
| <b>PROJECT END DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | June 9, 2025                                       |
| <b>SMITH'S PROJECT MANAGER:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | David Brannon                                      |
| <b>CONTRACT AMOUNT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Time and Material - \$20,208.00                    |
| <b>PROJECT SCOPE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | - Emergency Repair of Pipe Penetration in 52" Pipe |
| <b>PROJECT DESCRIPTION:</b><br><p>On June 3 we were notified by Z's Contractors, Inc. of an emergency job that needed an immediate plan and response. They had a piece of shoring that penetrated a 52" pipe, on a jobsite in Waterford for the Oakland County Drain Commission. On June 4, we received a video from OCDC that showed conditions in pipe and at the point of penetration. The Smith's team reviewed the video on June 5<sup>th</sup> and upon review, a tentative plan was created to combat the penetration. It was determined by both Z Contractors and Smith's that work could begin on June 6<sup>th</sup>, so that water flow control could be put into place and it would make this an evening entry. On June 6<sup>th</sup>, Smith's mobilized to the jobsite. Mobilization to the jobsite included bringing various materials that could possibly be needed to preform repairs once on-site. Due to the penetration, there was significant soil erosion, and the possibility for a sink hole to form. Upon this discovery, Smith's mobilized the crew at 5pm. While waiting on the truck to get to the jobsite, the Smith's team held a PTP and Toolbox talk regarding the current situation and in pipe conditions. Proper ingress and egress, communications and air monitoring equipment was set in place to ensure safer conditions in pipe and an emergency plan to get out. Upon the crews arrival, the Smith's team made entry and began work. It was determined that Acrylamide would be used and the crew started injecting. After several hours they were able to slow the leak down enough to where further soil erosion was not evident. With the penetration still leaking in a couple spots, they switched to Polyurethane injection. Further soil erosion and a sink hole were averted. We returned on June 9<sup>th</sup> to touch up a couple spots around the penetration that had very small water leaks. This was wrapped up quickly. This was a potentially dangerous environment that required proper safety equipment, ingress and emergency egress planning and constant communication to ensure all entrants were safe and the problem solved.</p> |                                                    |
| <b>HIGH-LEVEL REQUIREMENTS:</b> <ul style="list-style-type: none"> <li>- Jobsite relevant PTP and Toolbox Talk</li> <li>- Ingress and egress plan / Emergency egress planning and setup</li> <li>- Confined Space entry planning, staging and emergency exit planning</li> <li>- Constant communication between entrants and top side</li> <li>- Constant air monitoring to ensure air quality in pipe was at safe levels</li> <li>- High level of in- pipe awareness of possible changing conditions deemed unsafe.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                    |

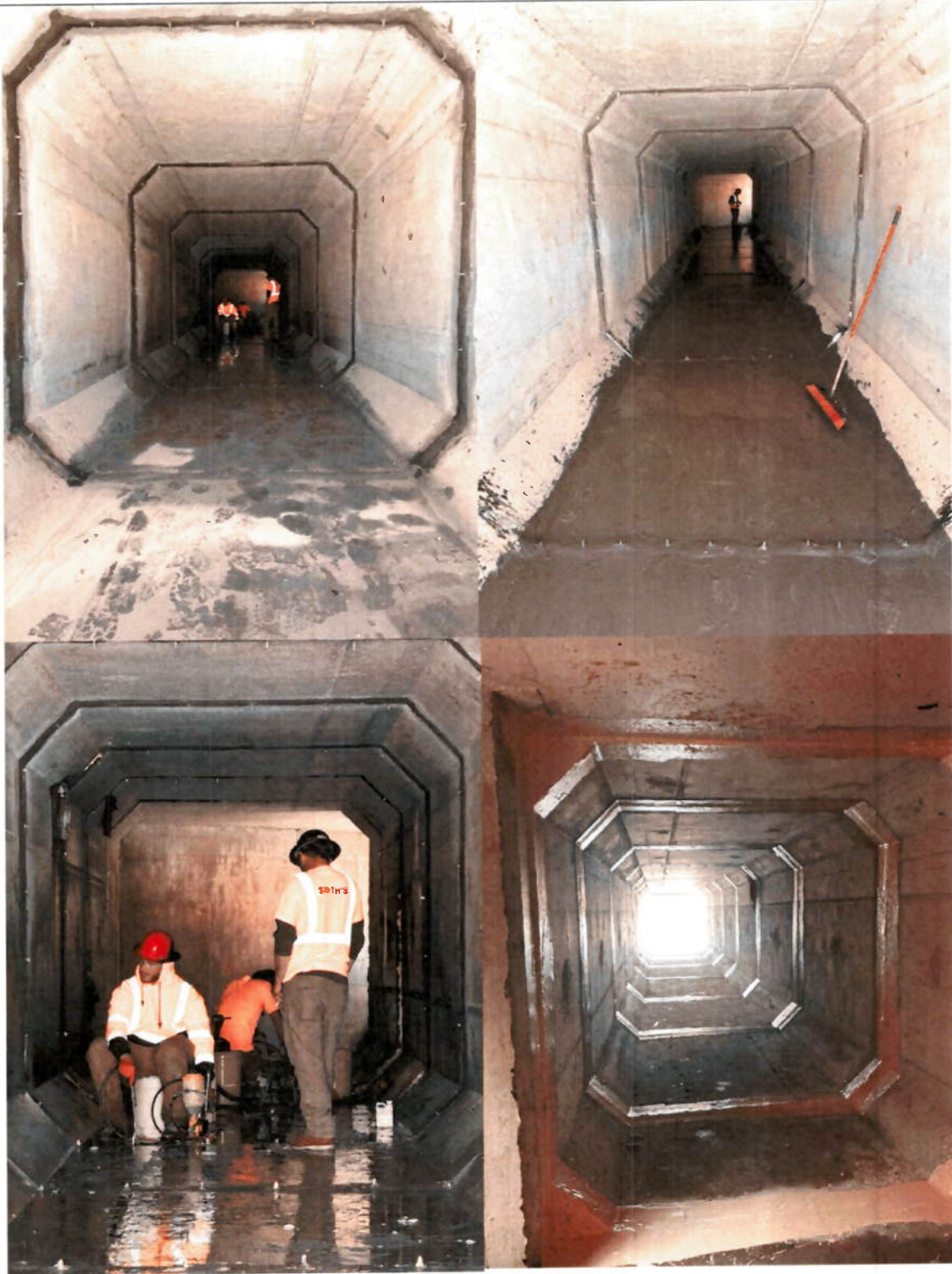


**PICTURES:**





|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT NAME:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Chapaton Pump Station Canal Rehabilitation                                                                                                                   |
| <b>PROJECT LOCATION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | St. Clair Shores, MI                                                                                                                                         |
| <b>ROLE FOR THIS PROJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Subcontractor to Z Contractors, Inc.                                                                                                                         |
| <b>PROJECT OWNER:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Great Lakes Water Authority                                                                                                                                  |
| <b>CONTACT PERSON:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Noel Cruz                                                                                                                                                    |
| <b>TELEPHONE NO.:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 248-410-0348                                                                                                                                                 |
| <b>EMAIL ADDRESS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <a href="mailto:ncruz@z-contractors.com">ncruz@z-contractors.com</a>                                                                                         |
| <b>PROJECT START DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | May 2025                                                                                                                                                     |
| <b>PROJECT END DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | June 2025                                                                                                                                                    |
| <b>SMITH'S PROJECT MANAGER:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Bryce Baker                                                                                                                                                  |
| <b>CONTRACT AMOUNT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 62,535.00                                                                                                                                                 |
| <b>PROJECT SCOPE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>- Chemical Grouting of Concrete Bypass Conduit</li> <li>- High Performance Epoxy Coating of Bypass Conduit</li> </ul> |
| <b>PROJECT DESCRIPTION:</b><br><p>This project involved sealing ground water infiltration into a new construction bypass conduit. The scope of work included chemical grouting and high-performance epoxy coating on a rectangular bypass conduit and retention basin walls.</p> <p>Retention basin bypass conduit leaks were identified during the final leak down test of the system. Due to a tight deadline before the system needed to be put into service, crews were dispatched within 24 hours to start completing repairs.</p> <p>Chemical grout was pumped through conduit joints to create a watertight seal impervious to movement of the structure. Joints were then coated with corrosion resistant epoxy coating to protect against H2S attack and provide additional waterproofing.</p> |                                                                                                                                                              |
| <b>HIGH-LEVEL REQUIREMENTS:</b> <ul style="list-style-type: none"> <li>- Scheduling work around weather events for flow control</li> <li>- Emergency repairs to structure</li> <li>- Confined space and man entry into sewer pipe</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                              |
| <b>PICTURES:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                              |



|                                                                                                                                                                                                                                                                                                                                                                                      |                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <b>PROJECT NAME:</b>                                                                                                                                                                                                                                                                                                                                                                 | YCUA, Stone Tower Stair Strengthening                                    |
| <b>PROJECT LOCATION:</b>                                                                                                                                                                                                                                                                                                                                                             | Ypsilanti, MI (Washtenaw County)                                         |
| <b>ROLE FOR THIS PROJECT:</b>                                                                                                                                                                                                                                                                                                                                                        | Prime Contractor                                                         |
| <b>PROJECT OWNER:</b>                                                                                                                                                                                                                                                                                                                                                                | YCUA                                                                     |
| <b>CONTACT PERSON:</b>                                                                                                                                                                                                                                                                                                                                                               | Scott Westover                                                           |
| <b>TELEPHONE NO.:</b>                                                                                                                                                                                                                                                                                                                                                                | (734) 484-4600 Ext. 220                                                  |
| <b>EMAIL ADDRESS:</b>                                                                                                                                                                                                                                                                                                                                                                | SWestover@ycua.org                                                       |
| <b>PROJECT START DATE:</b>                                                                                                                                                                                                                                                                                                                                                           | October 2025                                                             |
| <b>PROJECT END DATE:</b>                                                                                                                                                                                                                                                                                                                                                             | October 2025                                                             |
| <b>SMITH'S PROJECT MANAGER:</b>                                                                                                                                                                                                                                                                                                                                                      | Marty Miller                                                             |
| <b>CONTRACT AMOUNT:</b>                                                                                                                                                                                                                                                                                                                                                              | \$6,675.00                                                               |
| <b>PROJECT SCOPE:</b>                                                                                                                                                                                                                                                                                                                                                                | Strengthen existing Stairs in the Historical Ypsilanti Stone Water Tower |
| <b>PROJECT DESCRIPTION:</b><br>The work involves installing hardwood shims and a steel angle where stair stringers meet and are connected with steel side plates, partially supported by a steel frame below. This modification is designed to improve the bearing of the stringers on the frame, addressing existing condition limitations within reasonable geometric constraints. |                                                                          |
| <b>HIGH-LEVEL REQUIREMENTS:</b><br><ul style="list-style-type: none"><li>- Access was difficult — work required climbing from the bottom of the stairwell to the top of the tower while carrying tools and materials.</li></ul>                                                                                                                                                      |                                                                          |
| <b>PICTURES:</b>                                                                                                                                                                                                                                                                                                                                                                     |                                                                          |

## STATEMENT OF QUALIFICATIONS

Bidder must answer all questions. If more space is needed to complete a question, attach a separate sheet. Bidder may submit any additional information.

Name: Smith's Waterproofing, LLC

Address: 3821 Van Dyke, Almont, MI 48003 Phone: 810-798-2371

Number of years operating under your present name: 55

Bonding Capacity: > \$10,000,000

Bonding Company: Guy Hurley Insurance & Surety Phone: 248-519-1400

Prequalified by MDOT to bid on projects of this magnitude and type of work

(circle one) YES NO Prequalification Number: \_\_\_\_\_

General nature of work performed by your company: Structural Concrete Repair,  
Carbon Fiber Reinforcement, Waterproofing, Masonry Restoration, Joint Sealing,  
Surface Preparation, and Protective Coatings.

Background and experience of the principal members of your organization including officers:  
See attached.

Major equipment available for this contract: N/A, minor equipment includes skidsteer  
and Electric Hand Tools

**CURRENT PROJECTS:**

|                  | Project      | Project | Project |
|------------------|--------------|---------|---------|
| Name:            | See Attached |         |         |
| Owner:           |              |         |         |
| Contact Person:  |              |         |         |
| Phone:           |              |         |         |
| Contract Amount: |              |         |         |
| Completion Date: |              |         |         |
| % Complete:      |              |         |         |

**COMPLETED PROJECTS:**

|                  | Project      | Project | Project |
|------------------|--------------|---------|---------|
| Name:            | See Attached |         |         |
| Owner:           |              |         |         |
| Contact Person:  |              |         |         |
| Phone:           |              |         |         |
| Contract Amount: |              |         |         |
| Date Completed:  |              |         |         |

Additional information that may be pertinent to demonstrate your ability to complete this project.

We have a lot of experience installing the waterproofing system as designed.

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No

Has your company defaulted on a contract? \_\_\_\_\_

If yes, where and  
why? \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the above answers are correct and true.

By: Brandon Smith

Name



Signature

Vice President

Title

Number of additional sheets attached: 17



## SUBCONTRACTOR LISTING

Bidder submits to use the following subcontractors for performance of the work in accordance with Article 9 of the Instructions to Bidders.

Note to Bidder: List all work you propose to sublet on this Contract. Include each subcontractors name, address, phone, fax and e-mail address. Also include a description of work to be performed by subcontractor. For example: restoration, landscaping, lighting, signage, bore and jack, etc. List approximate dollar value of the subcontract.

| NAME, ADDRESS & PHONE NO. OF<br>SUBCONTRACTOR | DESCRIPTION OF<br>WORK | APPROXIMATE<br>DOLLAR VALUE<br>OF SUBCONTRACT |
|-----------------------------------------------|------------------------|-----------------------------------------------|
| N/A                                           | N/A                    | \$ N/A                                        |
| _____                                         | _____                  | _____                                         |
| _____                                         | _____                  | _____                                         |
| _____                                         | _____                  | _____                                         |
| Phone: _____                                  |                        |                                               |
| FAX: _____                                    |                        |                                               |
| E-mail _____                                  |                        |                                               |
| _____                                         | _____                  | \$ _____                                      |
| _____                                         | _____                  | _____                                         |
| _____                                         | _____                  | _____                                         |
| Phone: _____                                  |                        |                                               |
| FAX: _____                                    |                        |                                               |
| E-mail _____                                  |                        |                                               |



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

E-mail \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

E-mail \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

E-mail \_\_\_\_\_

## IRAN LINKED BUSINESS CERTIFICATION

Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with City of Ypsilanti shall certify that Bidder is not an Iran linked business. An Iran linked business is not eligible to submit a bid on a request for proposal with City of Ypsilanti. See attached definitions regarding this certification.

The undersigned Bidder does hereby certify, pursuant to Michigan Public Act 517 of 2012, that:

Bidder is not a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, or

Bidder is not a financial institution that extends credit to another person if that person will use the credit to engage in investment activities in the energy sector of Iran.

Date: 10/14/25

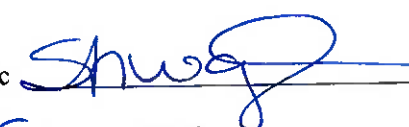


By: Brandon Smith

Its: Vice President

Subscribed and sworn to before me, a Notary Public on this 14th day of October, 2025,.

SHELBY L WOJCIECHOWSKI  
Notary Public, State of Michigan  
County of Lapeer  
My Commission Expires 11-21-2027  
Acting in the County of Lapeer

Notary Public   
Lapeer County, Michigan  
My Commission Expires: 11-21-27

## BID BOND

BIDDER (Name and Address):

Smith's Waterproofing, LLC

3821 Van Dyke Road

Almont, MI 48003

SURETY (Name and Address of Principal Place of Business):

Atlantic Specialty Insurance Company

605 Highway 169 North, Suite 800

Plymouth, MN 55441

OWNER (Name and Address):

City of Ypsilanti

1 S Huron St

Ypsilanti, MI 48197

## BID

BID DUE DATE: October 15, 2025

PROJECT (Brief Description Including Location):

Improvements to the City of Ypsilanti Police Station basement to reduce water penetration on the interior of the building. The construction will include a new drainage well, submersible drainage pump, and new concrete form work.

BOND

BOND NUMBER: N/A

DATE (Not later than Bid due date): October 15, 2025

PENAL SUM: Five Percent of the Amount of Bid 5%  
(Words) (Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

(Seal) Smith's Waterproofing, LLC

Bidder's Name and Corporate Seal

By: [Signature] vice-President  
Signature and Title

Attest: [Signature] Agent  
Signature and Title

SURETY

(Seal) Atlantic Specialty Insurance Company

Surety's Name and Corporate Seal

By: [Signature]  
Signature and Title  
Nicholas Ashburn (Attorney-in-Fact)  
(Attach Power of Attorney)

Attest: [Signature]  
Signature and Title  
Jessica Nightenheiser - Administrative Accounting Assistant

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Document.
3. This obligation shall be null and void if:
  - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
  - 3.2. All Bids are rejected by OWNER, or
  - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time of issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer or proposal as applicable.

*End of Section*



## Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Holly Nichols, Jason Rogers, Mark T. Madden, Michael D. Lechner, Nicholas Ashburn**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

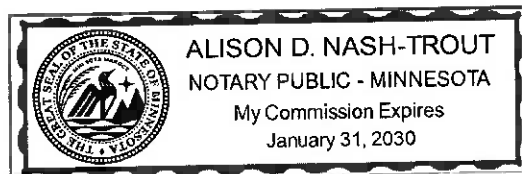
STATE OF MINNESOTA  
HENNEPIN COUNTY



By

Sarah A. Kolar, Vice President and General Counsel

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 15th day of October, 2025.

This Power of Attorney expires  
January 31, 2030



Kara L.B. Barrow, Secretary

## BID FORM

### Police Station Basement Repairs City of Ypsilanti

#### THIS BID IS SUBMITTED TO:

City of Ypsilanti  
1 S Huron St  
Ypsilanti, MI 48197

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Bidder accepts all of the terms and conditions of the Advertisement to Bid, Instructions to Bidders and Supplemental Instructions to Bidders.

In submitting this Bid, Bidder represents, as set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

| Addenda No. | Addenda Date | Signature |
|-------------|--------------|-----------|
| N/A         | N/A          | N/A       |
| _____       | _____        | _____     |
| _____       | _____        | _____     |

- B. Bidder has visited the site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) which have been identified in the Supplemental Instructions to Bidders, and (2) reports and drawings of a hazardous environmental condition, if any, which has been identified in the Supplemental Instructions to Bidders.
- E. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and underground facilities) at or contiguous to the site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be



employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

- F. Bidder does not consider that any further examinations, investigations, exploration, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- I. Bidder has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by ENGINEER is acceptable to Bidder.
- J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

**BID FORM for**  
**Police Station Basement Repairs**  
**City of Ypsilanti, Washtenaw County, State of Michigan**  
**OHM Job No.: 0094-23-0070**

| Item | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Estimated<br>Quantity    | Unit<br>Price            | Amount                   |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 1    | Basement Repairs: new interior drainage tile, a new drainage well, a submersible drainage pump, and new concrete slab infill; all inclusive as shown on project drawings. Drawings are for design intent only, for the purpose of establishing the construction cost. Bids are to include design, permit and construction/installation. The actual system is to be designed and installed by the bidding contractor. The contractor must secure all permits and approvals. |                          |                          |                          |
|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1 LUMP SUM               | \$ 54,788. <sup>00</sup> | \$ 54,788. <sup>00</sup> |
|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Total Bid Amount:</b> |                          | \$ 54,788. <sup>00</sup> |

Fifty - four thousand, seven hundred eighty-eight and  $\frac{0}{100}$   
 Written Total Bid Amount

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price bid items will be based on actual quantities constructed in accordance with the Contract Documents.

Bidder agrees that the Work will be Substantially Complete on or before March 15, 2026, and completed and ready for final payment in accordance with the General Conditions on or before March 31, 2026.

Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified above, which shall be stated in the Agreement.

The following documents are attached to and made a condition of this Bid:

- Bid Guarantee (circle one): Certified or Cashier's Check or Bid Bond
- Statement of Qualifications
- Subcontractor Listing
- Legal Status of Bidder

SUBMITTED on October 15, 20 25

State Contractor License No. \_\_\_\_\_ . (If applicable)

If Bidder is:

An Individual

- N/A

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
(Individual's signature)

Doing business as: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Partnership**

- N/A

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Corporation**

Corporation Name: Smith's Waterproofing, LLC (SEAL)

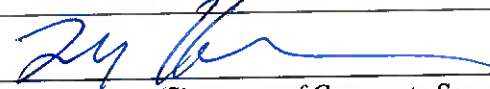
State of Incorporation: Michigan

Type (General Business, Professional, Service, Limited Liability): Limited Liability

By:  \_\_\_\_\_  
(Signature – attach evidence of authority to sign)

Name (typed or printed): Brandon Smith

Title: Vice President

Attest:  \_\_\_\_\_ (CORPORATE SEAL)  
(Signature of Corporate Secretary)

Business address: 3821 Van Dyke, Almont, MI 48003

Phone No.: 810-798-2371 FAX No.: 810-798-2544

Date of Qualification to do business is: 1970

**A Joint Venture**

- N/A

Joint Venture Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Joint Venture Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Phone and FAX Number, and Address for receipt of official communications.

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above).

## BID GUARANTEE

The undersigned attaches bid security in the form of a BID BOND / CERTIFIED CHECK / CASHIER'S CHECK (Circle one) in the amount of 5% of Bid

Dollars (\$ 5% of Bid ).

The undersigned agrees, if awarded the Contract, to deliver the executed Agreement and bonds and furnish evidence of insurance within fourteen (14) business days after the date of the Notice of Award. And to complete the proposed work within the time specified in the Bid Form.

If the Bid is accepted by the OWNER, and the undersigned shall fail to enter into the Agreement as aforesaid and to furnish the required surety bonds within fourteen (14) business days after Notice of Award, the Bid Bond in the amount of \$ 5% of Bid accompanying this Bid shall be considered due and payable to the OWNER.

If the undersigned enters into the Agreement in accordance with this Bid or if his Bid is rejected, then the accompanying Bid Guarantee shall be voided.

In submitting this Bid, it is understood that the right is reserved by the OWNER to reject any or all bids, to waive irregularities and/or formalities and, in general, to make award in any manner deemed by it, in its sole discretion, to be in the best interest of the OWNER.

SIGNED AND SEALED THIS 15th DAY OF October, 20 25

Authorized Signature of Bidder:



Brandon Smith

(TITLE) Vice President

(SEAL)



SMITH'S WATERPROOFING, LLC

3821 Van Dyke Rd, Almont, MI 48003  
 Phone: 810 798 2371 Fax: 810 798 2544  
 "An Equal Opportunity Employer"

### Description of The Firm and Key Employees List

Established in 1970, Smith's Waterproofing, LLC relies on years of experience to assure that every project is completed on schedule and our quality of work surpasses our client's expectations. Smith's Waterproofing has been owned and operated by the Smith family since its founding, ensuring that years of knowledge and experience have been passed down to each generation. Throughout the years we have gained extensive work experience in heavy civil, municipal, DOT, commercial, industrial & manufacturing customer projects. We specialize in structural concrete repair, carbon fiber reinforcement, waterproofing, joint sealing, surface preparation, and various deck coatings and specialty coatings. Smith's Waterproofing completes 90-100 individual projects every year. We average over 1,000,000 SF of deck coatings each year and last year surpassed 2,000,000 SF of coatings.

| INDIVIDUALS NAME | TITLE                                                               | YEARS OF CONSTRUCTION EXP.                                                                                                  | EDUCATION                                                                                                                                                                                    |
|------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Blair Smith      | President, Head Estimator & Project Manager                         | 54 yrs. Waterproofing, concrete repair, structural repair/strengthening, general contracting experience.                    | Builders License; Confined Space Certified; Asbestos Abatement Certified                                                                                                                     |
| Brandon Smith    | Vice President, Head Estimator & Project Manager                    | 28 yrs. Waterproofing, concrete repair, structural repair/strengthening, general contracting experience.                    | Confined Space Certified; Asbestos Abatement Certified.                                                                                                                                      |
| Kristina Smith   | Chief Administration Officer, EEO Officer & Safety Committee Member | 20 yrs. Management & accounting experience, 10 yrs. Estimating experience. 12 yrs. Commercial contracts experience          | Confined Space Certified; Asbestos Abatement Certified                                                                                                                                       |
| John Marinelli   | Vice President of Operations & Safety Committee Member              | 32 years of construction management experience                                                                              | Bachelor of Political Science; NASCLA Commercial Building License; OSHA 30 Certified                                                                                                         |
| Nick Marvin      | Project Executive & Safety Committee Member                         | 16 years Project Management & Superintendent Experience                                                                     | Masters in Business Administration; BS in Construction Systems Management; Safety Trained Supervisor Construction certified; Confined Space Certified; Focus 3 Leadership Certified Trainer; |
| Khaled Dallo     | Senior Estimator                                                    | 15 yrs. Project Design / Construction Engineer. 25 yrs. Concrete & masonry rehabilitation. Structural repair/strengthening. | B.S. Civil Engineering                                                                                                                                                                       |
| Chase Whitlatch  | Senior Estimator/ Project Manager                                   | 16 yrs. Restoration & construction experience. ACI concrete field-testing technician. MCA concrete construction             | B.S. Civil Engineering; Material Acceptance process training; MDOT Bridge Rehabilitation Certification;                                                                                      |



|                      |                                                               |                                                                                                                                                                                 |                                                                                                                                                                                                 |
|----------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                      |                                                               | inspector. Bridge deck construction inspector. Michigan certified aggregate tech. AMTRAK & CN Railroad training.                                                                | MDOT Bridge Paint Certified; Density Technology Certified; SESC Storm Water Operator Cert. SESC Comprehensive Cert.                                                                             |
| Tyson Herman         | Senior Estimator                                              | 20 Years in Concrete & Masonry Rehabilitation. Structural Repair / Strengthening. Past President of The Michigan Chapter of The International Concrete Repair Institute (ICRI). | B.S. Civil Engineering                                                                                                                                                                          |
| Bryce Baker          | Project Manager                                               | 10 yrs. Heavy construction experience, 10 yrs. various equipment operating experience                                                                                           | Bachelor of Business Administration in Finance; Bachelor of Business Administration in Economics; Confined Space Certified; Various construction equipment operator training courses completed. |
| Marty Miller         | Project Manager                                               | 24 yrs of Masonry and construction experience, 11 yrs. Project management experience.                                                                                           | OSHA 30 Certified; Confined Space Certified, Various construction management continuing courses.                                                                                                |
| Dave Brannon         | Project Manager                                               | 13 years of construction experience; 7 years of head superintendent experience and 2 years of project management experience.                                                    | Confined Space Certified; OSHA 30 Certified; MITA Management Training; First Aid/CPR Certified; CDL Class B License                                                                             |
| Shelby Wojciechowski | Controller; EEO Officer                                       | 18 yrs. Contact Administration and accounting experience, 10 years EEO management experience                                                                                    | Bachelor of Business Administration Degree in Accounting; Notary Public                                                                                                                         |
| Sandra Lorion        | Contract Administrator                                        | 20 yrs. Office Management, 15 yrs. Government contracting experience, 10 yrs. payroll experience, 5 yrs. (MDOT & other) Commercial contracts experience.                        | Confined Space Certified; First Aid/CPR Certified; Various Safety Training Courses Completed                                                                                                    |
| Dawn Terry           | Human Resources; Payroll Administrator; Alternate EEO Officer | 18 yrs. Human Resource experience, 2 yrs. EEO management experience                                                                                                             | Associate Degree in Human Resource Management                                                                                                                                                   |
| Heather Wise         | Office Manager & Safety Committee Member                      | 11 yrs. Construction office management                                                                                                                                          | B.S. Business Entrepreneurship; Notary Public; Confined Space Certified; Various Safety Training Courses Completed                                                                              |
| Shannon Traub        | Human Resources Assistant; Operations Assistant               | 28 yrs. Management experience.                                                                                                                                                  | Associates in Accounting; BBA in Marketing                                                                                                                                                      |
| Chuck Leemhuis       | Head Superintendent & Safety Committee Member                 | 20 yrs. Waterproofing, concrete repair, structural repair/strengthening, general contracting experience. 20 yrs. carpentry experience.                                          | OSHA 30 Certified; Confined Space Certified; Asbestos Abatement Certified; Class A CDL; First-Aid & CPR Certified                                                                               |
| Robert Sarka         | Superintendent                                                | 15 yrs. Commercial contracting experience                                                                                                                                       | Class A CDL; Confined Space Certified; OSHA 30 Certified; ATSSA – MI Traffic Control Technician                                                                                                 |
| Dion Bean Jr.        | Superintendent                                                | 15 yrs Field Construction Experience                                                                                                                                            | OSHA 30 Certified; ATSSA – MI Traffic Control Technician; First Aid CPR AED Certified                                                                                                           |

|               |                |  |                                                                       |
|---------------|----------------|--|-----------------------------------------------------------------------|
| Scott Coulter | Superintendent |  | First Aid CPR AED Certified; ATSSA –<br>MI Traffic Control Technician |
|---------------|----------------|--|-----------------------------------------------------------------------|



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2026-042 awarding a contract to Schepke Consulting, LLC for the Parks Structural Stairway Repairs Project in the amount of \$180,000; also that the Mayor and City Clerk be authorized to sign this contract, subject to approval by the City Attorney, and any change orders may be approved by the City Manager to facilitate completion of this work.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Stairs RFL
2. Park Stairs Resolution 2026-042
3. OHM Parks Stairway Repairs Bid Results Letter
4. Bid Tabs - 0094240090 Parks Stair Repairs

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

From: Bonnie Wessler, Director of Public Works

Subject: Parks Stairway Repairs

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**SUMMARY & BACKGROUND:**

Upon routine inspection of the structures in the parks, staff noted that several of the stairways in our parks are in need of work ranging from light to heavy maintenance. These include the earthen stairs in the middle of Peninsular Park; the wooden stairs at the midfield in Frog Island; the wooden stairs to the Tridge from the south-east quadrant of the Cross Street Bridge; and the concrete steps in Frog Island. This was put to bid in late fall 2025 with results in January. This will be funded from Parks Capital (414-7510), with overage paid from Parks Operating contractual (101-7170).

**RECOMMENDED ACTION:** Award bid to Schepke Consulting

**ATTACHMENTS:** Bid tab, engineer recommendation

**FY2025/2026 Goal Alignment**

- **Budget Priority 1: Public Infrastructure/Buildings/Roads**
- Budget Priority 2: Water Street
- **Budget Priority 3: Public Safety/Public Health**
- Budget Priority 4: Shelter/Housing
- Budget Priority 5: Staffing Capacity

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CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_



Resolution No. 2026-042  
February 17, 2026

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, several of the stairways in our city parks are in need of work ranging from light to heavy maintenance; and

Whereas, OHM Advisors determined Schepke Consulting, LLC to be the lowest responsive and responsible bidder for the Project; and

Whereas, This project will be funded from the Parks Capital account, with overage paid from the Parks Operating contractual account;

NOW THEREFORE BE IT RESOLVED, THAT that the Ypsilanti City Council awards a contract to Schepke Consulting, LLC for the Parks Structural Stairway Repairs Project in the amount of \$180,000.

BE IT FURTHER RESOLVED, THAT the Mayor and City Clerk are authorized to sign this contract, subject to approval by the City Attorney, and any change orders may be approved by the City Manager to facilitate completion of this work.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:



January 15, 2026

City of Ypsilanti  
One Huron Street  
Ypsilanti, MI 48197

Attention: Bonnie Wessler, AICP  
Director of Public Services  
City of Ypsilanti

Regarding: Bid Results  
Parks Structural Stairway Repairs

Dear Ms. Wessler:

Sealed bids for the Parks Structural Stairway Repairs Project were received and publicly read aloud at 10:00 a.m. on Wednesday, January 14, 2026, at the City of Ypsilanti City Hall. A total of two (2) bids were received, with as-read bid amounts ranging from \$180,000.00 to \$209,980.00. A detailed bid tabulation is attached.

Schepke Consulting, LLC submitted the lowest bid in the amount of \$180,000.00. All required information, including bond surety, statement of qualifications, and subcontractors listing, has been provided. Project references were contacted, and each reported a positive experience with Schepke Consulting, LLC., with strong endorsements and indications they would hire them again. OHM has also worked with Schepke Consulting, LLC on previous projects and reports favorable experiences.

Based on the bid review, documentation, and reference evaluations, Schepke Consulting, LLC is determined to be the lowest responsive and responsible bidder and appears capable of successfully completing the project. Therefore, it is recommended that the Parks Structural Stairway Repairs Project contract be awarded to Schepke Consulting LLC in the amount of \$180,000.00.

Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,  
OHM Advisors

A handwritten signature in black ink that reads "Rachel M. Jackson". The signature is written in a cursive, flowing style.

Rachel Jackson, P.E.

CC: Andrew Hellenga, City Manager  
Kent Early, PE, OHM Advisors  
Fraser Payne, PE, OHM Advisors

Attachment: Bid Tab

\\ohm\dfs\Corporate\Projects\0000\_0100\0094240090\_Parks\_Stairways\\_Civil\Bidding

**Tabulation for Bids Received on 01/14/2026**  
**City of Ypsilanti, Parks Structural Repair**  
**City of Ypsilanti, Washtenaw County, State of Michigan**  
**OHM Job Number: 0094-24-0090**

Schepke Consulting, LLC  
101 Ballard St.  
Roscommon, MI 48653

248-798-2048

KAB Enterprises, Inc.  
3318 Fort Street  
Lincoln Park, MI 48146

734-719-2642

| Item                                        | Description                                             | Quantity | Unit | Unit Price   | Amount                     | Unit Price   | Amount                     |
|---------------------------------------------|---------------------------------------------------------|----------|------|--------------|----------------------------|--------------|----------------------------|
| <b>Parks Structural Stairway Repairs</b>    |                                                         |          |      |              |                            |              |                            |
| A                                           | Peninsular Park Earth Stair                             | 1        | LSUM | \$8,000.00   | \$8,000.00                 | \$5,560.00   | \$5,560.00                 |
| B                                           | Frog Island Concrete Stair                              | 1        | LSUM | \$10,000.00  | \$10,000.00                | \$30,150.00  | \$30,150.00                |
| C                                           | Frog Island East Stair                                  | 1        | LSUM | \$138,000.00 | \$138,000.00               | \$113,450.00 | \$113,450.00               |
| D                                           | Tridge East Stair Repair & Tridge Rail Post Replacement | 1        | LSUM | \$18,000.00  | \$18,000.00                | \$50,010.00  | \$50,010.00                |
| E                                           | North Pavillion and Canoe Landing in Riverside Park     | 1        | LSUM | \$6,000.00   | \$6,000.00                 | \$10,810.00  | \$10,810.00                |
| <b><u>Total BID Amount (Items A-E):</u></b> |                                                         |          |      |              | <b><u>\$180,000.00</u></b> |              | <b><u>\$209,980.00</u></b> |





REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2026-043 Approving the Change Order Request for the Storm Infrastructure Rehab project from Pipeline Management Company in the amount of \$25,288.00.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Storm Water Change Order Res 2026-043
2. RFL stormwater change order
3. Change Order - Storm Infrastructure Rehab - CO1

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**WHEREAS**, Last spring, City Council approved significant repairs to the stormwater conveyance system to address several sinkholes in the north-west of the City; and

**WHEREAS**, To prevent future problems, some additional work is recommended; and

**WHEREAS**, The additional work is in one of the lengths of pipe, cutting off protrusions into the pipe, to prevent debris from building up; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Ypsilanti City Council Approves the Change Order Request for the Storm Infrastructure Rehab project from Pipeline Management Company in the amount of \$25,288.00.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:



REQUEST FOR LEGISLATION  
February 17, 2026

From: Bonnie Wessler, Director of Public Works

Subject: Stormwater Urgent Repair: Change order

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**SUMMARY & BACKGROUND:**

Last spring, Council approved significant repairs to the stormwater conveyance system to address several sinkholes in the north-west of the City, in budget year 24/25 with 24/25 funds. These repairs commenced in late summer (budget year 25/26) and are generally complete; a budget amendment is forthcoming to draw from fund balance in 202 Major Roads and 203 Local Roads to address this timing issue. The contractor is recommending additional work in one of the lengths of pipe, cutting off protrusions into the pipe, to prevent debris from building up and causing additional issues in the future. This is reasonable and supported by staff. The increase of \$25,288, from \$313,330 to \$338,618, can be supported by fund balance and addressed in the upcoming budget amendment.

**RECOMMENDED ACTION:** Approval of change order

**ATTACHMENTS:** Change order

**FY2025/2026 Goal Alignment**

- **Budget Priority 1: Public Infrastructure/Buildings/Roads**
  - Budget Priority 2: Water Street
  - **Budget Priority 3: Public Safety/Public Health**
  - Budget Priority 4: Shelter/Housing
  - Budget Priority 5: Staffing Capacity
- 

CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_

CHANGE ORDER



Project: City of Ypsilanti - Storm Infrastructure Rehab

Job Number: 0094-24-0002

Owner: City of Ypsilanti  
One South Huron Street  
  
Ypsilanti, MI 48197  
  
(734) 483-1421

Change Order Number: 1  
Date: 11/19/2025  
Print Date: 11/24/2025

Contractor: Pipeline Management Company  
2673 E. Maple Road  
Milford, MI 48381  
(248) 685-1500

Note:

TO THE CONTRACTOR:  
You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.  
OHM Advisors  
355 S. Zeeb Road, Suite A  
Ann Arbor, MI 48103  
(734) 466-4577

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

|                                                    |                    |
|----------------------------------------------------|--------------------|
| THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF: | \$25,288.00        |
| Original Contract Amount:                          | \$313,330.00       |
| Contract Amount Including Previous Change Orders:  | \$313,330.00       |
| Amount of this Change Order:                       | <u>\$25,288.00</u> |
| REVISED CONTRACT AMOUNT:                           | \$338,618.00       |

Accepted By

Pipeline Management Company

**Dave Lusky** Digitally signed by Dave Lusky  
Date: 2025.11.24 11:41:35  
-05'00'

Approved By

Bonnie Wessler - DPS Director -  
City of Ypsilanti

Date

Prepared By

Fraser Payne, PE, Project  
Manager

**Fraser Payne** Digitally signed by Fraser Payne  
Date: 2025.11.24  
Date: 14:43:05-05'00'

Recommended By

Rachel Jackson, PE, Project  
Manager

**Rachel Jackson** Digitally signed by Rachel Jackson  
Reason: I am approving this document  
Date: 2025.11.25 13:53:13-05'00'

Date

Items

| Item No.                                                                              | Description                                                                                | Previous Authorized Quantity | Quantity Change | New Authorized Quantity | Unit Price | Total Increase |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|------------------------------|-----------------|-------------------------|------------|----------------|
| THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT |                                                                                            |                              |                 |                         |            |                |
| Division: A                                                                           |                                                                                            |                              |                 |                         |            |                |
| 12                                                                                    | Sewer, CIPP Liner, 12 inch, 4 foot, Spot Liner                                             | 2.00 Ea                      | 1.00            | 3.00                    | \$6,500.00 | \$6,500.00     |
| 17                                                                                    | Sewer, Cleaning and Preparation, 12 inch                                                   | 60.00 Ft                     | 636.00          | 696.00                  | \$30.00    | \$19,080.00    |
| 21                                                                                    | Sewer, Pre and Post Lining Video Inspection, 12 inch                                       | 60.00 Ft                     | 685.00          | 745.00                  | \$2.00     | \$1,370.00     |
| 23                                                                                    | Storm Manhole, Liner                                                                       | 10.00 Vft                    | 54.00           | 64.00                   | \$525.00   | \$28,350.00    |
| 24                                                                                    | Storm Manhole, Cleaning and Preparation                                                    | 1.00 Ea                      | 7.00            | 8.00                    | \$300.00   | \$2,100.00     |
| Additional Items to the Contract:                                                     |                                                                                            |                              |                 |                         |            |                |
| 26                                                                                    | CIPP Lining STG-0802                                                                       | 0.00 Dlr                     | 75978.00        | 75978.00                | \$1.00     | \$75,978.00    |
| 27                                                                                    | CIPP Lining STG-0790                                                                       | 0.00 Dlr                     | 69174.00        | 69174.00                | \$1.00     | \$69,174.00    |
| 28                                                                                    | STG 1112 - Grout Joint 24" 103', 106', 109'                                                | 0.00 Dlr                     | 7500.00         | 7500.00                 | \$1.00     | \$7,500.00     |
| 29                                                                                    | STG-0795 - Robotic cutter, removal of the double tap and Spot repair Lateral reinstatement | 0.00 Dlr                     | 15500.00        | 15500.00                | \$1.00     | \$15,500.00    |
| SUB-TOTAL INCREASES DIVISION A:                                                       |                                                                                            |                              |                 |                         |            | \$225,552.00   |

THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

|                                 |                                                      |               |         |        |             |                |
|---------------------------------|------------------------------------------------------|---------------|---------|--------|-------------|----------------|
| Division: A                     |                                                      |               |         |        |             |                |
| 3                               | Maintenance Aggregate, 21AA                          | 20.00 Ton     | -20.00  | 0.00   | \$1.00      | (\$20.00)      |
| 4                               | Pavt, Rem, Modified                                  | 20.00 Syd     | -20.00  | 0.00   | \$1.00      | (\$20.00)      |
| 5                               | Erosion Control, Inlet Protection, Fabric Drop       | 10.00 Ea      | -10.00  | 0.00   | \$1.00      | (\$10.00)      |
| 6                               | Excavation, Earth                                    | 10.00 Cyd     | -10.00  | 0.00   | \$1.00      | (\$10.00)      |
| 7                               | Embankment, CIP                                      | 10.00 Cyd     | -10.00  | 0.00   | \$1.00      | (\$10.00)      |
| 8                               | Aggregate Base, 6 inch, Modified                     | 20.00 Syd     | -20.00  | 0.00   | \$1.00      | (\$20.00)      |
| 9                               | HMA, 13A, Repair                                     | 100.00 Ton    | -100.00 | 0.00   | \$1.00      | (\$100.00)     |
| 11                              | Sewer, CIPP Liner, 30 inch, 7 foot, Spot Liner       | 8.00 Ea       | -8.00   | 0.00   | \$20,000.00 | (\$160,000.00) |
| 13                              | Sewer, CIPP Liner, 18 inch, 7 foot, Spot Liner       | 1.00 Ea       | -1.00   | 0.00   | \$10,000.00 | (\$10,000.00)  |
| 14                              | Sewer, Cleaning and Preparation, 30 inch             | 500.00 Ft     | -500.00 | 0.00   | \$35.00     | (\$17,500.00)  |
| 15                              | Sewer, Cleaning and Preparation, 24 inch             | 310.00 Ft     | -24.00  | 286.00 | \$34.00     | (\$816.00)     |
| 16                              | Sewer, Cleaning and Preparation, 18 inch             | 180.00 Ft     | -180.00 | 0.00   | \$30.00     | (\$5,400.00)   |
| 18                              | Sewer, Pre and Post Lining Video Inspection, 30 inch | 500.00 Ft     | -500.00 | 0.00   | \$2.00      | (\$1,000.00)   |
| 19                              | Sewer, Pre and Post Lining Video Inspection, 24 inch | 310.00 Ft     | -24.00  | 286.00 | \$2.00      | (\$48.00)      |
| 20                              | Sewer, Pre and Post Lining Video Inspection, 18 inch | 180.00 Ft     | -180.00 | 0.00   | \$2.00      | (\$360.00)     |
| 22                              | Storm Manhole, Injectable Chemical Grout             | 55.00 Gall on | -33.00  | 22.00  | \$150.00    | (\$4,950.00)   |
| SUB-TOTAL DECREASES DIVISION A: |                                                      |               |         |        |             | (\$200,264.00) |



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2026-044 Approving the quotes from Detection Systems and Engineering for Facility Security Upgrades in the total amount of \$68,579.

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Facility Security Update RFL
2. Facility Security Upgrade Res 2026-044
3. Facility Security Update tally
4. 13194JW2 Proposal - Ypsilanti Police Station - 110725\_Redacted
5. 13196JW2 Proposal - Ypsilanti Freighthouse - 111225\_REDACTED
6. 13193JW2 Proposal - City of Ypsilanti - 110725\_Redacted

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

From: Bonnie Wessler, Director of Public Works

Subject: Facility Security Updates

---

**SUMMARY & BACKGROUND:**

In summer and fall of 2025, City staff sought out quotes to upgrade the existing security camera and access control systems; to install a security camera system at the Ypsilanti Freighthouse; and to update the camera system at the Police Station to come into conformance with accreditation standards. Each building has unique needs, and was quoted separately. References were sought from neighboring communities and governmental agencies, and three companies were invited to submit quotes for systems. DSE, out of Troy, had the most competitive quote with \$30,800 for City Hall, \$10,756 for the Freighthouse, and \$27,023 at the PD for a total of \$68,579. These costs were not considered with the original 25/26 budget; funds will be transferred from 414-2652-7970-02, City Hall capital improvements.

**RECOMMENDED ACTION:** Approval of quotes from DSE

**ATTACHMENTS:** Bid tab, redacted quote

**FY2025/2026 Goal Alignment**

- **Budget Priority 1: Public Infrastructure/Buildings/Roads**
  - Budget Priority 2: Water Street
  - **Budget Priority 3: Public Safety/Public Health**
  - Budget Priority 4: Shelter/Housing
  - Budget Priority 5: Staffing Capacity
- 

CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_

VOTE:





**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

**WHEREAS**, In summer and fall of 2025, City staff sought out quotes to upgrade the existing security camera and access control systems, to install a security camera system at the Ypsilanti Freighthouse, and to update the camera system at the Police Station to come into conformance with accreditation standards; and

**WHEREAS**, Each building has unique needs, and was quoted separately; and

**WHEREAS**, Detection Systems and Engineering, of Troy, had the most competitive quote with \$30,800 for City Hall, \$10,756 for the Freighthouse, and \$27,023 at the Police Department for a total of \$68,579; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Ypsilanti City Council Approves the quotes from Detection Systems and Engineering for Facility Security Upgrades in the total amount of \$68,579.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:

|                          | <b>City Hall</b> | <b>Freighthouse</b> | <b>PD</b> | <b>TOTAL</b>      |
|--------------------------|------------------|---------------------|-----------|-------------------|
| <b>Summit</b>            | \$ 47,374        | \$ 17,321           | \$ 47,050 | \$ <b>111,745</b> |
| <b>Flying Locksmiths</b> | \$ 30,466        | \$ 14,834           | \$ 42,028 | \$ <b>87,328</b>  |
| <b>DSE</b>               | \$ 30,800        | \$ 10,756           | \$ 27,023 | \$ <b>68,579</b>  |



**Detection Systems and Engineering**

1450 Temple City Drive

Troy, MI 48084

p 248-649-1310 | f 248-825-8036

[www.dsesecurity.com](http://www.dsesecurity.com)

11/25/25

**Proposal 13194JW2**

David Blakley  
City of Ypsilanti  
1 S Huron St  
Ypsilanti, Michigan 48197

**SUBJECT: Access Control & Camera Proposal for Ypsilanti Police Station**

Dear David,

Proposal 13194JW2 presents our proposal for the one door of access control (IT Room) and our proposed solution for the security cameras, each system is priced individually. DSE will provide all needed hardware, software, and cabling needed for system operation outside of needed power from the building and active internet service.

[REDACTED]

[REDACTED]

DSE will need a signed copy of this proposal or approving PO to proceed with the project. DSE will invoice in full upon installation completion and acceptance from the client.

Provided pricing does not include any applicable taxes and tariffs.  
Pricing is valid for 30 days.

We appreciate your interest in our products and services!

Sincerely,

*Jerry Williams*

Senior Account Manager  
Detection Systems and Engineering  
Video Surveillance, Access Control, Intrusion Alarms  
Since 1967

## **Alta Access Control Installation Scope of Work & Assumptions**

### **ACCESS CONTROL SCOPE OF WORK NARRATIVE:**

DSE will provide the labor and the listed material for the installation and the commissioning assistance in the deployment of a new access control system and camera system at the Ypsilanti Police Station facility. This quotation is based upon the agreed upon design with City of Ypsilanti management. DSE will also provide a floor plan with device locations upon acceptance of the proposal.



Conduit, lift, and permits have not been included in this proposal. DSE has not provided credentials in the quote as a count needed is not known at this time.

The client provided items include an active internet connection, necessary power for the UPS, security V-LAN (recommended but not required), a dedicated IT contact, and any other requirements by the client.

### **QUOTE ASSUMPTIONS:**

No class 1 electrical work is included.

Full and clear access is to be provided for work tasking.

Work tasking to be performed during normal business hours.

Support by AAM IT may be required.

No door hardware or modifications have been included.

Network for access system provided and managed by the client.

Network VLAN for security systems is recommended. Configuration and management by others.

Items mentioned above in the scope write up to be available prior to system deployment.

Conduit and/or Lifts are not included in this project unless otherwise noted in the scope of work narrative.

**Alta Access Control Deliverables & Pricing Option**

| <u>Qty.</u> | <u>Description</u> |
|-------------|--------------------|
| (           |                    |
|             |                    |
|             |                    |
|             |                    |
|             |                    |
|             | ent                |

**Total Installed Cost - - \$ 2,905.00\***

\*Plus Sales Tax and Unforeseen Tariff Price Changes from Suppliers

## **Hanwha Video Surveillance Installation Scope of Work & Assumptions**

### **VIDEO SURVEILLANCE SCOPE OF WORK NARRATIVE:**

DSE will provide the labor and the listed material for the installation and the commissioning assistance in the deployment of a new [REDACTED] video surveillance system at the address listed on page 1. This quotation is based upon the agreed upon design with yourself. DSE will also provide a floor plan with device locations.



Conduit, lift, and permits have not been included in this proposal.

The client provided items include an active internet connection, necessary power for the UPS, security V-LAN (recommended but not required), a dedicated IT contact, and any other requirements by the client.

### **QUOTATION ASSUMPTIONS:**

No class 1 electrical work is included.

Permits have not been included in this proposal.

As built drawings have not been included.

Full and clear access is to be provided for work tasking.

Work tasking to be performed during normal business hours.

All provided items mentioned above.

Network VLAN for security systems is recommended. Configuration and management by others.

Items mentioned above in the scope write up to be available prior to system deployment.

Conduit and/or Lifts are not included in this project unless otherwise noted in the scope of work narrative.

Adjustments made to the project that impact pricing will be documented and agreed upon in writing prior to DSE executing the requested changes.

DSE pricing assumes this project can be fully completed in two steps as mentioned in the scope.

## Hanwha Video Surveillance Deliverables & Pricing

\*Plus Sales Tax and Unforeseen Tariff Price Changes from Suppliers



### Proposal Terms

Unless otherwise noted sales tax, lifts, and permits are not included. **DSE proposals are valid for 15 days from the proposal date.** If there are any recurring annual costs associated with this proposal, a supplemental monitoring, maintenance agreement or cloud based services agreement will also be executed. DSE will invoice any applicable US Tariffs upon project completion.

### Project Lead Time

DSE installations typically schedule 4-6 weeks out, upon receipt of order, but is subject to supply chain fulfillment. All outstanding invoices, if applicable, must be paid up to date before any new work will be scheduled.

### Progress Billing

DSE will invoice all projects greater than \$50,000.00 based on the progression of the project.

### Purchasing

You may proceed with the installation by issuing a purchase order to DSE referencing the proposal number and the items with totals you wish to purchase. A 50% initial down payment of the total items you wish to purchase must accompany acceptance of proposals greater than \$5,000. The remaining balance of the project, minus any progress billing, will be invoiced and due upon job completion. Purchases made by credit card are subject to a 4% credit card processing fee.

### Conditions

DSE shall install the system(s) as described above based on our determination of man power and scheduling. Should the installation be disrupted and/or delayed for any reason outside of DSE's power while work is progressing, the additional time due to loss of productivity shall be billable at \$350 per mobilized man per day. Changes to the hardware device counts and/or installation locations by those other than DSE staff will result in a change order to cover additional costs.

### Cancellation Fee

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth within Proposal **13194JW2**. If you, the client decides to cancel this agreement at any time after signing and returning this agreement, you the client will be responsible for a 25% payment of the agreed upon proposal amount due to DSE for incurred costs.

### Magnetic Locks and Elevators

Projects which utilize magnetic locks (mag-locks) require a fire (alarm) system connection to release the mag-lock upon fire alarm activation. DSE will provide the necessary equipment at the door or access control system panel location to receive the contact (normally closed preferred) from the building fire system and will connect it to our access control system. It is the responsibility of the customer to engage their fire alarm contractor or others to obtain the necessary fire alarm interface and any fire system permits that may be necessary regarding the mag-locks. DSE has not included fire alarm permits or fire contractor costs in our scope of work. Projects which include the installation of card readers to control elevator cabs or call buttons may require labor and permits from your elevator company are also not included in this proposal.

### Internet Access

Certain systems and services may require internet access to function properly. Internet access and associated costs are not included in this proposal and is the responsibility of the client.

### Warranty

Hardware and software warranties are as described by the manufacturer(s). Labor warranty is guaranteed for ninety (90) days. Rental replacements, when available, can be provided on approval at current rates. Equipment failures caused by neglect, vandalism, acts of God or other factors beyond DSE's control will be repaired or replaced on customers approval with technician time billed as a service call.

### **Service Rates**

Service calls on DSE provided materials are performed on an as needed basis and carry a one hour minimum. Standard service calls are generally performed the day after the call is placed and are billable at \$145 per hour plus a \$145 service call fee. Emergency service calls are performed on the day of the call and are billable at \$175 per hour plus a \$175 service call fee. Emergency service calls on weekends or holidays are billable at \$275 per hour plus a \$275 service call fee. Service calls outside the Metro Detroit area may be billed for additional travel time. After hours and weekend service policies are available and will be quoted upon request.

### **System Assurance Program (S.A.P.)**

S.A.P. Includes system maintenance (parts & labor), training, technical support, system integration, software upgrade service, & remote service. Initial term is 12 months. Client may cancel anytime after initial term with 30 day written notice to DSE. System assurance is not included in this quote but is available upon acceptance of program terms and cost.

### **Cannabis Customers**

DSE has designed the camera and intrusion alarm systems to meet the Michigan Cannabis Regulatory Agency (CRA) standards we have used successfully in the past.

## Approval of Proposal 13194JW2

### Client Approval:

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Purchase Order Number (if applicable)

\_\_\_\_\_  
Date

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth in within Proposal 13194JW2.



**Detection Systems and Engineering**

1450 Temple City Drive

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p 248-649-1310 | f 248-825-8036

[www.dsesecurity.com](http://www.dsesecurity.com)

11/17/25

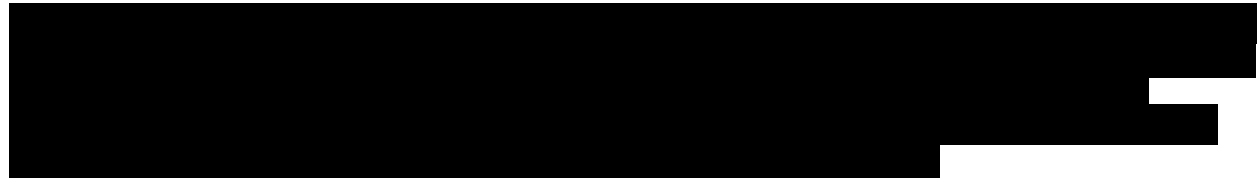
**Proposal 13196JW2**

David Blakley  
City of Ypsilanti  
1 S Huron St  
Ypsilanti, Michigan 48197

**SUBJECT: Video Surveillance Proposal for Ypsilanti Freighthouse**

Dear David,

Proposal 13196JW2 presents our proposed solution for the video surveillance of the Ypsilanti. DSE will provide all needed hardware, software, and cabling needed for system operation outside of needed power from the building and active internet service.



DSE will need a signed copy of this proposal or approving PO to proceed with the project. DSE will invoice in full upon installation completion and acceptance from the client.

Provided pricing does not include any applicable taxes and tariffs.  
Pricing is valid for 30 days.

We appreciate your interest in our products and services!

Sincerely,

*Jerry Williams*

Senior Account Manager  
Detection Systems and Engineering  
Video Surveillance, Access Control, Intrusion Alarms  
Since 1967

## Hanwha Video Surveillance Installation Scope of Work & Assumptions

### **VIDEO SURVEILLANCE SCOPE OF WORK NARRATIVE:**

DSE will provide the labor and the listed material for the installation and the commissioning assistance in the deployment of a new [REDACTED] video surveillance system at the address listed on page 1. This quotation is based upon the agreed upon design with yourself. DSE will also provide a floor plan with device locations.

[REDACTED]

[REDACTED]

Conduit, lift, and permits have not been included in this proposal.

The client provided items include an active internet connection, necessary power for the UPS, security V-LAN (recommended but not required), a dedicated IT contact, and any other requirements by the client.

### **QUOTATION ASSUMPTIONS:**

No class 1 electrical work is included.

Permits have not been included in this proposal.

As built drawings have not been included.

Full and clear access is to be provided for work tasking.

Work tasking to be performed during normal business hours.

All provided items mentioned above.

Network VLAN for security systems is recommended. Configuration and management by others.

Items mentioned above in the scope write up to be available prior to system deployment.

Conduit and/or Lifts are not included in this project unless otherwise noted in the scope of work narrative.

Adjustments made to the project that impact pricing will be documented and agreed upon in writing prior to DSE executing the requested changes.

DSE pricing assumes this project can be fully completed in two steps as mentioned in the scope.

**Hanwha Video Surveillance Deliverables & Pricing**

| Qty. | Description |
|------|-------------|
| 1    |             |
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|      |             |

**Total Installed Cost \$ 10,756.00\***  
\*Plus Sales Tax and Unforeseen Tariff Price Changes from Suppliers

### Proposal Terms

Unless otherwise noted sales tax, lifts, and permits are not included. **DSE proposals are valid for 15 days from the proposal date.** If there are any recurring annual costs associated with this proposal, a supplemental monitoring, maintenance agreement or cloud based services agreement will also be executed. DSE will invoice any applicable US Tariffs upon project completion.

### Project Lead Time

DSE installations typically schedule 4-6 weeks out, upon receipt of order, but is subject to supply chain fulfillment. All outstanding invoices, if applicable, must be paid up to date before any new work will be scheduled.

### Progress Billing

DSE will invoice all projects greater than \$50,000.00 based on the progression of the project.

### Purchasing

You may proceed with the installation by issuing a purchase order to DSE referencing the proposal number and the items with totals you wish to purchase. A 50% initial down payment of the total items you wish to purchase must accompany acceptance of proposals greater than \$5,000. The remaining balance of the project, minus any progress billing, will be invoiced and due upon job completion. Purchases made by credit card are subject to a 4% credit card processing fee.

### Conditions

DSE shall install the system(s) as described above based on our determination of man power and scheduling. Should the installation be disrupted and/or delayed for any reason outside of DSE's power while work is progressing, the additional time due to loss of productivity shall be billable at \$350 per mobilized man per day. Changes to the hardware device counts and/or installation locations by those other than DSE staff will result in a change order to cover additional costs.

### Cancellation Fee

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth within Proposal **13196JW2**. If you, the client decides to cancel this agreement at any time after signing and returning this agreement, you the client will be responsible for a 25% payment of the agreed upon proposal amount due to DSE for incurred costs.

### Magnetic Locks and Elevators

Projects which utilize magnetic locks (mag-locks) require a fire (alarm) system connection to release the mag-lock upon fire alarm activation. DSE will provide the necessary equipment at the door or access control system panel location to receive the contact (normally closed preferred) from the building fire system and will connect it to our access control system. It is the responsibility of the customer to engage their fire alarm contractor or others to obtain the necessary fire alarm interface and any fire system permits that may be necessary regarding the mag-locks. DSE has not included fire alarm permits or fire contractor costs in our scope of work. Projects which include the installation of card readers to control elevator cabs or call buttons may require labor and permits from your elevator company are also not included in this proposal.

### Internet Access

Certain systems and services may require internet access to function properly. Internet access and associated costs are not included in this proposal and is the responsibility of the client.

### Warranty

Hardware and software warranties are as described by the manufacturer(s). Labor warranty is guaranteed for ninety (90) days. Rental replacements, when available, can be provided on approval at current rates. Equipment failures caused by neglect, vandalism, acts of God or other factors beyond DSE's control will be repaired or replaced on customers approval with technician time billed as a service call.

### **Service Rates**

Service calls on DSE provided materials are performed on an as needed basis and carry a one hour minimum. Standard service calls are generally performed the day after the call is placed and are billable at \$145 per hour plus a \$145 service call fee. Emergency service calls are performed on the day of the call and are billable at \$175 per hour plus a \$175 service call fee. Emergency service calls on weekends or holidays are billable at \$275 per hour plus a \$275 service call fee. Service calls outside the Metro Detroit area may be billed for additional travel time. After hours and weekend service policies are available and will be quoted upon request.

### **System Assurance Program (S.A.P.)**

S.A.P. Includes system maintenance (parts & labor), training, technical support, system integration, software upgrade service, & remote service. Initial term is 12 months. Client may cancel anytime after initial term with 30 day written notice to DSE. System assurance is not included in this quote but is available upon acceptance of program terms and cost.

### **Cannabis Customers**

DSE has designed the camera and intrusion alarm systems to meet the Michigan Cannabis Regulatory Agency (CRA) standards we have used successfully in the past.



## Approval of Proposal 13196JW2

### Client Approval:

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Purchase Order Number (if applicable)

\_\_\_\_\_  
Date

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth in within Proposal 13196JW2.



## Detection Systems and Engineering

1450 Temple City Drive

Troy, MI 48084

p 248-649-1310 | f 248-825-8036

[www.dsesecurity.com](http://www.dsesecurity.com)

11/17/25

**Proposal 13193JW2**

David Blakley  
City of Ypsilanti  
1 S Huron St  
Ypsilanti, Michigan 48197

### **SUBJECT: Access Control Options & Camera Proposal for Ypsilanti City Hall**

Dear David,

Proposal 13193JW2 presents options for access control and our proposed solution for the security cameras, each system is priced individually. DSE will provide all needed hardware, software, and cabling needed for system operation outside of needed power from the building and active internet service.

For one option, DSE has quoted PDK as your access control system. PDK is a US based company and utilizes their cloud for system management so an on-premise server is not required. The readers DSE is quoting are capable of supporting multiple credential formats including 125Khz, 13.56Mhz, and HID mobile. PDK is managed via a web browser or mobile app. This option will come with a pack of PDK key fobs.

Another option, we have quoted DSX's 1048 Package. This solution is in case City Hall would prefer an on-premise solution with no recurring subscription plan. This package contains 4 two-door controllers, transformer, power panel, and enclosure. Along with the package, six readers, server, software, a communication panel, lock power, and a pack of key fobs are included in the quote. This option will require power nearby to the door.

DSE has quoted Hanwha cameras for your video surveillance system. This is our recommended solution for both price and quality. The system has been designed to record for a minimum of 31 days at 15 frames per second on motion. WAVE has direct integration with Pro Data Key (PDK) access control. WAVE will run on a physical server housed on premise. It can be managed directly from the server, via a client, or mobile app. Each camera requires a license, which are a one-time purchase with no ongoing cost. The glass film for the windows are included in this portion of the quote.

DSE will need a signed copy of this proposal or approving PO to proceed with the project. DSE will invoice in full upon installation completion and acceptance from the client.

Provided pricing does not include any applicable taxes and tariffs.  
Pricing is valid for 30 days.

We appreciate your interest in our products and services!  
Sincerely,

*Jerry Williams*

Senior Account Manager  
Detection Systems and Engineering  
Video Surveillance, Access Control, Intrusion Alarms  
Since 1967

## **Access Control Installation Scope of Work & Assumptions**

### **ACCESS CONTROL SCOPE OF WORK NARRATIVE:**

DSE will provide the labor and the listed material for the installation and the commissioning assistance in the deployment of a new access control system and camera system at the Ypsilanti City Hall facility. This quotation is based upon the agreed upon design with City of Ypsilanti management. DSE will also provide a floor plan with device locations upon acceptance of the proposal.

For PDK, The DSE work tasking will include the installation and termination of cabling meets industry standards to each new device and the commissioning of those devices [REDACTED]. DSE will be providing the initial system programming and admin training. The client will be responsible for training of users, naming and creation of doors and groups, user entry, and system/user permissions. T [REDACTED]

For DSX, The DSE work tasking will include the installation and termination of cabling meets industry standards to each new device and the commissioning of those devices. Along with the readers and strikes will be the installment [REDACTED]. DSE will be providing the initial system programming and admin training. The client will be responsible for training of users, naming and creation of doors and groups, user entry, and system/user permissions.

Conduit, lift, and permits have not been included in this proposal. DSE has not provided credentials in the quote as a count needed is not known at this time.

The client provided items include an active internet connection, necessary power for the UPS, security V-LAN (recommended but not required), a dedicated IT contact, and any other requirements by the client.

### **QUOTE ASSUMPTIONS:**

No class 1 electrical work is included.

Full and clear access is to be provided for work tasking.

Work tasking to be performed during normal business hours.

No door hardware or modifications have been included.

Network for access system provided and managed by the client.

Network VLAN for security systems is recommended. Configuration and management by others.

Items mentioned above in the scope write up to be available prior to system deployment.

Conduit and/or Lifts are not included in this project unless otherwise noted in the scope of work narrative.

## DSX Access Control/Intercom Deliverables & Pricing Option

A horizontal bar chart titled 'U.S. should take action to address climate change' showing the percentage of respondents who believe the U.S. should take action to address climate change, broken down by age group. The y-axis lists age groups: 18-29, 30-49, 50-69, 70+, and Overall. The x-axis represents the percentage, ranging from 0 to 100. The bars are black. The data is as follows:

| Age Group | Percentage |
|-----------|------------|
| 18-29     | 85%        |
| 30-49     | 75%        |
| 50-69     | 70%        |
| 70+       | 65%        |
| Overall   | 72%        |

**Total Cost - - \$13,776.00\***

\*Plus Sales Tax and Unforeseen Tariff Price Changes from Suppliers

**OR**

## PDK Access Control Deliverables

[illegible]

**Total Installed Cost - - \$ 9,639\***

**PDK Yearly Renewal Fee - - \$576 (First Charge Will Be Up Front)**

**Total Cost - - \$10,215.00\***

\*Plus Sales Tax and Unforeseen Tariff Price Changes from Suppliers

## **Hanwha Video Surveillance Installation Scope of Work & Assumptions**

### **VIDEO SURVEILLANCE SCOPE OF WORK NARRATIVE:**

DSE will provide the labor and the listed material for the installation and the commissioning assistance in the deployment of a new Hanwha video surveillance system at the address listed on page 1. This quotation is based upon the agreed upon design with yourself. DSE will also provide a floor plan with device locations.

[REDACTED]

[REDACTED]

[REDACTED]

Conduit, lift, and permits have not been included in this proposal.

The client provided items include an active internet connection, necessary power for the UPS, security V-LAN (recommended but not required), a dedicated IT contact, and any other requirements by the client.

### **QUOTATION ASSUMPTIONS:**

No class 1 electrical work is included.

Permits have not been included in this proposal.

As built drawings have not been included.

Full and clear access is to be provided for work tasking.

Work tasking to be performed during normal business hours.

All provided items mentioned above.

Network VLAN for security systems is recommended. Configuration and management by others.

Items mentioned above in the scope write up to be available prior to system deployment.

Conduit and/or Lifts are not included in this project unless otherwise noted in the scope of work narrative.

Adjustments made to the project that impact pricing will be documented and agreed upon in writing prior to DSE executing the requested changes.

DSE pricing assumes this project can be fully completed in two steps as mentioned in the scope.

## Hanwha Video Surveillance Deliverables & Pricing

| <u>Qty.</u> | Description |
|-------------|-------------|
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]r |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |
| [REDACTED]  | [REDACTED]  |

**Total Installed Cost \$ 14,813.00\***

\*Plus Sales Tax and Unforeseen Tariff Price Changes from Suppliers

### Proposal Terms

Unless otherwise noted sales tax, lifts, and permits are not included. **DSE proposals are valid for 15 days from the proposal date.** If there are any recurring annual costs associated with this proposal, a supplemental monitoring, maintenance agreement or cloud based services agreement will also be executed. DSE will invoice any applicable US Tariffs upon project completion.

### Project Lead Time

DSE installations typically schedule 4-6 weeks out, upon receipt of order, but is subject to supply chain fulfillment. All outstanding invoices, if applicable, must be paid up to date before any new work will be scheduled.

### Progress Billing

DSE will invoice all projects greater than \$50,000.00 based on the progression of the project.

### Purchasing

You may proceed with the installation by issuing a purchase order to DSE referencing the proposal number and the items with totals you wish to purchase. A 50% initial down payment of the total items you wish to purchase must accompany acceptance of proposals greater than \$5,000. The remaining balance of the project, minus any progress billing, will be invoiced and due upon job completion. Purchases made by credit card are subject to a 4% credit card processing fee.

### Conditions

DSE shall install the system(s) as described above based on our determination of man power and scheduling. Should the installation be disrupted and/or delayed for any reason outside of DSE's power while work is progressing, the additional time due to loss of productivity shall be billable at \$350 per mobilized man per day. Changes to the hardware device counts and/or installation locations by those other than DSE staff will result in a change order to cover additional costs.

### Cancellation Fee

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth within Proposal **13193JW2**. If you, the client decides to cancel this agreement at any time after signing and returning this agreement, you the client will be responsible for a 25% payment of the agreed upon proposal amount due to DSE for incurred costs.

### Magnetic Locks and Elevators

Projects which utilize magnetic locks (mag-locks) require a fire (alarm) system connection to release the mag-lock upon fire alarm activation. DSE will provide the necessary equipment at the door or access control system panel location to receive the contact (normally closed preferred) from the building fire system and will connect it to our access control system. It is the responsibility of the customer to engage their fire alarm contractor or others to obtain the necessary fire alarm interface and any fire system permits that may be necessary regarding the mag-locks. DSE has not included fire alarm permits or fire contractor costs in our scope of work. Projects which include the installation of card readers to control elevator cabs or call buttons may require labor and permits from your elevator company are also not included in this proposal.

### Internet Access

Certain systems and services may require internet access to function properly. Internet access and associated costs are not included in this proposal and is the responsibility of the client.

### Warranty

Hardware and software warranties are as described by the manufacturer(s). Labor warranty is guaranteed for ninety (90) days. Rental replacements, when available, can be provided on approval at current rates. Equipment failures caused by neglect, vandalism, acts of God or other factors beyond DSE's control will be repaired or replaced on customers approval with technician time billed as a service call.

### **Service Rates**

Service calls on DSE provided materials are performed on an as needed basis and carry a one hour minimum. Standard service calls are generally performed the day after the call is placed and are billable at \$145 per hour plus a \$145 service call fee. Emergency service calls are performed on the day of the call and are billable at \$175 per hour plus a \$175 service call fee. Emergency service calls on weekends or holidays are billable at \$275 per hour plus a \$275 service call fee. Service calls outside the Metro Detroit area may be billed for additional travel time. After hours and weekend service policies are available and will be quoted upon request.

### **System Assurance Program (S.A.P.)**

S.A.P. Includes system maintenance (parts & labor), training, technical support, system integration, software upgrade service, & remote service. Initial term is 12 months. Client may cancel anytime after initial term with 30 day written notice to DSE. System assurance is not included in this quote but is available upon acceptance of program terms and cost.

### **Cannabis Customers**

DSE has designed the camera and intrusion alarm systems to meet the Michigan Cannabis Regulatory Agency (CRA) standards we have used successfully in the past.



## Approval of Proposal 13193JW2

### Client Approval:

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Purchase Order Number (if applicable)

\_\_\_\_\_  
Date

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth in within Proposal 13193JW2.



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Amber Fellows, Council Member, Desirae Simmons, Council Member

Subject: Discussion to decide on a nomination process for the members of the Citizens Committee for Water Street Redevelopment Area.

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SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Tracey Boudreau, City Clerk, Andrew Hellenga, City Manager

Subject: Resolution No. 2026-045 Appointing Residents to the Citizens Committee for Water Street Redevelopment Area.

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**SUMMARY & BACKGROUND:** To stay on track with the approved timeline, City staff is bringing forward all 28 applications for City Council to review and nominate.

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

1. List of Water Street Applications
  2. Adema, Jordan\_Redacted
  3. Boyer, Matthew\_Redacted
  4. Bultman, Chuck\_Redacted
  5. Chamberlain, Elka\_Redacted
  6. Chesnut, James\_Redacted
  7. Church, Peter\_Redacted
  8. Clark, James\_Redacted
  9. Corneliussen, Lauren\_Redacted
  10. Ford, Dallas\_Redacted
  11. Gaulier, Patrick\_Redacted
  12. Gonzalez, Diana\_Redacted
  13. Goulet, Jeffrey\_Redacted
  14. Haley, Jeremy\_Redacted
  15. Harding, Zachary\_Redacted
  16. Hickey, Georgina\_Redacted
  17. House, Juanita\_Redacted
  18. Krueger, Allison\_Redacted
  19. Merlos, Brian\_Redacted
  20. Mooney, Erica\_Redacted
  21. Ojibway-Gifford, Lenore\_Redacted
  22. Pierce, Andrea\_Redacted
  23. Piippo, Daniel\_Redacted
  24. Price, Cynthia\_Redacted
  25. Rock, Joseph\_Redacted
  26. Santos, River\_Redacted
  27. Weatherspoon DaRon\_Redacted
  28. Wiszowalty, Robert\_Redacted
-

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:

## CITIZENS COMMITTEE FOR WATER STREET REDEVELOPMENT AREA - APPLICATIONS

| Applicant Last Name | Applicant First Name | Submission Date | Are you a City of Ypsilanti Resident?<br>(Clerk verified) | Are you a registered voter for the City of Ypsilanti?<br>(Clerk verified) | Ward You Live In |
|---------------------|----------------------|-----------------|-----------------------------------------------------------|---------------------------------------------------------------------------|------------------|
| Adema               | Jordan               | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Asantos             | River                | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 3           |
| Boyer               | Matthew              | 02/04/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Bultman             | Chuck                | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Chamberlin          | Elka                 | 02/05/26        | Yes                                                       | Yes                                                                       | Ward 3           |
| Chesnut             | James                | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 3           |
| Church              | Peter                | 02/05/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Clark               | James                | 02/06/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Corneliussen        | Lauren "Lorentz"     | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Ford                | Dallas               | 02/06/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Gaulier             | Patrick              | 01/29/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Gonzalez            | Diana L              | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 3           |
| Goulet              | Jeffrey              | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Haley               | Jeremy               | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Harding             | Zachary              | 01/28/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Hickey              | Georgina             | 01/29/26        | YPSI TWSP                                                 |                                                                           |                  |
| House               | Juanita              | 02/04/26        | YPSI TWSP                                                 |                                                                           |                  |
| Krueger             | Allison k            | 01/29/26        | Yes                                                       | Yes                                                                       | Ward 3           |
| Merlos              | Brian                | 01/29/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Mooney              | Erica                | 01/29/26        | Yes                                                       | Yes                                                                       | Ward 1           |
| Ojibway-Gifford     | Lenore Ariel         | 01/29/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Pierce              | Andrea W             | 02/04/26        | YPSI TWSP                                                 |                                                                           |                  |
| Price               | Cynthia              | 02/10/26        | ANN ARBOR CITY                                            |                                                                           |                  |
| Piippo              | Daniel               | 01/30/26        | Yes                                                       | Yes                                                                       | Ward 2           |
| Rock                | Joseph               | 02/03/26        | Yes                                                       | Yes                                                                       | Ward 3           |
| Santos              | River                | 02/04/26        | YPSI TWSP                                                 |                                                                           |                  |
| Weatherspoon        | DaRon                | 01/29/26        | YPSI TWSP                                                 |                                                                           |                  |
| Wisowaty            | Robert               | 01/28/26        |                                                           | NOT REGISTERED                                                            |                  |

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7827**

**Date Submitted: 1/28/2026**

**Name\***

Jordan Adema

**Email Address\***

[REDACTED]

**Address\***

841 Oak St

**City\***

Ypsilanti

**State\***

Michigan

**Zip Code\***

48198

**Phone Number\***

[REDACTED]

**Education\***

BA

**Occupation\***

Programmer and musician

**Ward You Live In\***

3

**Number of Years in the  
Community\***

5

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Long time interest in urbanism, housing issues, and the economics of housing.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Jordan Adema

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7837**

**Date Submitted: 1/29/2026**

**Name\***

Matthew Boyer

**Email Address\***

[REDACTED]

**Address\***

1102 W Cross St

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

Bachelors Degree - Public Policy & Government

**Occupation\***

Real Estate Development  
Manager

**Ward You Live In\***

2

**Number of Years in the  
Community\***

1

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I am a proud resident of Ypsilanti with over 5 years of experience in real estate development and project planning, including working through complex sites from concept to construction on large, multi-phase projects. From the earliest stages of projects like this, I believe it is essential that what the community values and asks for is clearly translated into measurable, achievable goals that a future developer can commit to and be held accountable for over time. I see my role as helping turn shared values into clear commitments that last beyond approvals and actually show up on the ground. In my professional work, I focus on listening first and helping bridge the gap between community priorities and what can realistically be delivered, so that commitments made early in the process lead to outcomes the community can support, trust, and ultimately be proud of. I am seeking to serve on this committee because I want to help ensure its redevelopment reflects the community's vision in a way that can be successfully built and embraced by Ypsilanti residents.



I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\*

Yes

Electronic Signature Agreement\*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature\*

Matthew H. Boyer

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7850**

**Date Submitted: 2/4/2026**

**Name\***

Chuck Bultman

**Email Address\***

[REDACTED]

**Address\***

220 South Huron Street

**City\***

Ypsilanti

**State\***

Michigan

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

B'Arch - architecture

**Occupation\***

architect

**Ward You Live In\***

1

**Number of Years in the  
Community\***

4

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I am a practicing architect with over 45 years of experience working on and considering the built environment. Along with traditional architectural projects, I have also worked in planning, historic preservation, and construction. At this time a significant part of my architecture practice includes studying, and renovating, older buildings, farmsteads, and timber framed barns.

I am an active team member in my communities. For almost all of my 30 years in Michigan I have volunteered and served on professional and community boards and commissions. Upon moving to Ypsilanti, I joined both the Ypsilanti Heritage Foundation as well as the Ypsilanti History Museum and began to learn and share my knowledge. I am also an active member in state and national preservation and trade organizations dedicated to fostering the understanding of how buildings and cities were traditionally built, and how that knowledge is valuable as we continue to build in the 21st century.

Related qualifications based on issues raised publically at the open meeting on 28 January 2025.

Environmental issues - As an architect who has worked in urban environments, I have worked on numerous projects with environmental concerns and remediation requirements. I am familiar with remediation protocols and the results of these actions. I also married an environmental engineer whose area of expertise was water quality. For 35 years, I have been exposed to, and participated in, technical environmental and water quality conversations with her, and friends, and her professional colleagues.

Urban planning - As an architect I have a strong interest in how cities grow and have followed the New Urbanist movement from its founding. While not perfect, that movement strives to learn why successful places are successful, and then work with those learned lessons. Specifically New Urbanism looks at traditional planning techniques that resulted in walk-able cities and towns that people want to live in, work in, invest in, and grow old in.

Affordable housing - Much was shared regarding the need for affordable housing in Ypsi. I agree. While working in DC, I managed an array of low-income housing renovation projects that had been sold to private developers by HUD. For three years I worked to make "the projects" in cities around the country livable and respectable. In conjunction with the developer, the goal was to provide dignified places to live that were respectful of the people who lived there, while being affordable.

Ypsi's current living environment - There was also a fair amount of talk about the un-housed community. And while this is a complicated issue, I am quite sympathetic. I have had my own struggles over the years. I was brought up in a lower middle class home, where money was always tight. My parents could not send me to college, so I worked while I attended college and paid for it myself. It took me seven years to get my five-year degree. There were many lean times.

A shelter – I support the City of Ypsilanti having a homeless shelter. However I worry that tying it to a Water Street development project might delay that for years. I think the two thoughts can be separate and a shelter should be pursued to establish it as soon as possible, as the need is here now. If a future shelter is also a part of the Water Street development that would be good too.

Lastly, I live on South Huron Street in Ward 1. There is only one lot, and the Huron River, separating my property from the Water Street property. I walk that property regularly and am very familiar with its characteristics and nuances. I care about how that neighboring property develops from here.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Charles T. Bultman II



Ad Hoc Citizens Committee for Water Street  
Redevelopment Area

Name Ellea Chamberlain  
Email Address [REDACTED]  
Address 1 S Huron  
City Ypsilanti  
State MI  
Zip Code 48197  
Phone Number [REDACTED]  
Number of Years in the  
Community returned in 2023, Born here  
Ward You Live In #3  
Education peer, recovery coach  
Occupation working on PhD, MScW from USC, B.S. from  
Employer Fedeva  
Work/volunteer experience headstart, WCO, Flint, Detroit/Wayne,  
healthcare, Delmar's, Avalon, service sector, Salvation  
I understand that Army, pit.  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.  
I hereby certify that all of  
the information above is  
true.  
Signature Ellea

please email and text as I don't answer  
numbers w/out clear identifiers

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7830**

**Date Submitted: 1/28/2026**

**Name\***

James Chesnut

**Email Address\***

[REDACTED]

**Address\***

1223 Sherman Street

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

Bachelor of Architecture, Master of Architecture, Master of Science in Architecture

**Occupation\***

Architect

**Ward You Live In\***

2

**Number of Years in the Community\***

10

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Ypsilanti Historic District Commission

**I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

James Chesnut

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7840**

**Date Submitted: 1/30/2026**

**Name\***

Peter Church

**Email Address\***

[REDACTED]

**Address\***

1815 Witmire Street

**City\***

Ypsilanti

**State\***

Mi

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

Bachelors Degree - Mechanical Engineering

**Occupation\***

Retired

**Ward You Live In\***

Ward 2

**Number of Years in the  
Community\***

28

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I ran for city council in 2024. The many conversations that I had while canvassing my neighborhood have given me a great deal of insight into the thoughts of my fellow citizens. One of the first and biggest goals of this committee will be to simply identify what we want to accomplish. The public outreach phase of this project produced a mere 100 or so responses, so we still have a long way to go in identifying goals. For reference, if we only reach 10 percent of our population, which is still too low, we should have gotten around 2000 responses. Having someone on this committee that is willing to get out there and find out what is on people's minds, and bring that into the conversation is perhaps the most important thing that I bring to the table. Vox Populi.

In my career I have managed projects costing as much as \$50M. I am comfortable dealing with large projects that have large consequences if they fail. I am capable of "doing the math" to identify goals, build consensus, and make Water Street, which could be our last good chance for a sustainable future, work.



I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\*

Yes

Electronic Signature Agreement\*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature\*

Peter D Church

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7833**

**Date Submitted: 1/29/2026**

**Name\***

James Clark

**Email Address\***

[REDACTED]

**Address\***

116 College Place

**City\***

YPSILANTI

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

Bachelor of Mathematics

**Occupation\***

Community Organizer

**Ward You Live In\***

1

**Number of Years in the  
Community\***

5

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I am a member of Washtenaw Camp Outreach which is a mutual aid collective that supports people experiencing homelessness. I will be making sure the stakeholders residing in the Water Street area have representation on this committee.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

James A. Clark



Ad Hoc Citizens Committee for Water Street  
Redevelopment Area

Name Lauren "Lorentz" Corneliusen

Email Address [REDACTED]

Address 520 Hunt Pl

City Ypsilanti

State Michigan

Zip Code 48198

Phone Number [REDACTED]

Number of Years in the  
Community

6

Ward You Live In

Township

Education

College - educated, grad. 2018

Occupation

Real Estate Agent

Employer

POWELL REAL ESTATE

Work/volunteer experience

I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.

✓

I hereby certify that all of  
the information above is  
true.

✓

Signature

[Signature]

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7832**

**Date Submitted: 1/29/2026**

**Name\***

Dallas Ford

**Email Address\***

[REDACTED]

**Address\***

308 High St.

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48198-3081

**Phone Number\***

[REDACTED]

**Education\***

Master of Landscape Architecture, Bachelor of Sociology

**Occupation\***

Landscape Architect

**Ward You Live In\***

3

**Number of Years in the Community\***

9

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I work within the design and construction field so, I understand the development process, and what an RFQ is. I believe that I can help translate the repeated concerns around the site into productive RFQ language, and maybe help articulate the framing in which we should be talking and thinking at the RFQ stage- less "apartments should have balconies" and more "we want a developer that has 30 years of experience with large brownfield redevelopments, grant funding, and the ethical relocation of displaced residents during development."

I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\*

Yes

Electronic Signature Agreement\*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature\*

Dallas R Ford

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7824**

**Date Submitted: 1/28/2026**

**Name\***

Patrick Gaulier

**Email Address\***

[REDACTED]

**Address\***

1613 Gregory Street

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

Master of Social Work

**Occupation\***

Social Worker

**Ward You Live In\***

2

**Number of Years in the  
Community\***

14

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Previously worked at Ozone House for 10 years as a case manager/director/outreacher and was part of Ozone House's outreach to the community for their newer building. Also previously served as a citizen committee member for the Affordable Housing Subcommittee within Ypsilanti. Spent years working alongside Avalon Housing on helping people maintain their housing while also safely accessing local resources including amazing local ones like the River Side Arts Center, Corner Health, SOS Community Services, the Ypsilanti Thrift Shop, and Growing Hope. My husband helps organize Ypsi Pride and we love this place!

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\*

Yes

Electronic Signature Agreement\*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature\*

Patrick M Gaulier



**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7822**

**Date Submitted: 1/28/2026**

**Name\***

Diana L Gonzalez

**Email Address\***

[REDACTED]

**Address\***

716 Hemphill St

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48198-3022

**Phone Number\***

[REDACTED]

**Education\***

Masters in Chinese Medicine

**Occupation\***

Biology High School  
teacher

**Ward You Live In\***

3

**Number of Years in the  
Community\***

20

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Non-Motorized Traffic Advisory Committee, Girl Scout leader for 12 years

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Diana L. Gonzalez

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7828**

**Date Submitted: 1/28/2026**

**Name\***

Jeffrey Goulet

**Email Address\***

[REDACTED]

**Address\***

2136 Collegewood St.

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197-1747

**Phone Number\***

[REDACTED]

**Education\***

Masters in City and Regional Planning from Ohio State

**Occupation\***

Retired from Canton  
Township- Community  
Planner

**Ward You Live In\***

2

**Number of Years in the  
Community\***

8

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Retired professional planner. Served on the Ypsilanti Planning Commission in early 2000s. Aldo served on the EDC.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Jeffrey. A. Goulet

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7863**

**Date Submitted: 2/9/2026**

**Name\***

Jeremy Haley

**Email Address\***

[REDACTED]

**Address\***

1547 wismer

**City\***

Ypsilanti

**State\***

Mi

**Zip Code\***

48198

**Phone Number\***

[REDACTED]

**Education\***

Associates degree

**Occupation\***

None

**Ward You Live In\***

0

**Number of Years in the  
Community\***

2

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

None

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Jeremy Haley

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7848**

**Date Submitted: 2/3/2026**

**Name\***

Zachary Harding

**Email Address\***

[REDACTED]

**Address\***

711 Dwight St

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48198

**Phone Number\***

[REDACTED]

**Education\***

Associate Degree

**Occupation\***

Senior Network Engineer

**Ward You Live In\***

3

**Number of Years in the Community\***

20

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I am a Senior Network Engineer with an Internet Service Provider in Detroit. I have a unique understanding of infrastructure builds and construction throughout the Midwestern US. I have created hundreds of requests for information and proposal for tens of millions in infrastructure builds over the past twenty years in the telecommunications industry. These projects include clients like the Henry Ford Health System, The Detroit Pistons practice facility in Midtown and over seventy mixed commercial and residential buildings for Bedrock Property management, including the award winning development City Modern in Brush Park which shared many of the same challenges of Water Street, and is now home to nearly 2000 residents.

I am a twenty year resident and eighteen year homeowner in the city of Ypsilanti, and intend to live here for the rest of my life. I am very interested in participating in an important project that will be transformational to Ypsilanti that can leverage my expertise to benefit all members of the community.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\*

Yes

Electronic Signature Agreement\*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature\*

Zachary W. Harding



**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7858**

**Date Submitted: 2/6/2026**

**Name\***

Georgina Hickey

**Email Address\***

**Address\***

1001 PEARL ST

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

**Education\***

PhD

**Occupation\***

history professor

**Ward You Live In\***

2

**Number of Years in the  
Community\***

25

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Director of Urban and Regional Studies program (UM Dearborn), 3-4 years on Ypsi ZBA, founding member of the Ypsi Bike Coop, the Cooperative Orchard of Ypsilanti (CORY), and Bike Ypsi.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Georgina Hickey

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7821**

**Date Submitted: 1/28/2026**

**Name\***

Juanita House

**Email Address\***

[REDACTED]

**Address\***

1064 Monroe

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

MSW Social Work-U of M

**Occupation\***

Service Specialists

**Ward You Live In\***

1

**Number of Years in the  
Community\***

65

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

I ad hoc  
23 community volunteer

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Juanita House

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7826**

**Date Submitted: 1/28/2026**

**Name\***

Allison k Krueger

**Email Address\***

[REDACTED]

**Address\***

1127 S Congress St

**City\***

YPSILANTI

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

BS in Botany, MLA in Landscape Architect

**Occupation\***

Ecologist

**Ward You Live In\***

3

**Number of Years in the Community\***

14

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

WC Brownfield Authority -9 years

WC Parks- Stewardship and Ecological Planner

Dedicated community member, mom, and friend to Ypsi folks.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Allison krueger

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7857**

**Date Submitted: 2/6/2026**

**Name\***

Brian Merlos

**Email Address\***

[REDACTED]

**Address\***

1014 N Congress

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

Master's Degree- University of Texas

**Occupation\***

Chief of Staff - State  
Senator Erika Geiss

**Ward You Live In\***

2

**Number of Years in the  
Community\***

6

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Vice Chair - Ypsilanti Parks & Arts Commission

Volunteer - Huron River Watershed Council

Staff of Michigan State Senate

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Brian Merlos



**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7829**

**Date Submitted: 1/28/2026**

**Name\***

erica mooney

**Email Address\***

[REDACTED]

**Address\***

154 s prospect st apt 6

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48198

**Phone Number\***

[REDACTED]

**Education\***

BS Urban & Regional Planning from EMU

**Occupation\***

Professional Organizer  
([www.space-shift.net](http://www.space-shift.net))

**Ward You Live In\***

1

**Number of Years in the  
Community\***

20

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Co-founder of Rising for Economic Democracy in Ypsilanti, main facilitator for the public process that drafted the Community Benefits Ordinance.

15+ years of community pollinating, fellowships and practices and trainings related to economic democracy, clean energy, community organizing, facilitation, somatics, archiving

Founding board member of First Fridays Ypsilanti, transitioned from informal volunteer run group to 501c3 etc

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\*

Yes

Electronic Signature Agreement\*

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☒ I agree.

Electronic Signature\*

Erica C Mooney

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7836**

**Date Submitted: 1/29/2026**

**Name\***

Lenore Ariel Ojibway-Gifford

**Email Address\***

[REDACTED]

**Address\***

312 W. Ainsworth St.

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

[REDACTED]

**Education\***

BA in English & History of Art, 12 graduate level courses in Library & Information Science

**Occupation\***

Information Resources Asst.

**Ward You Live In\***

Ward 1, P2

**Number of Years in the Community\***

10

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

- U-M Native American Student Association support/mentor - I feel that this is relevant experience because, as a staff-person and member of the Sault Ste. Marie Tribe of Chippewa Indians, I have created close relationships with Native students from all over Turtle Island, as well as some work with, and a broader understanding of the 12 Federally recognized tribes of Michigan and how our city might choose to work with them in the development of this land. This experience has also helped me create relationships with Native staff and faculty who have experience with NAGPRA and inter-tribal work, and with Native water advocates around the state.

- Huron River Watershed Council River Roundup and Change Makers Boot Camp, Natural Area Preservation and Parks and Recreation herpetology counts and turtle identification class - learning about the policies surrounding river health in all of the different local governing bodies and how Huron River Watershed Council works to coordinate and educate the community and elected officials on watershed health was eye-opening, similarly I was stunned to learn about the diversity of herpetofauna in our watershed.

- Resident of InterCooperative Council Housing and Policing in the Library Committee member - as a person who has navigated formal and informal cooperative/communal housing for 15 years and who has deeply educated herself on issues such as community land trusts, community land banks, housing trusts, intentional communities, housing-first city initiatives worldwide, cohousing, ecovillages, and all manner of sustainable building techniques (and why they should be preemptively integrated into building codes), I would be absolutely thrilled to advocate for a community-first process of building housing on this land. I add the policing committee work from my job in a public institution because through that process I gained substantial professional experience interviewing and coding verbal and written interview & survey answers to issues facing the community and I believe that experience could be put to good practice here. Also, although I was already on this path, it directed me to work toward understanding the resources that exist, or not, for people who need housing and other immediate physical needs met and what local institutions, government entities, and organizations are doing to meet these needs as well.

2024 Waterstreet Meetings - although work prevented my attendance at the first two meetings, I loved getting to participate in the 3rd meeting facilitated by Carlisle Wortman and Associates. Also, I've been keeping abreast of water street developments on the City of Ypsilanti's site and via meetings since I moved to this city because protecting the commons, particularly water-access is deeply culturally important to me.

**I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\***

Yes

**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Lenore Ariel Ojibway-Gifford

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7838**

**Date Submitted: 1/29/2026**

**Name\***

Andrea W Pierce

**Email Address\***

[REDACTED]

**Address\***

1188 Juneau Rd

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48198-6411

**Phone Number\***

[REDACTED]

**Education\***

Indigenous knowledge

**Occupation\***

MEJC Policy Director

**Ward You Live In\***

Township

**Number of Years in the  
Community\***

18

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Its a new committee. I do watch for the Potawatomi ancestors to be developed. I am on many boards and commissions in Washtenaw County.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Andrea Pierce

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7825**

**Date Submitted: 1/28/2026**

**Name\***

Daniel Piippo

**Email Address\***



**Address\***

718 Stanley

**City\***

Ypsilanti

**State\***

Mi

**Zip Code\***

48198

**Phone Number\***



**Education\***

Masters in Social Work (EMU)

**Occupation\***

Hospital mental health  
social worker

**Ward You Live In\***

3

**Number of Years in the  
Community\***

15

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

As a local hospital social worker, I work with people with significant barriers in our community, specifically those that are unhoused. I voted for the Water Street Millage because it was good for our city long term and would like to be a part of building a better vision of Water Street that addresses the financial needs of the community and our social needs.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Daniel Piippo



**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7869**

**Date Submitted: 2/10/2026**

**Name\***

Cynthia Price

**Email Address\***

[REDACTED]

**Address\***

2800 Page Avenue

**City\***

Ann Arbor

**State\***

MI

**Zip Code\***

48104

**Phone Number\***

[REDACTED]

**Education\***

4-year college

**Occupation\***

editor

**Ward You Live In\***

ann arbor ward 4

**Number of Years in the  
Community\***

7

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Years of working with contaminated sites in Muskegon and Grand Rapids. Knowledge of former Water St. campers.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Cynthia Price

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7855**

**Date Submitted: 2/5/2026**

**Name\***

Joseph Rock

**Email Address\***

**Address\***

261 Catherine St.

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48197

**Phone Number\***

**Education\***

Bachelor Degree

**Occupation\***

Analyst

**Ward You Live In\***

1

**Number of Years in the  
Community\***

24

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Negotiating contracts and data analysis.

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

Rock

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7831**

**Date Submitted: 1/28/2026**

**Name\***

River

**Email Address\***

[REDACTED]

**Address\***

939 W Clark Rd

**City\***

Ypsilanti

**State\***

Michigan

**Zip Code\***

48198

**Phone Number\***

[REDACTED]

**Education\***

Some College

**Occupation\***

Laborer

**Ward You Live In\***

4

**Number of Years in the  
Community\***

2

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Tenant Union

**I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.\***

Yes



**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

**Electronic Signature\***

River Santos



Ad Hoc Citizens Committee for Water Street  
Redevelopment Area

Name: Daron Weatherspoon Sr

Email Address: [REDACTED]

Address: 108 South Adams Street, Unit 1403

City: Ypsilanti

State: mi

Zip Code: 48197

Phone Number: [REDACTED]

Number of Years in the  
Community: 36

Ward You Live In: 1

Education: College

Occupation: Human Rights Advocate

Employer: Business owner

Work/volunteer experience: CVIT member for Washtenaw County

I understand that  
appointment to a City of  
Ypsilanti board or  
commission requires  
regular attendance at board  
meetings.

I hereby certify that all of  
the information above is  
true.

Signature: [Handwritten Signature]

**Print**

**Ad Hoc Citizens Committee for Water Street Redevelopment Area - Submission #7854**

**Date Submitted: 2/5/2026**

**Name\***

Robert Wiszowaty

**Email Address\***

[REDACTED]

**Address\***

417 Maple Street

**City\***

Ypsilanti

**State\***

MI

**Zip Code\***

48198

**Phone Number\***

[REDACTED]

**Education\***

B.S., UC Davis, Environmental Horticulture and Urban Forestry

**Occupation\***

Arborist, landlord

**Ward You Live In\***

3

**Number of Years in the Community\***

4.5

**Work/Volunteer Experience related to the Ad Hoc Committee:\***

Small business owner, residential rental property owner and manager, professional arborist.

**I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.\***

No ▼



**Electronic Signature Agreement\***

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☒ I agree.

**Electronic Signature\***

Robert Wiszowaty



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Desirae Simmons, Council Member, Michelle King, Council Member

Subject: TABLED Discussion to determine topics for a presentation from the Ypsilanti Police Chief.

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION  
February 17, 2026

For: Mayor and City Council

From: Steve Wilcoxon, Mayor Pro-Tem, Patrick McLean, Council Member, Andrew Hellenga, City Manager

Subject: Discussion for Stabilization of the Pen Dam Powerhouse

---

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

---

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 17, 2026

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Sustainability Commission Resolution  
February 9, 2026

**Ypsilanti Sustainability Commission Resolution asking Ypsilanti City Council to explore the environmental health of the Water Street property**

Whereas, the Ypsilanti Sustainability Commission has a responsibility for all environmental health issues within the City of Ypsilanti; and

Whereas, the Ypsilanti City Council is exploring new options for the property named quote Water Street; and

Whereas, the Ypsilanti Sustainability Commission would like to make the Ypsilanti City Council aware of these responsibilities; and

Now therefore, be it resolved, that the Ypsilanti Sustainability Commission recommends the Ypsilanti City Council to have an assessment of the flora and fauna, wildlife on the water street property including all flora, and all fauna that may be part of any construction, reconstruction projects and environmental remediation, or on this property.

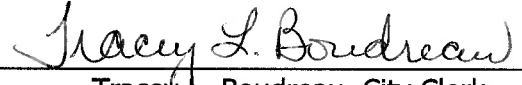
Be it further, resolved, that the Ypsilanti City Council will report back to Ypsilanti Sustainability Commission the results of this assessment.

OFFERED BY: Commissioner Nancy Heine

SUPPORTED BY: Commissioner Jessica Cichowlas

YES: 7      NO: 0      ABSENT: 0      VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of a Resolution passed by the Ypsilanti Sustainability Commission, at their meeting held on February 9, 2026.

  
Tracey L. Boudreau, City Clerk

**Agenda**  
**Sustainability Commission**  
**Feb 9, 2026 – 7:00 P.M.**  
**City Hall - 1 S Huron St, Ypsilanti**

|                       |   |   |
|-----------------------|---|---|
| Julia Bayha           | P | A |
| Jessica Cichowlas     | P | A |
| T. C. Collins         | P | A |
| Bryan Foley           | P | A |
| Nancy Heine           | P | A |
| Erik McCleary         | P | A |
| Paula Sizemore, Chair | P | A |

Nonvoting members:

Desirae Simmons, Council Liaison  
Isabella Coughlin, Youth Member

Meeting called to order:

- **Approval of Minutes**
  - January 12, 2026
- **Audience Participation**
  - *Open for general public comment. Please limit to five minutes.*
- **Community Resilience Hub**
  - ICPJ
- **Filling Commission Seats**
  - Sustainability Commissioner Seat/Nominations
- **Staff Report/Updates-**
  - Feasibility study for the two-way conversion path: Huron & Lowell (Forest to Leforge)
- **Annual EOY 2025 Report -**
  - Set Commission goals for 2026
  - Review EOY
  - Goals 2026 for YSC
- **Earth Day Planning/Initiatives -**
  - Community Partners
  - Locations
  - Activities

- Neighborhoods
- **Reports (Commissioners & Council Liaison)**  
**CREATED RESOLUTION:** January 12, 2026  
 Ypsilanti Sustainability Commission Resolution asking Ypsilanti City Council to explore the environmental health of the Water Street property

Whereas the Ypsilanti Sustainability Commission has a responsibility for all environmental health issues within the City of Ypsilanti, whereas Ypsilanti City Council is exploring new options for the property named quote Water Street whereas Ypsilanti Sustainability Commission would like to make Ypsilanti City Council aware of these responsibilities so now therefore be it resolved that Ypsilanti Sustainability Commission recommends to Ypsilanti City Council to have an assessment of the flora and fauna, wildlife on the water street property including all flora, and all fauna that may be part of any construction, reconstruction projects and environmental remediation, or on this property. Be it further resolved that Ypsilanti City Council will report back to Ypsilanti Sustainability Commission the results of this assessment.

**Meeting adjourned at:**

**Notes:**

**Upcoming Meeting Topics**

- Earth Day Initiatives & Planning
- Bee City USA initiatives & pollinator awareness for fall, winter
- *JustTransition or MAJIC (Green Jobs)*
- Ann Arbor 2030 District
- Michigan Medicine Updates
- Gas vs Electric vehicles