

Minutes of the Ypsilanti Housing Commission

Wednesday, January 12, 2022 – 6:00 p.m.

Zoom: <https://us06web.zoom.us/j/87497332997?pwd=cU8yemF1ZGJ6SCTpSGl0Y3RCNUxBZz09>

Meeting called to order at 6:05pm by Commissioner Smith.

ROLL CALL:

- Commissioner Brown Present
- Commissioner Palmer Absent
- Commissioner Simmons Present
- Commissioner Smith Present

Others present:

- Executive Director/CEO Z. Fosler

APPROVAL OF AGENDA: R. Smith asked if there were any changes to be made to the agenda. L. Brown moved to approve the agenda, second by M. Simmons.

Motion passed 3-0

APPROVAL OF MINUTES: R. Smith asked if there were any changes to be made to the meeting minutes of December 15, 2021. L. Brown moved to approve the minutes as written, second by M. Simmons.

Motion passed 3-0

AUDIENCE PARTICIPATION: None.

CITY COUNCIL MEMBERS' COMMENTS AND QUESTIONS: None.

OLD BUSINESS:

- **Executive Assistant Search:** Z. Fosler provided an update on the search for a new Communications and Executive Assistant for the YHC. Interviews are scheduled for this week and next. R. Smith asked how many candidates there are. Z. Fosler said he had invited 8-9 candidates to interview and three have confirmed. Z. Fosler will conduct the first interviews and will bring in Mark Hammond to join him for any second interviews.
- **YHC Board Vacancy:** Z. Fosler provided an update on a couple potential candidates for the YHC board and has been in contact with the Mayor about it. No one has been nominated yet, but it looks like there are some good options.

[M. Simmons excused himself from the meeting at 6:12pm. At this point, the board no longer has quorum, but no further action items remain on the agenda.]

NEW BUSINESS: None.

MONTHLY REPORTS:

- **Facilities/Security Updates:** Z. Fosler provided an update on security camera maintenance at the properties. Not much activity has happened over the holidays. Z. Fosler reported that Lisa League from KMG will be meeting with Great Lakes Security tomorrow to discuss service levels over the winter. He will provide an update to the board once he checks in with Lisa.
- **Finance Reports:** The board reviewed and discussed financial reports. Z. Fosler provided an overview of the reports. Z. Fosler reminded the board that NOI for the YHC is underbudget because cash distributions for

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Hamilton Crossing have not been received, but he expects them before the end of the year.

DIRECTOR’S REPORT:

- **NAHRO NCRC Board Meeting:** Z. Fosler and R. Smith attended the NAHRO NCRC board meeting in Chicago last week. It was a productive visit, and it was great to be able to check in with some of our housing colleagues from the 8-state NCRC region.

COMMISSIONER COMMENTS:

Commissioner Brown: She reported that the Parkridge Community Center team is meeting with Mark Hammond and his team at the Family Empowerment Program in an effort to generate interest in PCC programming among Deborah Strong Housing residents. She and Z. Fosler discussed some strategies for outreach to residents and reducing barriers to participation. She also invited him to attend the meeting scheduled for tomorrow. Z. Fosler stated that he has an interview scheduled at the same time but will come over to the meeting as soon as he finishes up.

She asked Z. Fosler about any upcoming conferences and training opportunities. They discussed some of the upcoming conferences and said he would send out some dates.

Commissioner Smith: She agreed that getting the conferences dates out to the board would be good. She said we should identify Commissioner Fundamentals and Ethics courses for Commissioner Simmons. She confirmed with Z. Fosler that we were holding off on the retreat until we have our new commissioner on board.

She reminded Z. Fosler that she is submitting a proposal a session on the Family Empowerment Program at the MI NAHRO conference in Ann Arbor in April.

ADJOURN: L. Brown moved to adjourn, second by R. Smith. **Passed 2-0. Meeting adjourned at 6:25pm.**

THEREFORE, BE IT RESOLVED:

The Ypsilanti Housing Commission and its Board of Commissioners, of the City of Ypsilanti, Michigan, hereby authorize the Executive Director to sign the approved Board of Commissioners minutes of January 12, 2022.

	YEA	NAY	ABSENT	ABSTAIN
Commissioner Brown	_____	_____	_____	_____
Commissioner Palmer	_____	_____	_____	_____
Commissioner Simmons	_____	_____	_____	_____
Commissioner Smith	_____	_____	_____	_____

Zachary D. Fosler, Executive Director & CEO