

Discussion: *Notes per Staff Review: The application was tabled from the February 9, 2021 meeting. The Commission had questions regarding illumination and the structure of the signs.*

Pettit: Summarized the outstanding Commission questions from the February 9th meeting. Indicated that the questions primarily revolved around seeking clarification of what the actual signage would look like when installed.

Gray: Explained that the word "University", the logo and the word "Bank" will have a raceway behind it to house the electrical components. Stated that it would match the color of the building in order to make it less visible. Stated that the letters in "Ypsilanti Loan Center" are plastic individual letters which stand off from the wall approximately 1 to 1-1/2 inches.

Pettit: Asked if there is lighting involved with that portion [*Ypsilanti Loan Center*].

Gray: Stated that lighting was requested for behind that area. Stated that the lighting will have a halo look instead of the individual letters lighting up.

Pettit: Asked for clarification of "a halo look".

Gray: Stated that it will light from the back side but not come through, so it would be more of a halo. Stated that it is not as bright.

Swift: Asked if the brick will still be seen.

Gray: Confirmed that the brick will still be seen.

[Clarifying discussion continued as to the appearance of signage with raceway]

Swift: Asked about the words "Why Not Keep It Local?"

Gray: Stated that "Why Not Keep It Local?" and "Ypsilanti Loan Center" has no raceway. Stated that they are pin-mounted type letters which have a halo look underneath it, so that you will see the brick when it lights up.

[Clarifying discussion continued as to the appearance of signage without raceway]

Pettit: Asked about how the "ATM" signage is mounted and illuminated.

Gray: Stated that the "ATM" is a box; that the letters are plastic face; internal LED lit.

Pettit: Asked if the light comes through the sign.

Gray: Confirmed.

[Clarifying discussion continued as to mounting, lighting and appearance for each piece of the "halo look" type sign – including an internet search/review of "halo look" type signs, for comparison]

[Discussion as to HDC Lighting Guidelines]

Swift: Initiated discussion as to "ATM" box considerations.

Chesnut: Asked if the scale and location of the sign shown in the proposal is fairly accurate.

Gray: Confirmed.

Swift: Indicated an opinion that there may be more leniency because the structure itself is less of a significant contributing historic building in a neighborhood.

Motion: Swift (second: Ratzlaff) moved to issue a Certificate of Appropriateness for the work at 301 W Michigan, Suite 103, as submitted in the application dated February 2, 2021, for installation of new signage as specified. The new signs shall be mounted to the mortar joints to the greatest extent possible.

Secretary of the Interior Standards:

#9- Contemporary designs shall be compatible and shall not destroy significant original material.

#10- New work shall be removable.

Roll Call Vote - Ayes: Commissioners Pettit, Stevenson, Swift, Chesnut, Ratzlaff

Nays: None

Absent: Commissioner Lindsay

Motion carried.

NEW BUSINESS—none

STUDY ITEMS—none

ADMINISTRATIVE APPROVALS—none

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS—none

HOUSEKEEPING BUSINESS

1. Approval of the minutes of February 9, 2021

Motion: Stevenson (second: Swift) moved to approve the minutes of February 9, 2021, as submitted.

Roll Call Vote - Ayes: Commissioners Pettit, Stevenson, Swift, Chesnut, Ratzlaff

Nays: None

Absent: Commissioner Lindsay

Motion carried.

2. Election of Officers for Chair and Vice Chair

Pettit: *[Procedural discussion]*

A. Election of Chair:

Nominee: Alex Pettit - accepted nomination on February 9, 2021.

Being unopposed, a formal vote was not called.

Result: Alex Pettit was named Chair for 2021.

B. Election of Vice Chair:

Nominees: Anne Stevenson and Amy Swift - accepted nomination on February 9, 2021.

Per formal roll call vote:

- Commissioner Pettit – Anne Stevenson
- Commissioner Stevenson – Anne Stevenson
- Commissioner Swift – Amy Swift
- Commissioner Chesnut - Anne Stevenson
- Commissioner Ratzlaff - Anne Stevenson

Commissioner Lindsay [Absent]

Result: Anne Stevenson was elected Vice Chair for 2021.

Motion: Pettit (second: Stevenson) moved to add "Other Business – Property Monitoring" to the agenda.

Roll Call Vote - Ayes: Commissioners Pettit, Stevenson, Swift, Chesnut, Ratzlaff
 Nays: None
 Absent: Commissioner Lindsay
 Motion carried.

OTHER BUSINESS

Property Monitoring

Commissioners/Staff discussed property issues under review.

ADJOURNMENT

Chairperson Pettit adjourned the meeting, citing the end of the agenda with no further items to discuss.

MEETING ADJOURNED at 7:54 p.m.