

CITY OF YPSILANTI
HISTORIC DISTRICT COMMISSION
ACTION MINUTES OF FEBRUARY 25, 2020

CALL TO ORDER AND ROLL CALL

Meeting Location: Ypsilanti City Hall, 1 S Huron, Ypsilanti, MI 48197

Commissioners Present: Alex Pettit, James Chesnut, Anne Stevenson, Ron Rupert, Erika Lindsay

Commissioners Absent: Amy Swift,

Staff Present: Scott Slagor, Preservation Planner; Nancy Hare-Dickerson, Recording Secretary

Interim-Chair Pettit called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA

Motion: Stevenson (second: Rupert) moved to approve the agenda as amended.

Approval: Unanimous. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS—none

PUBLIC HEARING—none

OLD BUSINESS

101 W Michigan
Sign and Lighting.

Applicant: Richard Muszynski of Shelter Bay Realty LLC, owner- present.

Motion: Stevenson (second: Rupert) Move to approve and issue a Certificate of Appropriateness for the work at 101 W Michigan, as submitted in the application dated February 3, 2020- with appended drawings from February 21, 2020; for the installation of signage on the façade and east elevation as specified; and ten gooseneck light fixtures as submitted in the cut sheet, Calvin Wall Quickship by TMS Lighting. The sign on the east elevation shall be mounted to the mortar joints. The gooseneck light fixtures will be black in color and not exceed a light temperature of 3000k.

Secretary of the Interior Standards:

- #9 – Contemporary designs shall be compatible and not destroy significant original material.
- #10 – New work shall be removable.

Approval: Unanimous. Motion carried.

Study Item: Storefront Windows and Canopy

Discussion: Discussion of changes to storefront window size and new canopy for east elevation entrance.

NEW BUSINESS

301 N Hamilton

**Small Cell Communication Tower.*

Applicant: Trileaf Corporation, on behalf of Verizon Wireless, - representative not present.

Motion: Lindsay (second: Stevenson) Move to approve and issue a certificate of appropriateness for the work at 301 N Hamilton as submitted in the application, dated February 7, 2020, for installation of a 38'6" wood pole, light fixture, antennas, and connection boxes, as specified.

Secretary of the Interior Standards:

- #10 – New work shall be removable.

Approval: Unanimous. Motion carried.

STUDY ITEMS

320 N Washington

Window replacement proposal

Applicant: Janowiak Funeral Home, owners – not present. [Not Discussed]

302 E Cross

Windows, foundation, and siding update.

Applicant: Max Ziebarth, owner – not present.

ADMINISTRATIVE APPROVALS- none

OTHER BUSINESS

1. **Memo on Composite Windows**
2. **Property Monitoring**

3. Commissioner Comments

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS -none

HOUSEKEEPING BUSINESS

Vote of Chair and Vice Chair

Chair nominees

Pettit: 5 yays, 0 nays. Unanimous

Stevenson: 0 yays, 5 nays. Unanimous.

Vice Chair nominees

Stevenson: 5 yays, 0 nays. Unanimous.

Approval of the minutes of February 11, 2020

Motion: Rupert (second: Chesnut) moved to approve the minutes of February 11, 2020, as drafted.

Approval: Unanimous. Motion carried.

ADJOURNMENT

Interim Chairperson Pettit adjourned the meeting, citing the end of the agenda with no further items to discuss.

MEETING ADJOURNED at 8:13 p.m.