



## Side Lot Application

Thank you for your interest in tax reverted property owned by the City of Ypsilanti (City). The mission of the City is to return tax reverted properties to productive and economically viable use. This application process will assist individuals who are interested in purchasing or otherwise acquiring properties owned by the City.

### The Application Process:

1. Submit a completed application to the City at:

**City of Ypsilanti  
1 S. Huron St  
Ypsilanti, MI 48197  
Attention: Community Development Department**

2. Upon receipt of your completed application, a \$50.00 application fee, and the required documentation, the City will evaluate your application.
3. The applicant will be notified if the application is approved or denied. If approved, the applicant will be sent a property transfer affidavit as well as an invoice for \$451 (\$1 for property and \$500 for closing costs minus the application fee). **Please submit your application with a \$50.00 check/money order. The city will reach out to the applicant to make arrangements for final payment if the application is approved.**

Again, thank you for your interest in the City of Ypsilanti Residential Lot Program. If you have any further questions, please feel free to contact us at **734.482.9801**

## Side Lot Application

Properties included in the Program must meet the following criteria:

- (a) Applicant must be have homestead status on the property adjacent to the city owned lot.
- (b) Applicant shall be current and have a record of staying current on all property taxes (if applicable).
- (c) Applicant shall have no outstanding tickets or property violations within the City of Ypsilanti or a history of property violations.

The City in its sole discretion may choose to include or not include any given parcel of property in the side lot program.

**Residential Lot Cost: \$501 including closing costs**

**PLEASE INCLUDE THE APPLICAITON FEE OF \$50.00 WITH YOUR APPLICATION**

### Applicant Information

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_ Email Address \_\_\_\_\_

If Applicable, Co-Applicant's Name \_\_\_\_\_

### Property Information

Property Address Applying for (include parcel identification/ward/item number) \_\_\_\_\_

Please describe your plan of use for the requested lot: \_\_\_\_\_

### Necessary Attachments

Please include the following with your application:

- Proof of identity (copy of Michigan Driver's License or State ID)
- List of properties owned by applicant in the City of Ypsilanti

### Applicant Certification

#### **I HEREBY CERTIFY THAT:**

1. I am not in default of property taxes payable to any governmental taxing unit. I understand that the City will verify my tax status.
2. I understand that if there are other adjacent property owners and each owner desires to acquire the same adjacent property, the lot may be divided and transferred to the interested parties proportionate to their rightful share as determined by the city.
3. If spouse's name will appear on the conveyance document, both spouses must sign this application. If more than one person co-owns the property next to the adjacent lot, all must sign this application.
4. All of the copies of the materials submitted with this application are complete, accurate and current. The copies will not be returned.
5. I further understand and agree that I must maintain the adjacent lot, in accordance with all land use, zoning, and property maintenance laws and ordinances.
6. I also certify that I will pay all costs and fees associated with the adjacent lot, the closing of this transaction, and any future related transactional costs.

By signing below, I/we certify that I/we have read, understand, and agree to be bound by all terms of this entire application. I/We further certify that all of the statements set forth in this application are true.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_