

FIREFIGHTER/EMT

FLSA: Nonexempt

GENERAL SUMMARY

This is skilled firefighter work in extinguishing fires, responding to emergency calls and performing emergency medical techniques in order to protect and minimize the loss of life and property. Assignments are received and are carried out under considerable judgement, initiative and skill in a variety of cases and must be able to act without direct supervision in completing work.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Responds to fire alarms; analyzes situation at scene and operates accordingly; operates pumps; performs search and rescue runs; extinguishes fire and ensures area is safe before leaving scene
- Responds to emergency calls and performs rescue and emergency work in both fire and non-fire situations; performs emergency medical techniques at scene and prepares follow-up report on call
- Acts as a dispatcher; answers emergency phone calls; gathers important and necessary information and relays to shift on duty; maintains log of emergency calls taken and also answers general inquiries from public
- Restores and maintains trucks and equipment to ensure they are operational and ready for emergencies
- Participates continually in educational programs, training and practice drills; participates in EMT refresher course to maintain EMT certification
- Maintains public relations with the community; provides fire prevention classes and fire station tours
- Performs a number of housekeeping and maintenance duties in and around the fire station
- Performs other related duties as assigned within knowledge, skills and abilities set forth

KNOWLEDGE, SKILLS AND ABILITIES

A high school diploma, successful completion of 266 hour basic Michigan Firefighter's Training Council's Firefighter Certification Program completion of basic EMT course and 6 months on the job training.

- A current American Red Cross Certification in Advanced First Aid
- A current ARC or AHA CPR certification
- Knowledge of human physiology
- Knowledge of modern firefighter techniques and methods

- Knowledge of the city geography and street system
- Ability to establish and maintain effective working relationships with supervisors, coworkers and the public
- Ability to operate firefighting equipment and apparatus to include truck, hydraulics, hose, ladder
- Ability to carry equipment over 70 pounds and lift victims of 120 pounds
- Possess and maintain a valid Michigan Driver's License

PHYSICAL DEMANDS

The physical demands characterized here epitomize those that must be met by an employee to properly perform the integral functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

In order to properly perform the integral functions of this job, the employee is occasionally required to: sit, climb or balance, stoop, kneel, crouch, or crawl. Frequently, the employee is required to stand, walk, use hands to finger, handle or feel objects and reach with hands and arms. It is crucial to the outcome of job tasks that the employee is able to: talk or hear; taste or smell extensively. The employee in this classification will be required to lift objects of up to 50 pounds extensively. Furthermore, occasionally the employee will be called upon to lift/move objects weighing more than 100 pounds. Vision requirements for this position include: close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORKING CONDITIONS

Exposed to hazards such as fire, smoke, intense heat, weather conditions, hazardous materials, chemicals and life threatening diseases.

AUTHORIZATIONS

Jon Ichesco, Fire Chief

Date

April McGrath, Director of Administrative Services

Date

Edward B. Koryzno, Jr., City Manager

Date