



CITY OF YPSILANTI

BUILDING INSPECTION & ORDINANCE
ENFORCEMENT DEPARTMENT
ONE SOUTH HURON STREET
YPSILANTI MI 48197

DEMOLITION PERMIT CHECK LIST

Property Address:

Owner Name:

Permit Applicants Name:

Before a permit may be issued, all of the documentation must be provided or justified as non-applicable (N/A).

- ___ 1. **WATER/SEWER DISCONNECTION NOTICE**, contact YCUA at 734-484-4600. Plumbing permit for inspection of cap-off water and sewer, or inspection of wells, septic tanks or cisterns are required. Minimum Plumbing Permit fee is charged (Note: a licensed plumber is not required for purpose of this permit).
- ___ 2. **ELECTRICAL DISCONNECTION NOTICE**, contact DTE Energy at 800-477-4747.
- ___ 3. **GAS DISCONNECTION NOTICE**, contact DTE Energy at 800-477-4747.
- ___ 4. **SOIL EROSION AND SEDIMENTATION** permit must accompany application if your project is within 500 Feet of a lake, body of water, stream or county drain. Contact Washtenaw County Soil Erosion and Sedimentation Control at 734-222-6860
- ___ 5. **RIGHT-OF-WAY PERMIT**, for authorization of any work within the Public Right-of-Way contact Department of Public Services 734-483-1421.
- ___ 6. **PEDESTRIAN PROTECTION and/or CONSTRUCTION SITE SAFETY PLAN.**
- ___ 7. **PLOT/SITE PLAN** shall be provided for all construction types.
- ___ 8. **PROOF OF OWNERSHIP**, recorded deed. Contact the Washtenaw County Register of Deeds at 734-222-6710.
- ___ 9. **PROPERTY CODE/TAX IDENTIFICATION NUMBER** for all subject parcels.
- ___ 10. **HAZARDOUS MATERIALS REPORT.**
- ___ 11. **RESIDENTIAL BUILDERS LICENSING** information shall be provided for all residential structures.
- ___ 12. **PLANNING & DEVELOPMENT** approval is required for all demolition permits.
- ___ 13. **NEIGHBORHOOD NOTIFICATION:** 72 hours prior to the commencement of work the applicant shall notify the adjacent property owners and property owners on both sides of the block of the proposed activity. Acceptable methods would include direct mail, door hangers or fliers.

Yes-No Is the proposed building and/or structure within 500 feet of a body of water? Will the excavated area include an acre or more? If yes, a **Soil Erosion and Sedimentation Permit** shall be obtained from the Washtenaw County Soil Erosion and Sedimentation Control. No site work shall begin until a valid permit has been issued.

I understand Public Act 230, Section 10 requires that I obtain a building permit prior to starting construction/demolition.

Applicant Signature

Date