



## City of Ypsilanti Building Department

One South Huron • Ypsilanti, MI 48197  
 Phone: (734) 482-1025 • Fax: (734) 483-7444  
 www.cityofypsilanti.com

**Office Use Only:**

Receipt: \_\_\_\_\_

Method: \_\_\_\_\_

### Zoning Review Application (Fence, Shed, Etc.)

**I. Job Location**

Street Address & Job Location (Street No. & Name)		Parcel Number 11-11-		Property Type <input type="checkbox"/> Residential <input type="checkbox"/> Commercial		Historic District <input type="checkbox"/> Yes <input type="checkbox"/> No	
Property Owner Name				Phone Number		Zoning District	
Address (Street No. and Name)		City	State	Zip Code	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		

**II. Applicant Information (if Homeowner, skip to Section III)**

<input type="checkbox"/> Contractor		Company Name		Licensee Name	
<input type="checkbox"/> Homeowner					
Address (Street No. and Name)				Phone Number	
City	State	Zip Code	State License Number		Expiration Date

**III. Type of Job (Separate approval required if in Historic District)**

<input type="checkbox"/> Fence		<input type="checkbox"/> Accessory Structure		Residential – Max 200 square feet Commercial – Max 120 square feet	<input type="checkbox"/> Temporary Use*		
Fence Height: _____		Lot Type		Type of Structure		Dimensions of Proposed Structure	
<input type="checkbox"/> Chain Link		<input type="checkbox"/> Rectangular		<input type="checkbox"/> Shed		_____ x _____ = _____ sq. ft.	
<input type="checkbox"/> Wood Privacy		<input type="checkbox"/> Irregular		<input type="checkbox"/> Greenhouse		Setbacks	
<input type="checkbox"/> Picket		<input type="checkbox"/> Corner Lot		<input type="checkbox"/> Gazebo/Pergola		Front _____ Rear _____	
<input type="checkbox"/> Temporary		<input type="checkbox"/> Interior Lot		<input type="checkbox"/> Freestanding Deck		(L)Side _____ (R)Side _____	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Cul-de-sac		<input type="checkbox"/> Other: _____		Dates: _____ To _____	

**A plot drawing or survey of the lot must be submitted with this application.** An application review will not be conducted without all required documentation. Submission must show all structures, existing and proposed accessory structure(s), fences, etc. Fences to be installed on property lines must have a notarized letter from adjacent property owner(s) and must be submitted with this application.

**IV. Applicant Signature**

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN AND THE CITY OF YPSILANTI. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL APPLICABLE FEES AND CHARGES ASSOCIATED WITH THIS APPLICATION.

Signature of Contractor or Homeowner:		Date:
Print Name:	How would you like the permit to be sent? <input type="checkbox"/> First Class Mail <input type="checkbox"/> Email Email Address: _____	

**\*\*\* Office Use Only \*\*\***

HDC Approval (if required) _____ Date _____		<b>Approval</b>	
Planning/Zoning Signature _____ Date _____		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
Building Department Signature _____ Date _____		<b>Fees</b>	
Notes: _____		Permit Fee	\$
_____		Registration Fee	\$
_____		Administration Fee	\$
_____		<b>Total Permit Fee</b>	<b>\$</b>